## THE GIRL FRIENDS FUND, INCORPORATED ANNUAL ANNUAL REPORT 2019

FINANCIAL REPORT July 1, 2017 - June 30, 2018

REPORT OF CONTRIBUTIONS July 1, 2018 - April 10, 2019



RSA





Bringing Dreams to Life ...

Reg. No. 5,601,274 The Girl Friend's Fund, Inc. (TEXAS CORPORATION) 10011 Silver Creek Road Dallas, TEXAS 75243 **Registered Nov. 06, 2018** CLASS 36: Charitable services, namely, providing financial assistance to disadvantaged Int. Cl.: 36 persons for scholarships for young minority men and women Service Mark FIRST USE 2-22-1988; IN COMMERCE 4-30-2013 **Principal Register** The color(s) green and yellow is/are claimed as a feature of the mark. The mark consists of "GFF" is big, green block letter font. Inside the "G" is a yellow half oval around the circular part of the "G". Then there is shaded green around the yellow part, and the shaded green is a half circle. There is a green circle that goes through the middle of the green half circle. Inside this green shaded half circle is a yellow tree with branches coming out of both sides and no leaves. The yellow tree almost resembles the look of a trophy. Underneath the letters "GFF" is "BRINGING DREAMS TO LIFE ... " in green.

OWNER OF U.S. REG. NO. 2734039, 2199185, 2796725

SER. NO. 87-863,516, FILED 04-04-2018



Director of the United States Patent and Trademark Office

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·ANNIVERSARY·

## PRESIDENT'S MESSAGE



#### **Dear Girl Friends:**

**Ongratulations on the 30th Anniversary of our Girl Friends Fund.** We have truly been blessed as an organization by your love and generosity this year in celebration of this milestone.

I believe we all recognize that as concerned and active minority women we are engaged in a struggle along with other similarly situated organizations to assist our local communities and raise up our youth to benefit and shape the future. There is no more defining time to do so then the present.

It has been provided in 2016 that "the racial gap in who's graduating from college has widened since 2007. About 33 percent of African American adults had at least a two-year college degree in 2015, up from about 28 percent in 2007. For Latinos, that figure grew to about 23 percent from 19 percent, while [Caucasians] grew to 47 percent from 41 percent. However, it has also been reported that "at the same time states have cut the funding they provide to public colleges, per student, by 21 percent since the economic collapse in 2008 and have raised tuition by 28 percent." (Kolodner, M. The Hechinger Report, Collège Degree Gap Grows Wider... January 2016).

As colleges become more costly, it understandably is much harder for low income students to finish a degree, which affects our youth disproportionately. It is predicted that by 2020, 35 percent of job openings will require at least a bachelor's degree, 30 percent will require some college or an associate degree and only 34 percent will not require education beyond high school. (Center on Education and the Workforce, Georgetown Public Policy Institute: Projection of Jobs and Education Requirements Through 2020, Carnevale, Smith, Stroh, June 2013).

The Girl Friends Fund is the means by which all GF Inc. Chapters may provide scholarships to their local scholars and provide financial assistance to their awarded scholars through a nonprofit corporation that offers tax deductible giving. The current challenge is to provide financial assistance to minority youth in obtaining a collegiate education, including medical school admissions and testing, but it can be expanded to do so much more.

Our GFF Board and volunteer committee members have really worked diligently this year to bring about many first- time achievements and benefits to our Fund. The Fund Board has also worked hard to have multiple different fundraising initiatives. In addition to our traditional luncheon and silent auction, the Board has:

• Initiated our Pioneer Campaign which highlighted the efforts of our 48 Pioneers in initiating and forming the foundation for today's organization has been highly successful. Our Pioneer e will have celebrated our 48 Pioneers for what they started for our Fund for the first time at our 2019 30th Anniversary Eunice Shreeves Luncheon Celebration. Our Pioneers Scholarship committee far exceeded their goal of collecting 30k for 30 years in honor of our Anniversary. We have had an outstanding campaign and fundraising effort as a result of the time and dedication they have demonstrated.

## PRESIDENT'S MESSAGE

• Expanded GFF jewelry sales to have more of a variety and an annual offering which is hoped to become a tradition in our sterling silver charm bracelet marking our Conclave location and year as well as a limited edition 30th Anniversary sterling silver pendant. We plan to continue to market the charm annually for each successive Conclave to mark our friendships, locations and as a beautiful history of our journey.

• Legally registered the final approval of our GFF Trademark this fiscal year on November 8, 2018. Through our trademark, the Fund can now create new items for sale and insure that we have a basis to prevent infringement by others. Our trademark and logo are prominently displayed on the inside cover of our Annual Report.

• Awarded 36 chapter scholars GFF scholarships including (2) \$3k medical scholarships that assisted with testing, travel and interview costs for those scholars at a total cost of \$57k. In April 2019 our Board approved the awarding of 13 additional scholarships after review of 23 Chapter applications for a 4 year- award of \$6k scholarship per recipient, \$19.5k annually and \$78K additional cost over 4 years.

• Received a \$30k pledge payable over 3 years through our Baltimore GF Jacqueline Hrabrowski, who will have a Named Scholarship of Distinction in her honor. This is a historical pledge that GF Jackie is" giving back and paying forward "to benefit our GF Communities and something we can all take pride in

• Initiated three (3) special 30-year Anniversary Celebratory Scholarships for individuals donating \$5k and over for this year and 2020. These temporary scholarships were approved by our GFF Board to honor our deceased Pioneer GF Georgia T. Rusan The second was honoring GF Erika Salters (Dallas Chapter)for her anniversary generosity and the third was for myself. When I saw the enthusiasm, dedication, and wonderful examples of philanthropy from this year, I had to increase my donation to aid in this historic year of giving also. The Fund is the beneficiary of everyone's generosity and we appreciate our individual donors and every donation made by each and every donor to the Fund.

• Continued GFF evolution and education about corporate entities in the world of philanthropy and reached out for inclusion in a generally accepted Employer Gift Matching Program Base program (Benevity) for receiving employer matching gifts.

• Expanded our GFF Newsletter to provide the prior year's Luncheon pictures and activities as well as what individual GF Chapters are doing to assist in our GFF mission.

• Continued focus and refinement of financial procedures and the enhancement of our historical book- keeping and reconciliation of donations through our 1800 plus membership record of individual and chapter donations in Quick books.

Reviewed and updated GFF Policies and Procedures for concurrency with our Bylaws.

We have had a record amount of donations this year in that as of April 11, 2019, we received contributions, sales and income totaling \$162,793.17 and funds are still being deposited!!!!

Thank you to everyone who has participated in making this an outstanding and historically memorable year culminating in our 30th Anniversary through their hard work, dedication, and generous donation to the Fund. You have each truly made a difference!

In Girl Friendly Love and Appreciation

GF La Verne N. Boyd

GF LaVerne N. Boyd National President, the Girl Friends Fund, Inc.

# EXTENDED HISTORY OF THE GIRL FRIENDS FUND, INC.

The Girl Friends Fund, Inc (GFF, Inc.) was incorporated in Texas on February 22, 1988 and was recognized as a non-profit charitable organization by a five-year advance ruling from the Internal Revenue Service (IRS) on June 30, 1989, The Final Ruling of the IRS that the GFF, Inc. continue operation as a non-profit charitable organization was received from the IRS on December 1, 2008.

The GFF, Inc. was the brainchild of Girl Friends (GF/GFs) Ersa Posten and Helen Wright, past national presidents of the Girl Friends, Inc. (GF, Inc.) Prior to the 1987 Girl Friends Conclave, GF, Inc. national president GF Carolyn Wells appointed a three-member committee to explore the feasibility of securing a 501 C-3 public charity tax exemption from the IRS for the GF, Inc. Members of the committee were GFs Joan Sessoms Ford (Chairperson), Helen Wright (Advisory Board Chairperson) and Yvonne Gandy. At the committee's recommendation the delegates to the 1987 GF, Inc. Conclave approved the establishment of a separate charitable corporation to which tax-deductible contributions could be made. The mission of this corporation was financial assistance for college bound students who demonstrated financial need and distribution of proceeds from fundraising for other charitable purposes. This separate fund was named "The Girl Friends Fund" by vote of the Conclave delegates.

Initial Board members elected as required for incorporation in Texas, were GFs Rebecca Kingslow (Chairperson), Lucille Blondin and Joan Sessoms Ford. In turn they elected as initial officers GFs Konnetta P. Sparks, President and Yvonne Gandy, Secretary-Treasurer to serve until the first GFF, Inc. Board of Directors meeting. As Legal Counsel, Joan Sessoms Ford was charged with preparation of all documents necessary for incorporation and filing with the IRS for tax exempt charitable status. Five members of the Dallas GF, Inc. Chapter served as incorporators and signed the document for filing for incorporation on December 22, 1989.

The first meeting of the GFF, Inc. Board of Directors occurred at the Peabody Hotel in Memphis, Texas on May 27, 1989, and was convened by Interim President, Konnetta Sparks. Upon her election as the first president of the GFF, Inc., Chrystine Shack assumed the presidential role and proceeded with the meeting. Other initial officers were GFs Margaret Bush Wilson (Vice President), Cecile Springer (Secretary) and Lucille Blondin (Treasurer.) The first Directors were GFs Paquita Attaway, Lucille Blondin, Joan Sessoms Ford, Mae Johnson, Rebecca Kingslow, Irma Roy, Margaret Rucker, Chrystine Shack, Cecile Springer, Margaret Bush Wilson, and Konnetta P. Sparks (ex-officio.) A projected three-year budget needed for filing with the IRS was developed by Yvonne Gandy, Konnetta Sparks, Cecile Springer and Helen Wright, dated May 27, 1989.

Revised by-laws developed by Joan Sessoms Ford were reviewed and commented upon by the GFF, Inc. Board and the GF, Inc. membership and were approved on May 24, 1990 at the GFF, Inc. first annual meeting in Orlando, Florida and signed by Chrystine Shack (President), Joan Sessoms Ford (Legal Counsel), Cecile Springer (Secretary) and Margaret Bush Wilson (Vice President.)

The first fundraiser of the GFF, Inc. was a Girl Friends Fund Wheel. This effort was a raffle spearheaded by GF Paquita Attaway on May 27, 1992 at the GFF, Inc. Annual Meeting in Pittsburgh, PA. GFs Rebecca Kingslow and Lucille Blondin presented the framework of the GFF, Inc. scholarship program to the GFF, Inc. Board, and the first scholarship was awarded in 1995 under the guidance of GF Florence Sharpless as Scholarship Chairperson.

The GFF, Inc. Endowment Fund was established in 2002 during the administration of GF Esther C. Marioneaux for whom the Endowment Fund was later named during the presidency of GF Lynda Carroll. GF Lynda awarded the first Esther C. Marioneaux Endowment Fund medallions to each Girl Friend who made a one-time \$250 donation to the Endowment Fund. This practice has been continued by each subsequent president.

In addition to the General Scholarship Fund, through the beneficence of Girl Friends and/or their families, the GFF, Inc. has created five additional "named scholarships," called "Scholarships of Distinction" – the GF Carolyn M. Carter Memorial Scholarship, the Anita Peek Gilger, MD Trust, the GF Juanita P. Humphrey Scholarship, the GF Gwendolyn G. Johnson Scholarship and the GF Carole Temple Phillips Scholarship – which are awarded yearly.

The presidents of the GFF, Inc. have all spearheaded outstanding activities.

- **GF Konnetta P. Sparks (1989)**, Girl Friends, Inc. President in 1989, and interim GFF, Inc. President in 1989, led the establishment of the GFF, Inc. through every stage of its creation. She is considered the "Mother of the Girl Friends Fund, Inc.", and evidences the close bond between the GF, Inc. and the GFF, Inc.
- ✓ GF Chrystine Shack (1989-1992) oversaw the approval of the Revised Bylaws, the approval of the first GFF, Inc. fundraiser and development and advancing of the framework for the Scholarship Program during her tenure.
- ✓ GF Helen K. Wright (1992-1995) initiated a significant fundraiser of printing the GFF, Inc. bylaws in booklet form and sold to Girl Friends for \$10 each booklet and assured the purchase of the first Certificates of Deposit by the GFF, Inc.
- GF Miriam Shropshire (1995-2000) worked tirelessly to raise money for GFF, Inc. scholarships.
   GF Esther C. Marioneaux (2000-2002), in addition to starting the GFF, Inc. Endowment Fund, changed the composition of the Board to create transition terms to ensure that experienced Directors always remained a part of the Board.
- ✓ GF Lynda P. Carroll (2002-2005) initiated the giving of medallions for contributions of \$ 250 to the Endowment Fund. She oversaw the renaming of the Endowment Fund in honor of GF Esther C. Marioneaux, and initiated perpetual plaques inscribed with the names of Girl Friends giving \$250 or more. GF Linda also prepared the first Annual Report.
- ✓ GF Phoebe A. Haddon, (2005-2007) consulted with a Certified Public Accountant (CPA) to identify GFF, Inc. financial data inadequacies and proposed a contract with that same CPA to correct those inadequacies and preserve the GFF, Inc.'s tax exempt status.
- ✓ GF Carole T. Phillips (2007-2010) worked with the GFF, Inc.'s CPA in retrieving needed financial data for filing with the IRS. She secured the IRS Final Determination letter of tax exemption as a public charity for the GFF, Inc. required after the five-year advance ruling period. She created the Endowment Fund Certificates to honor donations beyond the initial \$250 donation. The Carole Temple Phillips named scholarship was created in 2010 by the then Board of Directors and made a recurring scholarship by GF Carole in 2014.

## EXTENDED HISTORY OF THE GIRL FRIENDS FUND, INC.

 $\checkmark$  GF Elaine Effort (2010-2012) launched the Girl Friends Fund, Inc. website, with a generous donation from the family of Cleveland GF Lillian H. Gregory, with legacy Girl Friends in the Cleveland, Potomac and California chapters. The GF Fund's interactive website allows scholars to apply online, encourages chapters to share special events and updates, and makes it easy and safe for GF members, family members, friends and other community and business resources to support the Fund through online donations.

 $\checkmark$  GF Andrea L. Johnson (2012-2013) completed a comprehensive revision of the GFF, Inc. bylaws. She contracted for, and finalized, a complete GFF audit by a CPA, established a Conflict of Interest Policy for the Board and established the GF Gwendolyn G. Johnson Scholarship in honor of her mother.

 $\checkmark$  GF Cynthia Carter Cole (2013-2015), oversaw the GFF, Inc.'s most successful Silent Auction, partnering with St. Johns Knits to develop "GFF Shopping Days" that provided members a discount and allowed GFF, Inc. profit sharing. She also secured underwriting of a portion of the GFF, Inc. Luncheon by St. Johns Knits. GF Cindy partnered with the David Yurman Outlet in Las Vegas, which provided members discount shopping. She established the GF Carolyn M. Carter Scholarship in her mother's honor.

 $\checkmark$  GF Cecelia B. Henderson (2015-2017) commissioned a limited-edition bracelet engraved with the GFF, Inc. logo on one side and 'Bringing Dreams to Life", on the other side. Bracelets were marketed to Girl Friends as a fundraiser. She also started the GFF, Inc. Book Fair in 2017 through partnership with Barnes and Noble. She initiated personalizing the Esther Marioneaux Endowment Fund Medallions with the name and Conclave date of the donors.

 $\checkmark$  GF LaVerne N. Boyd (2017-Present) successfully secured the trademarking of the GFF logo and the motto "Bringing Dreams to life", and initiated the implementation of a Quick Books Financial Program for the membership of the GF, Inc. GF LaVerne commissioned a commemorative sterling silver bracelet, to memorialize the 2019 New York and future Conclaves. A Pioneer Campaign was also originated under her administration which, concurrently with the 30th Anniversary of the Fund, celebrated 48 Pioneer Girl Friends who initiated and formed the foundation for the Fund in a historically successful campaign at the 2019 Eunice Shreeves Luncheon.

All members of The Girl Friends, Inc. are members of The Girl Friends Fund, Inc. We are one team with one mission. In recognition of the special importance of access to higher education for all and despite widespread economic instability and rising tuition costs we remain committed to eradicating the inequalities in educational opportunities in particular for African-American young women and young men that are low income and under-represented in universities and colleges across America. We have strength in numbers! We are a lifeline to our aspiring scholars and will remain so!

(We gratefully acknowledge the historical work of the 2015- 2017 History Committee: Co-Chairs GF Nina Jennings and GF Sheila J. Williams, the 2001 History of GF Cecile Springer, and the efforts of G.F. Lynne Bannister).

GF Joan Sessoms Ford, Esq.

GF Joan Sessoms Ford, Esq. May 2019

## PAST PRESIDENTS EMERITI THE GIRL FRIENDS FUND, INC.



GF Cecelia B. Henderson 2015-2017 Past Presidents Emeriti (Buffalo)



GF Cynthia Carter Cole 2013-2015 Past Presidents Emeriti (Boston)



GF Andrea L. Johnson 2012-2013 Past Presidents Emeriti (Cleveland)



GF Lynda P. Carroll 2001-2005 Past Presidents Emeriti (New Orleans)



GF Esther C. Marioneaux 2000-2001 Past Presidents Emeriti (Charlotte)



**GF** Miriam Shropshire 1995-2000 Past Presidents Emeriti (Atlanta)



**GF** Elaine Effort 2010-2012 Past Presidents Emeriti (Pittsburgh)



GF Carole T. Phillips 2007-2010 Past Presidents Emeriti (Brooklyn)



GF Phoebe A. Haddon 2005-2007 Past Presidents Emeriti (Philadelphia)



GF Helen K. Wright 1992-1995 Past Presidents Emeriti (Cleveland)



GF Chrystine Shack 1989-1992 Past Presidents Emeriti (Memphis)



GF Konetta Putnam Sparks 1989 (Interim) Past Presidents Emeriti (New York)

## SECRETARY



GF Marie Latham Bush Toledo Chapter

#### Secretary Report

#### April 1, 2019

Dear Girl Friend Board and Girl Friends:

I sincerely thank the Girl Friends Fund for electing me to the position of Secretary last June 2018. This has been a valuable learning experience and an awesome and challenging task. I appreciate the trust bestowed upon me to fulfill the duties of this position.

My first duty as secretary is to make sure the minutes from the GFF phone conference meetings are accurate and distributed in a timely manner. Minutes were taken in:

September	2018
October	2018
November	2018
December	2018
January	2019
February	2019
March	2019
April	2019

All minutes were distributed prior to the next month's meeting. I will be additionally charged with taking minutes at the Board Meeting in New York before and during the Annual Meeting.

Any communications among the Girl Friends Fund's Officers, Directors, and Chairmen were distributed by the Secretary. As Secretary I was also happy to take minutes for the Luncheon Committee meetings. Reminders of due dates for reports were sent each month to help facilitate receiving the reports in a timely manner for meetings.

Agenda and committee reports were compiled in the order as listed on the monthly agenda and emailed to the GFF Officers, Directors, and Chairmen timely.

Warm Girl Friendly Regards:

Marie Latham Bush,

Marie Latham Bush, Girl Friend Fund Secretary

## FINANCIAL SECRETARY



GF Tamara Turnley Robinson Atlanta Chapter

#### Report of Financial Secretary April 10, 2019

Dear Girl Friends Fund Board and Girl Friends,

Thank you for allowing me to serve as your Financial Secretary this past year under the outstanding leadership of Girl Friends Fund President LaVerne Nichols Boyd. My duties are to receive all monies directly from any source on behalf of the Girl Friends Fund, and to provide said monies for deposit to the Girl Friends Fund National Treasurer. The collaborative objective was to provide GF Beth Jones, National Treasurer deposit transmittals within 7-10 business days of receipt.

My duties also include providing a recording of all donations to The Girl Friends Fund Assistant Secretary in order to ensure appropriate donor acknowledgements. The collaborative objective was to provide GF Annette Johnson, National Assistant Secretary the necessary information for donation acknowledgement within 10 days of receipt. In addition, my duties include providing the Board of Directors and the body an accounting of all monies collected by the Girl Friends Fund, Inc.

It has been a 'busy and blessed' season of giving! We received donations from over 400 GF's this year. Below please find a report of funds received from July 2018 – April 10, 2019. Thank you for your generosity of support of The Girl Friends Fund and the young scholars that we support.

Donations can be made throughout the year to our General Scholarship Fund as well as to one or more of our named scholarships to assist our scholars. Our named scholarships are the GF Carolyn M. Carter Memorial Scholarship; GF Gwendolyn G. Johnson Scholarship and the GF Carole Temple Phillips Scholarship. We also have the Esther C. Marioneaux Endowment Fund, which began with the intention of ultimately providing a constant revenue stream for Girl Friends Fund scholarships. This year, the Pioneers of the Girl Friend Fund Scholarship Campaign was launched to memorialize our 30th Anniversary and acknowledge and honor our founders and early contributors. Girl Friends honored each other as a sign of friendship and memorialized friends and family members who have passed away to benefit The Fund.

I remain very appreciative of the warm support that the GFF Board has provided as I accepted the Financial Secretary baton from GF Annette VanDevere. I have truly enjoyed engaging in the important work of the Girl Friends Fund with this special group of Girl Friends. Our motto "Bringing Dreams to Life" becomes a beautiful reality with the vision and commitment of the GFF Board and the heart warming generosity of our members and chapters. As we celebrate our GFF 30th anniversary, I look forward with anticipation to all that can yet be accomplished!

With Girl Friendly Appreciation,

Tamara Turnley Robinson

Tamara Turnley Robinson Financial Secretary

## Monies Received by Category, July 2018 – April 10, 2019

Esther Marioneaux Endowment Fund	\$12,520.00
General Donations	\$53,680.00
Pioneer Campaign	\$45,560.00
Gwendolyn Johnson Scholarship	\$2,155.00
Carolyn Carter Scholarship	\$1,850.00
Carole Temple Phillips Scholarship	\$2,850.00
Anita Peek Gilger Trust	\$15,500.00
GFF Jewelry	\$11,363.25
Eunice Shreeves Scholarship Luncheon	\$16,560.00
Eunice Shreeves Silent Auction	\$750.00
Other	\$99.00
ΤΟΤΑΙ	\$162,887.25

#### Monies Received by Month by Category, July 2018 – April 10, 2019

	Esther C. Marioneaux Endowment Fund	General Donations	Pioneer Campaign	Gwendolyn Johnson Scholarship	Carolyn Carter Scholarship	Carole T. Phillips Scholarship	Anita P. Gilger Trust	GFF Signature Jewelry	Eunice Shreeves Scholarship Luncheon	Eunice Shreeves Silent Auction	Other	TOTAL
July											\$19.00	\$19.00
Aug											\$20.00	\$20.00
Sept												
Oct								\$111.75				\$111.75
Nov	\$300.00							\$186.25				\$486.25
Dec	\$330.00	\$250.00	\$3,230.00	\$80.00				\$253.25				\$4,143.25
Jan	\$1,800.00	\$6,275.00	\$13,915.00	\$225.00			\$15,500.00	\$588.00	\$990.00			\$39,293.00
Feb	\$600.00	\$3,480.00	\$6,080.00					\$3,398.00	\$2,250.00			\$15,808.00
March	\$5,790.00	\$20,050.00	\$17,605.00	\$1,600.00	\$350.00	\$2,750.00		\$6,697.00	\$11,340.00	\$750.00		\$67,432.00
April	\$3,700.00	\$23,625.00	\$4,730.00	\$250.00	\$1,500.00	\$100.00		\$129.00	\$1,980.00		\$60.00	\$33,574.00
TOTAL	\$12,520.00	\$53,680.00	\$45,560.00	\$2,155.00	\$1,850.00	\$2,850.00	\$15,500.00	\$11,363.25	\$16,560.00	\$750.00	\$99.00	\$162,887.25

## TREASURER

GF Beth M. Jones Treasurer Atlanta Chapter

Treasurer

April 11, 2019

Dear Girl Friends Fund Board and Girl Friends,

Thank you for allowing me to serve as your Treasurer this past year under the leadership of Girl Friends Fund President LaVerne Nichols Boyd. My duties and responsibilities have consisted of providing the Board of Directors and the membership with monthly reconciled financial status reports for all five Bank Accounts at the Bank of America. GF Tamara Turnley-Robinson, Financial Secretary and I work closely together to insure accuracy and accountability in our respective roles.

It has been a sincere honor to serve the Girl Friends Fund in this important capacity and to assist in our mission of "bringing dreams to life" for our young scholars. I am truly grateful for this experience and the warm support the Executive Board has provided during my tenure

It is truly wonderful to see first- hand all the many generous contributions and donations from so many to our Girl Friends Fund, Incorporated.

With Girl Friendly Appreciation,

Beth M. Jones Beth M. Jones Treasurer



2018-2019 Annual Treasurer's Report

Bringing Dreams to Life @	The Girl Friends Fund, Inc.														
											Ameriprise				
Accounts	Che	ecking Operating		-	Savin	gs Committed	Sav	ings Restricted		dowment	Ва	nk of America			nvestments
necounts		#1897		764		#0753		#4450		#0458					#3001
Beginning Balance 07/01/2018	\$	183,093.19		3,704.26	\$	69,905.33	\$	2,503.28	\$	5,882.95	\$	265,089.01		\$	287,346.80
Fiscal Year 2018-2019 Income															
Monthly Income FY 2018-2019 FY2018-2019												V2019 2010			
	ć	20.00	ć		ć	2.07	ć	0.00	ć	0.45				-	12010-2019
July	\$ \$		\$ \$	-	\$ \$	2.97 2.97	\$ ¢	0.06	\$ \$	0.15 0.15	\$ \$	23.18			
August	ې \$	19.00 95.34	\$ \$	-	\$ \$		\$ ¢	0.06			\$ \$	22.18 98.42			
September	<u> </u>			-		2.87	\$ ¢	0.06	\$ ¢	0.15	· ·				
October	\$		\$	-	\$	4.12	· ·	0.10		0.25	\$	201.22			
November	\$	560.92	\$	-	\$	4.02	\$	0.10	\$	0.24	\$	565.28			
December	\$ ¢	1,684.09	\$	-	\$	4.16	\$	1,700.15	\$ ¢	0.25	\$	3,388.65	Ц		
January	\$	,	\$	-	\$	4.16	\$	30,336.01	\$	0.25	\$	39,581.18			
February	\$	-	\$	81.94	\$	3.76	\$	5,931.64	\$	7,300.24	\$	21,951.53	Ц		
March	\$	,	\$	964.85	\$	4.16		16,457.24		0.67	\$	60,087.20			
As of April 11, 2019	\$	20,284.33	\$	-	\$	-	\$	16,590.00	\$	-	\$	36,874.33			
Мау															
June															
Total Income as of 04/11/2019	\$	83,395.42	\$	1,046.79	\$	33.19	\$	71,015.42	\$	7,302.35	Ş	162,793.17			
Interest Earned as of 03/31/2019															\$5,147.07
Ameriprise Investment 03/31/2019 \$292,493.8										¢202 /02 87					
															JZJZ,4JJ.07
						'ear Expenses 2	2018								<i>4232,433.</i> 07
Monthly Expenses		Operating		Fi clave	(	ear Expenses 2 Committed		-2019 Restricted		dowment		Y 2018-2019			<i>\$232,</i> 433.87
Monthly Expenses July	\$	13,021.62	\$		( \$		\$		\$	dowment -	\$	13,021.62			\$ <i>232,</i> +33.07
Monthly Expenses July August	\$	13,021.62 554.35	\$ \$		( \$ \$		\$ \$		\$ \$	dowment - -	\$ \$	13,021.62 554.35			<i>4232,433.01</i>
Monthly Expenses July August September	\$ \$ \$	13,021.62 554.35 180.35	\$ \$ \$	clave -	¢ \$ \$		\$ \$ \$		\$ \$ \$	-	\$ \$ \$	13,021.62 554.35 180.35			<i>\$232,433.61</i>
Monthly Expenses July August September October	\$	13,021.62 554.35 180.35 46,955.00	\$ \$ \$ \$	clave -	( \$ \$ \$ \$		\$ \$ \$ \$		\$ \$ \$	-	\$ \$ \$ \$	13,021.62 554.35 180.35 46,955.00			<i>4232</i> ,433.01
Monthly Expenses July August September	\$ \$ \$	13,021.62 554.35 180.35	\$ \$ \$	clave -	¢ \$ \$		\$ \$ \$		\$ \$ \$	-	\$ \$ \$	13,021.62 554.35 180.35			<i>4232</i> ,433.01
Monthly Expenses July August September October November December	\$ \$ \$	13,021.62 554.35 180.35 46,955.00 5,135.11 3,020.61	\$ \$ \$ \$ \$ \$ \$	clave - - - - - -	( \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$		\$ \$ \$ \$ \$	-	\$ \$ \$ \$ \$	13,021.62 554.35 180.35 46,955.00 5,135.11 3,020.61			\$252,433.01
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Monthly Expenses July August September October November December January February ** March * As of April 11 2019 May June Total Expenses as of 04/11/2019	\$           \$	13,021.62 554.35 180.35 46,955.00 5,135.11 3,020.61 1,620.60 19,264.91 1,664.94 1,699.14	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	clave - - - - - 27.96 - - - -	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		\$ \$ \$ \$ \$ \$ \$ \$ \$	Restricted	\$ \$ \$ \$ \$ \$ \$ \$ \$	-	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	13,021.62 554.35 180.35 46,955.00 5,135.11 3,020.61 1,648.56 19,264.91 2,214.94 1,699.14			
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## ASSISTANT TREASURER



#### Report of Assistant Treasurer

April 1, 2019

Dear Girl Friends,

It has been a privilege and an honor to serve as Assistant Treasurer under the outstanding leadership of Girl Friend Fund President GF LaVerne Nichols Boyd. My objective as the Girl Friend Fund Assistant Treasurer and a Certificated QuickBooks user was to install and implement QuickBooks Premier Nonprofit accounting software on the Girl Friends Fund computer.

QuickBooks Nonprofit accounting software will allow us to capture all financial data and allocate it to the appropriate accounts. QuickBooks will provide several accounting reports to assist the Girl Friends Fund in monitoring and tracking expenses, revenue, contributions and scholarship donations. A few of the reports that will be created are the Annual budget to actual report, Balance Sheet Statement, Statement of Activities, Statement of Financial position, Statement of Donors and scholarship recipients and several more.

We currently have 47 Chapters and over 1840 members in our organization. We will be updating information as we continue to grow. This is a labor of love for the Fund and to assist our scholars, but one I take on readily to assist with our mission of "bringing dreams to life,"

Again, I thank GF LaVerne for allowing me the opportunity to serve on the Girl Friend Fund Board and along with the wonderful board members with whom I have had the opportunity to serve.

In Girl Friendly Service,

Sori L. Parker

GF Lori L. Parker

## ASSISTANT FINANCIAL SECRETARY



GF Annette Johnson Albany Chapter

Report of Assistant Financial Secretary

April 1, 2019

Dear Girl Friends Fund Board;

Thank you for the privilege of serving as your Assistant Financial Secretary for 2018-19 for the Girl Friends Fund, Inc. under the leadership of President GF LaVerne Nichols Boyd. As Assistant Financial Secretary, my duties are to acknowledge, in writing, donations from Girl Friends to the Girl Friend Fund to support scholarships for recipients of scholarships. I thoroughly enjoy working with GF Tamara Turnley-Robinson, Financial Secretary, to fulfill my duties.

Donations can be made to one or more of our named scholarship Fund in memory of or in honor of a Girl Friend, family member or friend, to support scholarships for eligible students. Named scholarship funds are the GF Carolyn M. Carter Memorial Scholarship, GF Gwendolyn G. Johnson Scholarship, and the GF Carole Temple Phillips Scholarship. Donations are also made the Esther G. Marioneaux Endowment Fund whose intention is to provide a constant revenue stream for Girl Friends Fund scholarships.

We have had a record number of donations and it has been a very busy and productive year. Donations have been made to the Pioneer Fund, in recognition of Girl Friend Fund supporters from its inception, and to the General Fund to help continue to support scholarships for our student scholars.

I appreciate the sincere support and encouragement of the GFF Board, especially President GF LaVerne Nichols Boyd, GF Shuana Tucker-Sims and GF Tamara Turnley–Robinson for their timely and tireless efforts to provide me with the information necessary to carry out my duties as Assistant Financial Secretary.

Respectfully Submitted:

Annette M. Johnson Annette M. Johnson

Annette M. Johnson Assistant Financial Secretary

## **INVESTMENT REPORT**



LaShana Broussard-Morris Durham Chapter

The Girl Friends Fund, Inc. Investment Report April 1, 2019

Dear Girl Friend Board and Girl Friends:

The Girl Friend Fund (GFF)'s Investments are professionally managed by Ameriprise Financial Services Incorporated (AFSI) in an Actively Diversified fund for Moderately Aggressive investors. The investment objective is to deliver growth of capital to investors. A few years ago, the GFF committee assessed the portfolios intent, future goals, risk tolerance, and time frame. We decided that with the advice of a manager with proven performance and expertise, we were willing to take more measured risk in order to achieve enhanced growth. Last year, our portfolio's moderately aggressive allocation was 66% equities, 20% fixed income 10% cash equivalents, and 4% alternative investments and is now approximately 67.5% equities, 25% fixed income, 4% alternatives, 3.2% cash equivalents, and .3% other assets.

The GFF is invested in a fund of funds. Therefore, the portfolio is actively advised by an unaffiliated portfolio strategist, Wilshire Associates, Incorporated. (WAI) WAI advises AFSI in the best allocation for a portfolio with our profile. WAI has over 40 years of institutional experience and advises on a dynamic asset allocation, which over time, delivers consistent, risk-adjusted performance. It does not have discretionary authority nor control to purchase or sell assets or make other Investments. It merely provides portfolio allocation strategies and fund management.

AFSI is a professional money manager that manages the GFF funds in a diversified portfolio incurring reasonable risk in efforts to achieve incremental outperformance for long-term investors. It uses two key Solutions: 1) Asset Allocation and 2) Mutual Fund selection. Quarterly, the asset allocation is reviewed and revised as needed to maximize our potential returns given our risk tolerance. Mutual funds are selected based on the asset allocation targets and are monitor to ascertain that the fund is investing in the expected asset class and delivering competitive long-term performance. When a fund does not meet expectations, the fund is replaced. Last year, we paid fees of approximately 1% of the portfolio, totaling \$2,893.00. As of March 31st, 2019, the current GFF portfolio was valued at \$292,493.87, up 2.4% from last year's value of \$285,636.53. Throughout 2018, income from dividends, interest, and capital gains totaling \$17,598.30 were reinvested back into the portfolio. The portfolio manager reports the following allocation below.

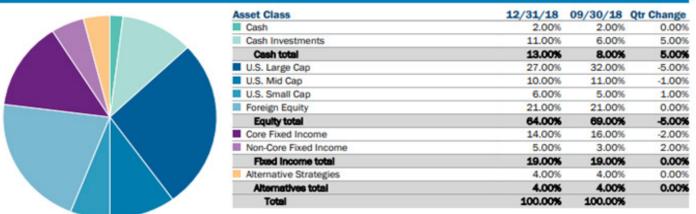
Respectively Submitted,

LaShana BroussardMorris

LaShana Broussard-Morris, Investment Chairperson

## **INVESTMENT REPORT**

#### Asset Allocation



#### Investment Strategy

The Active Diversified Funds Moderate Aggressive portfolio is diversified across multiple asset classes and investment styles using active mutual funds and passive ETFs. Wilshire Funds Management, a division of Wilshire Associates, leverages three key mechanisms in the management of these investment solutions:

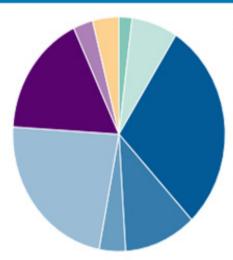
1. Asset allocation targets are reviewed on a quarterly basis to maximize the return potential relative to the given level of risk taken. Any allocation changes will be made during a quarterly reallocation process.

Dynamic asset allocation tilts are driven by near-term capital markets views made by Wilshire Funds Management. Senior members of the Wilshire
Funds Management investment team meet formally on at least a quarterly basis to evaluate economic and market data and research to develop the Firm's
intermediate-term, forwarding-looking views.

3. Investment selections are monitored on an ongoing basis to ensure that each position is contributing the correct stylistic exposure, generating competitive long-term performance, and remaining consistent with its management process. In situations where a holding is not meeting Wilshire's expectations, action is taken to replace the position with a higher conviction alternative.

#### 2017 YEAR END PORTFOLIO ALLOCATION

#### **Asset Allocation**



sset Class	03/31/18	12/31/17	<b>Qtr Change</b>
Cash	2.00%	2.00%	0.00%
Cash Investments	7.00%	4.00%	3.00%
Cash total	9.00%	6.00%	3.00%
U.S. Large Cap	29.00%	28.00%	1.00%
U.S. Mid Cap	11.00%	12.00%	-1.00%
U.S. Small Cap	4.00%	5.00%	-1.00%
Foreign Equity	23.00%	20.00%	3.00%
Equity total	67.00%	65.00%	2.00%
Core Fixed Income	17.00%	17.00%	0.00%
Non-Core Fixed Income	3.00%	5.00%	-2.00%
Fixed income total	20.00%	22.00%	-2.00%
Alternative Strategies	4.00%	7.00%	-3.00%
Alternetives total	4.00%	7.00%	-3.00%
Total	100.00%	100.00%	

## JULY 1, 2017-JUNE 30, 2018

## 2018 AUDIT REPORT

## THE GIRL FRIENDS FUND, INCORPORATED INTERNAL AUDIT REPORT



GF Barbara Lord Watkins, Chair Dallas Chapter he Girl Friends Fund, Inc. (GFF) is a non-profit organization incorporate in Texas in 1988 to help young African-American men and women realize their dream of an equal opportunity to a college education. The Girl Friends Fund is supported through donations from members and chapters of the affiliated/sis organization which is a separate non-profit organization and the general public.

The Internal Audit Committee of the Girl Friends Funds, Inc. conduced an internal audit of the financial records for the July 1, 2017 through June 30, 2018 fiscal year.

The audit committee looked at both the cash expenditures and the deposits for the fiscal year as noted by examining the Financial Secretary's monthly reports and deposits, Treasurer's monthly reports, the check ledger book, vouchers for disbursement of funds along with receipts for the vouchers, bank statements; and, investment documents.

It was determined that GFF, Inc. received and disbursed funds in accordance with the intended purpose of the funds. In addition, the financial record of GFF, Inc. reflect all financial and fiscal activities.

We received and reviewed each month's bank statement for all accounts and compared the entries with the checkbook register, canceled checks, vouchers and the Treasurer's report. The beginning balance for the fiscal year (July, 2017) for all accounts with Bank of America was \$220,229.00. The ending balance for the year (June, 2018) in all accounts was \$265,088.00. There are 5 accounts: Committed, Operating, Endowment Restricted and Credit accounts. Each of these accounts were examined for deposits, appropriate withdrawals and bank reconciliation.

The beginning balance for the Investment Fund with Ameriprise Financial in July 1, 2017 was \$271,401.93 and the ending balance in June 30, 2018 was \$287,346.80. The portfolio's asset allocation consists of 56.9% equities, 19.6% fixed income, 9.4% cash equivalents, 4.0% alternatives.

The Girl Friends Fund, Inc. provided 12 new scholarships for the 2017-2018 fiscal year. There were 34 scholars who were eligible to renew their scholarship. The possible total number of scholars supported by The Girl Friends Fund, Inc. is 46 in 2017-2018. Fifty-five thousand dollars (\$55,000.00) was provided to scholars for the school year 2017-2018. The 990 form was filed on time for 2017-2018. The major fundraisers of the organizations are: the Eunice Shreeves Scholarship Luncheon that had a profit of \$3,979.89; the Silent Auction had a profit of \$4,955.00; and, the sale of bracelets provided additional income in the amount of \$4,100.00. In addition, income from corporate and other donations accounted for over \$97,000.00 in revenue.

## 2018 AUDIT REPORT

#### SUGGESTIONS AND FINDINGS

The Audit Committee anticipates that the election of the Assistant Treasurer and the use of appropriate software for the organization will enhance GFF, Inc.'s ability to be more efficient in the reporting, documenting and storage for all financial information related to the organization.

We recommend continuous oversight to ensue that vouchers are completed prior to expenditures and that checks have more than one signature prior to disbursement.

It was noted that several checks were unaccounted for during the audit. These checks were later located; however, following them in sequence was more time consuming than necessary. It is recommended that if checks are removed from the ledger, it should be noted specifically where they are located for future reference.

Financial reports should not only focus on income and expenditures but should also reflect expenditures compared to budget. If needed, update/revise the budget to properly reflect approved actual vs budget. In review, all expenditures were deemed appropriate.

The committee is grateful to President LaVerne N. Boyd, Financial Secretary Annette VanDevere and Treasurer Beth Jones for their tremendous cooperation and support in helping us to fulfill our responsibility to the organization.

#### **Committee Members**

GF Melissa Archer, GF Casma Huie, GF Annette Johnson, GF LaShanna Broussard Morris,

GF Barbara Lord Watkins

GF Barbara Lord Watkins, Chairman Submitted October 1st, 2018



GF Casma Huie Potomac



GF Annette Johnson Albany



GF LaShana Broussard Morris Durham



GF Melissa Archer Buffalo

## SCHOLARSHIP COMMITTEE REPORT



#### Report of Scholarship Committee

April 1, 2019

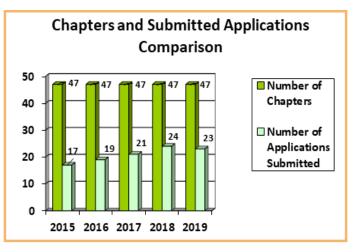
Dear Girl Friends Fund Board and Girl Friends:

Our Girl Friends Fund Scholarship Committee was pleased to provide opportunities for Girlfriends across the country to support student success through the Girl Friend Fund, Inc. The Scholarship Committee was tasked to organize and execute the 2018-2019 Scholarship Cycle and Scholars Renewal Process. The 2018-2019 Scholarship committee members are: GF Marcella Cox (Cleveland) and GF Nedra Starling (Cleveland).

For the 2018-2019 Scholarship Cycle, all Chapter Presidents and Chapter Liaisons received the Chapter Liaison instructions and Scholarship Application by email starting in October 2018 which was a month earlier then the previous year. Our training sessions included 39 Girlfriends who hold the role of Chapter Presidents, Chapter Liaisons, Scholarship Chairs, Scholarship Mentor, and Chapter Members.

With the March 1st deadline, the Scholarship Committee received 23 applications for the GF Chapters which was a decrease of one (1) applications (1.04%) from the 2017-2018 cycle. Initially, we had 27 chapters inquire about the GFF Scholarship.

The GF Chapters made it difficult for the scholarship reviewers, by submitting an incredible group of young scholars with amazing academic achievements, leadership initiatives, and service commitments. The average scores of our past scholars include weighted QPA - 4.20+, SAT - 1360+, and ACT - 27.6+. Thank you to



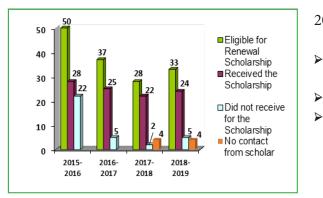
the five Scholarship Reviewers, GF Scyla Murray Baielli (Chicago), GF Alisa Covington (California), GF Doreece Lattimer (Columbus), GF Karen Saah (Brooklyn), and GF Lashell Vaughn (Memphis) for reading, reviewing, and rating each application. The scores from each reviewer were tallied and combined together. A final list of the scores was submitted to The Fund Board for review.

The following 23 chapters submitted a Scholarship Application for the 2019 Scholarship Cycle:

Baltimore Chapter Charlotte Chapter Cleveland Chapter Detroit Chapter Durham Chapter Fairfield County Chapter Greenville Chapter Las Vegas Chapter Louisville Chapter Miami Chapter New Haven Chapter New Jersey Chapter Orlando Chapter Philadelphia Chapter Pittsburgh Chapter Potomac Chapter Roanoke Chapter San Diego Chapter Seattle Chapter Springfield Chapter St. Louis Chapter Toledo Chapter Washington Chapter

## **Report of Scholarship Committee Continued...**

The 2019 Scholars will be announced at the 2019 Conclave. As a committee, we strongly encourage each chapter to continue to mentor their scholars and strengthen the relationships between the chapter, scholars, and the local high schools in effort to generate more scholarship applications.



2018-2019 Scholars Renewal Process

- 33 Past scholars were eligible to reapply for the scholarship
- 29 scholars reapplied for the scholarship
  - 24 scholars met the renewal requirements and received the annual scholarship which included two scholars who received the GF Carolyn M. Carter Scholarship of \$3,000 to assist with cost of medical school applications.

For the 2019-2020 renewal scholarship cycle, the Scholars will be emailed in June with instructions regarding the online renewal form and submission of an official transcript and enrollment verification by July 31st. The online renewal form will be available on the Girl Friends Fund website July 1st – 31st. Scholarship checks will be distributed in September.

To our lovely Girl Friends,

Thank you for your cross-country assistance by promoting the GFF scholarship, participating in the scholarship training, submitting scholarship applications, communicating with local school districts, cultivating our scholars, raising scholarship funds, and giving to The Girl Friends Fund, Inc. both in service and in dollars. Your efforts are impacting the development of the next generation and your continuous lovely friendship is embracing and creating a community of great scholars!

**Respectfully Submitted:** 

GF Fawn T. Robinson

Fawn T. Robinson Chair of GFF Scholarship Committee

# SCHOLARSHIP RECIPIENTS 2019



Fairfield County Chapter Dhasiya Anderson Brown University International Studies



Baltimore Chapter Ka'Liyah Burnett University of Maryland College Park Mechanical Engineering



Roanoke Chapter Jaylin Davis Virginia Commonwealth University Exercise Science/Kinesiology



San Diego Chapter Amari Jackson UCLA Psychobiology/ Pre-Med



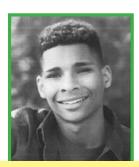
San Diego Chapter Amari Jackson UCLA Psychobiology/ Pre-Med



Louisville Chapter Kevin Germany, Jr. Alabama State University Business Administration



Greenville Chapter Christian Peebles USC Upstate Journalism



Orlando Chapter Anthony Juba-Richardson The Johns Hopkins University Music Composition



Cleveland Chapter Angel Sheeley Baldwin Wallace University Biology/Veterinary Science

## SCHOLARSHIP RECIPIENTS 2019



Pittsburgh Chapter Niajah Simon New York University Urban Studies



Durham Chapter Mia Simpson East Carolina University Biology



Seattle Chapter Kara Trotman John Hopkins University Biology



Miami Chapter Elani Walters Spelman College Marine Biology



Detroit Chapter Alanna Williams Spelman College Journalism and Visual Arts

## NAMED SCHOLARSHIPS THE GIRL FRIENDS FUND, INCORPORATED



## GF Carolyn M. Carter Memorial Scholarship

The GF Carolyn M. Carter Memorial Scholarship was established in 2013 to support the undergraduate education of scholarly, high school graduates, particularly those with an interest in STEM. The \$1,500 award is renewable annually for up to four years. The award is also available to college juniors and/or seniors, in which case, \$3,000 may be awarded specifically to support their application to medical school. When awarded to juniors, it is renewable for one year. The scholarship was established by her daughter, GF Cindy Carter Cole.



## Anita Peek Gilger, MD Trust

A 1941 graduate of The Johns Hopkins College of Medicine, Dr. Gilger, a Florida native, was a philanthropist and lover of the arts. She understood the challenges faced by low income students and ensured that they were among her beneficiaries. She named her friend, GF Helen Keith Wright (Cleveland), as one of her Trustees. Her Trust has been a significant donor to the GFF. In 2008, the Board of Directors established a scholarship in her name.



#### GF Juanita P. Humphrey

The GF Juanita P. Humphrey Scholarship was established in 2008 as the result of a donation from her estate. This was the largest one time donation received by the GFF. GF Juanita was a Life Member of the New Jersey Chapter of The Girl Friends<sup>®</sup>, Inc. She was a selfless mentor to many who benefitted significantly from the many talents she acquired in the span of 96 years.

This award is presented to a student who has outstanding accomplishments and involvement in community activities as well as academic achievement.



#### GF Gwendolyn G. Johnson

The GF Gwendolyn G. Johnson Scholarship was established in 2013 by immediate Past President of The GFF, GF Andrea L. Johnson, in honor of her mother. The one-time \$1,000 award is granted to a high school graduate who has been accepted to a four-year institution and meets the additional criteria consistent with the GFF General Scholarship.



## GF Carole Temple Phillips

The GF Carole Temple Phillips Scholarship was established by the Board of Directors in 2010 as a one time \$1,000 award to commemorate the legacy of GF Carole's stalwart commitment to The Fund as its Leader. As a demonstration of her ongoing commitment to The Fund and its mission, in 2014 GF Carole converted this to a recurring scholarship.



The Girl Friends Fund, Inc.

Announcing . . . 2019 Scholarships!

► The Pioneers Scholarship Fund

Named in honor of our 48 GFF Pioneers

► The Jacqueline C. Hrabowski Scholarship



Named for GF Jacqueline C. Hrabowski Member of the Baltimore Chapter of Girl Friends

Our new 2019-2020 Celebratory Scholarships!
 The Georgia Tallier Rusan 30<sup>th</sup> Anniversary Celebratory Scholarship
 The Erica T. Salter 30<sup>th</sup> Anniversary Celebratory Scholarship
 The LaVerne N. Boyd 30<sup>th</sup> Anniversary Celebratory Scholarship

## **2019 CONTRIBUTIONS**

GF Esther C Marioneaux was a visionary who stood at the helm of the GF F as President from 2000 to 2002.

She had the foresight to establish an endowment fund in 2002 with hopes that it would come to provide a constant revenue stream for GFF scholarships. She asked each GF to make a one-time donation of \$250 **GF Lynda Caroll**, GFF Past President Emeritus, followed in GF Esther's footsteps with lofty ideas of her own. Under her significant leadership, the fund was named in honor of GF Esther and a medallion was designed for presentation to each GF who made the requisite contribution. These became "members" of the GF Esther C Marioneaux Endowment Fund (ECMF) and their names were inscribed on plaques displayed at the GFF Annual Meeting. In response to her desire to honor donations to the ECM F beyond that initially requested, during her tenure as president, GF Carol Temple Phillips, Past President, Emeritus, established the ECMF Certificate. Since 2002, membership in the E CMF has grown to 450 individuals and 30 chapters of the Girl Friends. Inc. in 2016, GF Cecilia B Henderson, Past President Emeritus, presented first-time members medallions engraved with their name, date and GFF logo. After 16 years of donating at the \$250.00 level, the donation level was raised under President LaVerne N. Boyd's administration in 2018 to the current \$300 per member donation level to assist in growing the endowment. GF Esther passed away on March 19, 2019 in Huntersville North Carolina. However, her legacy will continue and the ECMF presentation of awards remains a sacred celebration of GF Esther and is conducted during the GF F Annual Meeting .

We welcome our newest members, thank our continuing contributors, and thank all for sharing in our vision.

Deborah Marioneaux Allen (Charlotte) **Robin Belle (Washington DC) \*** Jacqueline Bontemps (Newport News) Jacqueline Moore Bowles (Milwaukee)\* LaVerne N. Boyd (Cleveland) Tiffany Britton (Miami) \* Marie Latham Bush (Toledo) Mary Childs(Fairfield County Leslie Churchill Douglas (New Haven)\* **Christy Clayton (Durham)\*** Donna Coaxum (Chicago)\* Suzette Carver Dave (Columbus) Mary Childs (Fairfield County) Rosemary Duffy (Columbus) Kathlynne Espy (Columbus) Elizabeth Espy (Atlanta)

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\$1,000	PioneerLevel			
\$ 500	Inspiration Level			
\$ 250	Mentor Level			
\$100	Educator Level			
\$50	Tutorial Level			
\$30 FOR 30 YEAR	30 <sup>th</sup> Anniversary Level			

- I am a Girl Friends Fund Pioneer! (Please circle yes or no): YES NO
- \* If you are NOT a Girl Friends Fund Pioneer please indicate the name(s) of the Girl Friends Fund Pioneer(s) you are honoring/ memorializing (or enter ALL PIONEERS or NONE):

In May, 2019 The Girl Friends Fund, Inc. will celebrate its 30<sup>th</sup> Anniversary at its Annual Meeting. A special scholarship has been designated to honor our Pioneers – the founders and early contributors

of the Fund from 1989-2005. These are the Girl Friends who had the vision to start the Fund and to sustain it, by creating a nonprofit charitable endeavor that has awarded over one million dollars in scholarships to 760 minority students. The monetary goal of our Anniversary campaign is \$30,000, to create the Pioneers of the Fund Scholarship as one of the Fund's Named Scholarships of Distinction. This is a special scholarship drive in addition to our annual appeal for general donations.

GFF General Donation Levels				
Please indicate your level of giving (Check one box)				
\$25,000 and up	Legacy Level			
\$15,000 to\$24,999	Visionary Level			
\$10,000 to \$14,999	DreamweaverLevel			
\$5,000 to \$9,999	Patron Level			
\$1,000 to \$4,999	Benefactor Level			
\$250 to \$999	Partner Level			
\$25 to \$249	Friend Level			

#### FOR GFF GENERAL DONATIONS (PLEASE CHECK ONE LEVEL OF DONATION)

The purpose of the Fund is to help young African-American men and women realize their dream of an equal opportunity to a college education by awarding college scholarships to deserving graduating African-American high school seniors in need of financial assistance and who (as the result of insufficient income) may have no other means of realizing a college education. Awards are presented to selected individuals who will be attending an accredited four-year college or university and who meet the selection criteria, including documented financial challenges, exceptional academic achievement, strong moral character and exhibited commitment to community service. Their scholarship is renewable annually providing the individual continues to meet the academic standards set by the Fund.

The Girl Friends Fund, Inc. and Special Pioneers Campaign 2019 Donations—page 2						
*	Is your donation for the Esther C. Marioneaux Endowment Fund? YES NO (A \$300 minimum donation is required for recognition and award at our Annual Meeting.)					
*	Is your donation in honor of an individual? If yes please print their name and Girl Friends, Inc. Chap	YES NO oter (if applicable) below.				
	Their First Name Th					
	Is this person a member of The Girl Friends® Inc.	YES NO Chapter				
*	Is your donation in memory of an individual? YES NO If yes please print their name and Girl Friends, Inc. Chapter (if applicable) below.					
	Their First Name Th	eir Last Name				
	Is this person a member of The Girl Friends <sup>®</sup> Inc.					
*	Is your donation for a specific Girl Friend Fund Named (If yes please check ONE GFF Scholarships of Distinction	-				
	The GFF Named Scholarships of Distinction - Please	indicate your Scholarship choice (Check one box)				
	Scholarship Name	Focus				
	General Scholarship	General college education				
	GF Carolyn M. Carter Memorial Scholarship	STEM & medical education				
	Anita Peek Gilger, MD Trust	General college education				
	GF Juanita P. Humphrey Scholarship Strong community and academic achievement					
	GF Gwendolyn G. Johnson Scholarship General college education					
	GF Carole Temple Phillips Scholarship	Business education				
	YOUR PAYMENT METHO	D — PLEASE SELECT ONE				
	Enclosed is my check payable to The Girl F	riends Fund, Inc.				
	Please charge my donation to my:					
Cre	dit Card Number	Expiration Date Security Code				
		\$				
	Signature	Donation Amount				
Plea	ase make check payable to The Girl Friends Fund, Inc. a	nd enclose completed form. Enclose any additional				
form	ns you may require for business or tax purposes. The G	irl Friends Fund is a 501 (c ) (3) charitable organization.				
Confirmation of your tax deductible donation will be sent to your address stated above. Mail completed form and						
check to the GFF Financial Secretary: GF Tamara Turnley Robinson						
3348 Brickey Lane						
Marietta, GA 30068						
Please check here if you want the GFF Pioneer named above or family member/other individual to receive						
acknowledgement of your donation. Enter their contact information below.						
To donate online please use this link — <u>http://girlfriendsfund.org/donate/</u>						
Nan	ne	For GFF use only:				
Address		Date donation received				
City/ST/ZIP ST ZIP Date of		Date confirmation sent				
	GFF Contribution Form 10-16-2018					
Ema	Email Permission granted to duplicate this form as needed.					

# CHAPTER CHALLENGE

#### **CHAPTER CHALLENGE**

Our Girl Friend Chapters "knocked it out of the park" for the GFF Challenge during our 30th Anniversary celebration!!! Our Pioneers were clearly instrumental in making 2019 a "historical hit for fundraising!!"

Cleveland Chapter won the Chapter Challenge for the 2nd year in a row by contributing a total of \$15, 620.00.

Dallas Chapter eliminated Detroit's record from 2018 to become our second place winner this year. Dallas Chapter contributed a grand total of \$13,830.00. Dallas Chapter has risen fast!!!

Our third place winner, with a slam dunk in donations is the Baltimore Chapter with an appreciated total of \$12, 655.00.

Fourth in line for our Chapters as a winner is New Jersey with a homerun of over 5k in donations. New Jersey GFs efforts shone through and they worked together as Girl Friends to" bring the money in" for our scholars.

Collectively, these four Chapters raised \$47,205.00 for our GFF Scholars with a combined total of Pioneer and general donation contributions!!!

#### **CLEVELAND** ~ **DALLAS** ~ **BALTIMORE** ~ **NEW JERSEY**

#### MEMBER CHALLENGE

Teamwork continues to make our GFF dream work. When GFs come together, we are a relatively small and close national organization, but when we coordinate our efforts, we can accomplish outstanding achievements. Our Chapters all supported our Fund and its mission but these three stood out:

#### **CLEVELAND** ~ **DALLAS** ~ **ROANOKE**

Thank you to all GF's, Boy Friends, GF Families, and contributors for a historical fundraising year!!

Boston	- Institution	Detroit		New Jersey	a di tata di
Buffalo	I LAGA	Durham	1.1	Newport News	
California		Fairfield County	100 C	Norfolk	
Chicago	1.445	Loudoun County	100	Orlando	Lines
Cincinnati	a balladi kalla	Louisville		Potomac	
Cleveland	the second second	Memphis	1.0.4	Richmond	1.111
Columbia		Miami	a literaulta	Roanoke	a di tata di
Columbus	a second	New Haven		San Diego	
	Trenton		Washington	and the	

# EUNICE SHREEVES LUNCHEON REPORT

GF Barbara Lord Watkins, Chair Dallas Chapter

#### EUNICE SHREEVES LUNCHEON REPORT

APRIL 1, 2019

Dear Girl Friends Board and Girl Friends:

It is my pleasure and honor to serve as Chair of the 30th Anniversary Celebration honoring Pioneers of The Girl Friends Fund, Incorporated. This luncheon will not only highlight our 30th Anniversary but it will honor over 40 pioneers who mean so much to The Girl Friends Fund, Incorporated. In addition, we will acknowledge the scholars who receive funds raised at the luncheon.

I am so appreciative of the donors whose contributions will help us surpass our goal by raising close to \$100,000. Together, we have raised the bar in supporting The Girl Friends Fund, Incorporated to provide more support for our scholars. I am pleased that every person attending the luncheon will receive a token gift commemorating the 30th Anniversary.

To add to the celebration is the performance of two outstanding world recognized musicians. They are Nat Adderley, Jr., and Dr. Longinew Parsons. Nat is well known as the composer of countless songs sung by persons like Luther Vandross, and many other artists. Dr. Parsons has been hailed by critics internationally as being one of the world's finest trumpet players and was a protégé of the great cornetist Nat Adderley. He is professor of music at Florida A & M University.

To continue the celebration, we will recognize and pay tribute to our pioneers for 2019. Each will be presented with a medallion to commemorate this occasion. Their pictures will be viewed on a screen along with the donors who contributed to the Pioneer's Campaign and the general fund. A brief recapture of the beginning of the Pioneer Celebration will be given, followed by the presentation of a check to GF LaVerne Boyd, President of The Girl Friends Fund, Inc. that is projected to be over \$30,000. These funds were specifically raised to support the Pioneer Scholarship Campaign. A champagne toast to the pioneers is planned to conclude a wonderful luncheon celebrating our 30th Anniversary Celebration.

My sincere gratitude goes to the members of the Luncheon Committee, the Board of Directors of this outstanding organization and to the members of the Pioneer Scholarship Campaign Committee. Their support is truly appreciated.

Respectfully Submitted:

GF Barbara Lord Watkins

GF Barbara Lord Watkins, Chair 30th Anniversary Luncheon

# SILENT AUCTION COMMITTEE REPORT



Report of Silent Auction Committee

April 1, 2019

Dear Girl Friends Fund Board and Girl Friends:

The 2018-2019 Girl Friends Fund, Inc. (GFF) Silent Auction Committee is comprised of GF Marie Latham Bush, Toledo Chapter, GF Cecelia Henderson, Buffalo Chapter, GF Melissa Archer, Buffalo Chapter, and GF Sonya Goldsboro, Chair, Las Vegas Chapter.

The 2018 Silent Auction culminated in May 2018 at the Greenbrier Resort in West Virginia. It is our pleasure to report that the total auction intake (credit card square total, cash and checks, and monetary donations from chapters) was confirmed as \$4,955.00. Thank You E-cards were sent to all donating chapters, donating individual Girl Friends, and supporting volunteers.

Preparation for the 2019 Silent Auction to be held at The Westchester Marriott Hotel, Tarrytown, NY, was begun in December 2018. Because the members of the Girl Friends®, Inc. (GF) are members of the GFF, a letter was generated that invited GF Chapter Presidents, Liaisons and their chapter members to participate in the 2019 GFF Silent Auction. As a way of showing appreciation for supporting the silent auction, Chapter Presidents and Chapter Liaisons were invited to participate in an Entrance Parade to the GFF Luncheon. The initial Invitation Letter was distributed in February 2019 with additional reminder letters being distributed monthly thereafter leading up the 2019 auction. These reminders were intended to provide information about the hotel shipping and receiving procedures, silent auction timelines, auction volunteer support needs, bidding requirements, and the Luncheon/ auction entrance parade.

With the assistance of the GFF Luncheon chair, arrangements were made with the hotel for the equipment and audio needs for the auction.

The results of the 2019 GFF Silent Auction will be announced at the 2019 GFF General Meeting.

Respectfully Submitted,

Sonya Goldsboro

Sonya Goldsboro, GFF 2018 Silent Auction Committee Chair, Las Vegas Chapter

Cecelia B. Henderson, Committee Member, Buffalo Chapter Marie Latham Bush, Committee Member, Toledo Chapter Melissa S. Archer, Committee Member, Buffalo Chapter

### SPECIAL PROJECTS BRACELET FUNDRAISING COMMITTEE REPORT



GF Joyce Ford Quick, Co-Chair Buffalo Chapter



GF Cecelia B. Henderson, Co-Chair Buffalo Chapter

GFF Special Projects Fundraising Committee

April 1, 2019

Dear Girl Friend Board and Girl Friends:

We have been honored to serve as Co-Chairs of the Special Projects Jewelry Committee. We believe we made an excellent selection of the pieces included for our 30th GFF Anniversary Celebration. The charge that was given us by our President GF LaVerne Boyd was to have commissioned a beautiful charm bracelet, an Anniversary Pendant and a 4th Edition Bracelet. These tasks were completed.

This year we have three options of jewelry:

• Sterling Silver Charm Bracelet with the NY Charm commemorating the New York Conclave.

• Sterling Silver Pendant with a 30-inch adjustable chain commemoration of out 30th Anniversary of the Girl Friends Fund.

• The 4th Edition Signature Bracelet with a set of three stackable faceted glass beaded stretch bracelet complements the previous bracelets.

The 1st,2nd and 3rd Limited Edition Bracelets were fabulously received. This jewelry helped promote the Fund and its mission of assisting deserving high school graduating seniors to attend college.

Thank you Girl Friends for making these fundraisers a success while "Bringing Dreams to Life" for our young scholars. We appreciate your continued support of our mission.

Respectfully Submitted,

GF Joyce Ford Quick, Co-Chair GF Cecelia B. Henderson, Co Chair

GF Joyce Ford Quick, Co-Chair GF Cecelia B. Henderson ,Co-Chair



#### Limited Fourth Edition Now Available!

In celebration of the 30th Anniversary of The Girl Friends Fund, Inc. the GFF Board and the Special Projects Fund Raising Committee Chairmen, GF Joyce Ford Quick and GF Cecelia B. Henderson are excited to announce the Exclusive 2019 Bracelets and a Pendant that will be for sale at the 84th National Conclave. The proceeds from the jewelry sales will provide scholarships to graduating seniors in pursuit of higher education. With your support, this fundraiser makes it possible for the GFF to continue "Bringing Dreams to Life" and assist our youth in fulfilling their goals to attend college/university.

We are excited to announce our FOURTH LIMITED EDITION GIRL FRIENDS FUND JEWELRY now available for purchase!

# COMMUNICATIONS COMMITTEE REPORT



GF Nedra Starling, Chair Cleveland Chapter

#### **Communications Committee Chair: GF Nedra A. Starling**

My sister Girl Friends – Thank you for allowing me to serve as your Communications Chair for the past several years. It has been challenging, exciting, rewarding AND fun! I have thoroughly enjoyed serving as chair, editing and writing your newsletter, sending out all of the communications updates and interacting with my committee and all of you. Your positive comments and support for the constant redesign (and hopefully continued improvement) of our Newsletter and sharing of it were greatly appreciated and encouraging. And they inspired the Communications committee and me to SOAR!

#### Fall/Winter Newsletter 2018 – 2019:

• The Fall/Winter 2018–2019 Newsletter edition was distributed in early December, 2018

• Sent to the following individuals. Each recipient was asked to share the Newsletter with others specifically as noted:

1. All Girl Friends®, Inc. Executive and Advisory Board members

2. All GFF Board members and Committee Chairs (including President of GF, Inc.)

3. All Girl Friends®, Inc. Chapter Presidents – asked to share with all members of their Chapter

4. All GFF Chapter Liaisons – asked to share with all members of their Chapter 5. All Girl Friends®, Inc. members

• Included a welcome message from the Fund's President, GF LaVerne N. Boyd and highlighted a listing of our Board Directors , emphasizing new directors and Committee Chairs/Co-Chairs with invite for all to join committee(s) of their choice

• Feature pages included

1. Liaison & Chapter Relations committee (Chair GF Jacqueline Randolph) with a listing of Chapter liaisons asking for chapter updates

2. Summary of our May, 2018 Eunice Shreeves Scholarship Luncheon (Co-Chairs GF Shuana Tucker-Sims and GF Ann E. Walters-Pope) and Silent Auction (Chair GF Sonya Goldsboro) including a thank you to all GFs/Chapters and specifically those who donated Silent Auction prizes

3. "SAVE THE DATE" information on our 2019 Eunice Shreeves Scholarship Luncheon, Silent Auction and Annual Meeting - continued encouragement for the donation of individual and Chapter items, attendance at our Annual Eunice Shreeves Luncheon and at our Annual meeting

4. Update on our Third Edition GFF Bracelet Fund Raiser sales (Chair — GF Joyce Ford Quick; Co-Chair Cecelia Henderson) and remaining availability (order form included)

# COMMUNICATIONS COMMITTEE REPORT

5. Listing of our new scholars, returning scholars, and sponsoring Chapters (Chair GF Fawn Robinson) and our Chapter and Scholar Happenings page with great pictures

6. Launch of our 2018-2019 The Girl Friends Fund Pioneer Scholarship Campaign (Chair GF Joan Sessoms Ford; Co-Chair Lynne Bannister) in addition to our General Fund Campaign (combined donor form included)

#### Spring/Summer Newsletter 2018 – 2019:

• The Spring/Summer 2018–2019 Newsletter edition was distributed in early March, 2019

• Sent to the following individuals. Each recipient was asked to share the Newsletter with others specifically as noted:

1. All Girl Friends®, Inc. Executive and Advisory Board members

2. All GFF Board members and Committee Chairs (including President of GF, Inc.)

3. All Girl Friends®, Inc. Chapter Presidents – asked to share with all members of their Chapter

4. All GFF Chapter Liaisons – asked to share with all members of their Chapter

• Included a message from the Fund's President, GF LaVerne N. Boyd, and highlighted a reminder and invite to our 2019 Eunice Shreeves Scholarship Luncheon celebrating The Girl Friends Fund 30th anniversary and the need for all Girl Friends (all are also members of The Girl Friends Fund, Inc.) and chapters to support the mission/vision of The Fund and our dedication to achievement of a college education for our scholars.

• Feature pages included

1. Listing of "Save the Dates" for scholarship submission training sessions, our 2019 Eunice Shreeves Scholarship Luncheon/30th Anniversary Celebration, Silent Auction and Annual Meeting – attendance at all was encouraged

2. Special invite from President GF LaVerne Boyd to the 2019 Annual Meeting with terrific pictures from the 2018 meeting

3. Invite from our Liaison & Chapter Relations Chair GF Jacqueline Randolph to complete the Girl Friends Fund Chapter Information Update Form on our website (http://girlfriendsfund.org/) and to join us for our "PHOTO OP" at the 2019 Annual Meeting; 2018 liaison photo included

4. Reminder from Scholarship Committee Chair GF Fawn Robinson to register for scholarship application submission training and update on two of our scholars

5. Reminder from Luncheon Chair GF Barbara Lord Watkins to purchase your Eunice Shreeves Scholarship Luncheon; gorgeous photos from2018 luncheon highlighted

6. Reminder from Silent Auction Chair GF Sonya Goldsboro for individual GFs and chapters to make donations to the Silent Auction; not-to-miss 2018 photos included

7. Announcement by Chair — GF Joyce Ford Quick and Co-Chair Cecelia Henderson of our 30th Anniversary exclusive 2019 bracelets and pendant for sale via pre-order and at Conclave (order form included)

8. Update on our Pioneer Scholarship Campaign by Chair Joan Sessoms Ford and Co-Chair Lynne Bannister (combined donor order form included)

9. Special "SHOUT OUT" to the Dallas chapter on their 35th anniversary

10. Announcement of special performance at our 30th Anniversary luncheon by musicians extraordinaire BF Nat Adderley, Jr. and Longineu Warren Parsons II, PhD

# COMMUNICATIONS COMMITTEE REPORT

#### Summer Newsletter 2018 – 2019:

The Communications committee has one more Newsletter to do. The Summer Newsletter 2018 - 2019 edition:

• Will be distributed by June 30, 2019

• Sent to the following individuals. Each recipient will be asked to share the Newsletter with others specifically as noted:

1. All Girl Friends®, Inc. Executive and Advisory Board members

2. All GFF Board members and Committee Chairs (including President of GF, Inc.)

3. All Girl Friends®, Inc. Chapter Presidents – asked to share with all members of their Chapter

4. All GFF Chapter Liaisons - asked to share with all members of their Chapter

5. All Girl Friends®, Inc. members

• List our new scholars (with photos), returning scholars, and sponsoring Chapters

• Request chapters to update Girl Friends®, Inc. Chapter information (president, GFF liaison, treasurer, etc.) by completing the Girl Friends Fund Chapter Information Update Form on our website

• Updated information on bracelets (if not sold out!)

In consideration of future editions of your Newsletter as outgoing editor & writer I encourage you to continue communications with the Fund via your liaison, your president or any/all chapter members regarding your suggestions, chapter updates, scholar updates and other stories of interest to help to increase scholar visibility, encourage Chapter involvement with the Fund and their scholars and the opportunities that can be made available to our scholars via the Fund and/or Chapters and/or individual GFs. REMEMBER – all Girl Friends are 100% members of The Girl Friends Fund!



GF Jacqueline Randolph New Haven Chapter



GF Marcella Cox Cleveland Chapter

GF Nedra Starling

\*Nedra Starling

Communications Committee Chair Cleveland Chapter

# LIAISON AND CHAPTER RELATIONS COMMITTEE REPORT



GF Jacqueline Randolph, Chair New Haven Chapter

# The Girl Friends Fund, Inc.Liaison and Chapter Relations Committee ReportApril 1, 2019

Liaison and Chapter Relations Committee Chair: GF Jacqueline Randolph Liaison and Chapter Relations Committee Members: GF Melissa Archer, GF Lenora Brown, GF Janice Marshall, GF Dari Ruff, GF Nedra Starling

Dear Girl Friend Board and Girl Friends:

The Liaison and Chapter Relations Committee is a relatively new committee established in 2017 by board president, GF LaVerne Boyd. Committee members are Girl Friends Nedra Starling, Lenora Brown, Dari Ruff, Janice Marshall, Melissa Archer and Jacqueline Randolph, chairperson.

Objectives of this committee are to maintain current contributors to the Girl Friend Fund, Inc. (the Fund), to keep chapters and chapter members informed of the activities of the Fund, to keep chapters and individual Girl Friends up-to-date on ways to contribute to and support fund donations and fund raising activities and to identify and cultivate additional consistent contributors.

This year the Liaisons have played an integral part in identifying and supporting the Pioneers who will be recognized at the Fund's 2019 Annual Eunice Shreeves Luncheon & Silent Auction - 30th Anniversary Celebration on May 2, 2019.

Several communications were sent out to Chapter Presidents and Liaisons urging them to share information with chapter members about this monumental occasion and other fund raising activities and events. These included:

• A request for updated chapter president, liaison and contact information via on online form accessible on our website (http://girlfriendsfund.org/);

- Information to facilitate seamless communication;
- A letter from Girl Friends LaVerne Boyd and Jacqueline Randolph reminding them of the deadlines and earlier date of the 2019 Conclave;

• Fund raising information highlighting the **2019 Signature Bracelet - Fourth Edition** and announcing the exclusive **2019 sterling silver charm bracelet with the NY charm** and gorgeous sterling **silver pendant** made especially for the 30th Anniversary of the Girl Friends Fund, Inc.;

• Request for all Girl Friends and chapters to consider a donation to the Fund on National Giving Tuesday;

• Distribution of a revised and combined Girl Friends Fund General and Pioneer Donor Form

Thank you to the Executive Board for the support given me this year. I am looking forward to another year of working with our Liaisons who are the lifeline to the Fund.

Respectfully submitted, Jacqueline Randolph

GF Jacqueline Randolph

Liaison and Chapter Relations Committee Chair New Haven Chapter

# LEGAL REVIEW/ BYLAWS COMMITTEE



GF Donna Coaxum, Parliamentarian Chair Chicago Chapter

Legal Review Committee

April 1, 2019

Dear Girl Friends Board and Girl Friends:

The Legal Review Committee worked closely with the President and the GFF Board to review information and a variety of documents in support of the strategic mission of the GFF.

• Trademark Obtained. The Legal Review Committee in collaboration with the Trademark Clinic at California Western School of Law obtained a trademark for the GFF logo and tagline.

• Due Diligence Continues. The Legal Review Committee continues in its efforts to finalize the guidelines for the creation of a co-sponsorship fundraising program that will allow Girl Friend Chapters to partner with the GFF under its 501(C)(3) status umbrella for fundraising at the Chapter level.

• Sales/Use Tax Exemption. The Legal Committee worked with the New York State Tax Department to complete a sales and use tax exemption filing for a reduction in sales tax for GFF Luncheon and activities in New York.

• Attended Monthly Meetings, As Parliamentarian and Legal Review Chair routinely responded to any and all legal and procedural inquiries during meetings and/ or in written format in a timely manner as requested.

• Reviewed Requested Bylaws and Procedures. As Legal Review Chair reviewed requested bylaws and procedures to insure content was consistent and clear.

As GFF Parliamentarian and Legal Review Chair, I was honored to serve and handled all responsibilities commensurate with my office and position.

Respectfully Submitted,

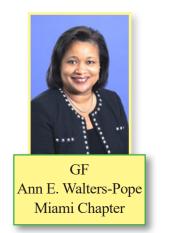
Donna B. Coaxum

GF Donna B. Coaxum Parliamentarian /Chair of Legal Review Committee



# NOMINATING COMMITTEE

The nominating committee creates a slate of candidates to fill vacant offices on the Board of Directors. Membership is limited to Board Members.





GF Marie Latham Bush Toledo Chapter



# NOMINATING COMMITTEE -BOARD OF DIRECTORS

The nominating committee for the Board of Directors recruits members of The Girl Friends, Inc.® and develops a slate of candidates to fill vacancies on the Board that are created as the result of the completion of terms of service. The Chair and the President discuss the needs of expertise on the Board and the Chair recruits members who meet those needs.



Appointed Tellers: Elizabeth Hilton, Lenora Brown, Valerie Weaver Tellers count the votes for the Nominating Committee for Board of Directors

### ANNUAL MEETING MINUTES

# Board of Directors Annual Meeting Minutes - Greenbrier Resort White Sulphur Springs, West Virginia May 19, 2018

Call to Order:

he meeting was called to order at 3:10 p.m. by President LaVerne Boyd who thanked the audience for attending the Girl Friend Fund annual meeting. GF Donna Coaxum gave the meditation. GF Annette VanDevere called the roll for Board of Directors and GF Chapters.

Present: GFs LaVerne Boyd, Marie Latham Bush, Sonya Goldsboro, Cecelia Henderson, Ericka Newsome-Hill, Deborah I. Perry, Joyce Ford Quick, Dari Ruff, Shuana Tucker-Sims, Annette VanDevere, Ann Walters-Pope Absent: Annette Johnson, LaShana Broussard-Morris, Lori Parker, Benita Shobe, Nedra Starling, Barbara Lord Watkins.

Chapters Present: Albany, Atlanta, Buffalo, Charlotte, Chicago, Cincinnati, Cleveland, Columbia, Columbus, Dallas, Detroit, Fairfield County, Houston, Las Vegas, Louisville, Miami, Minneapolis/St. Paul, New Haven, New Jersey, New York, Newport News, Orlando, Pittsburgh, Potomac, Roanoke, Seattle, Springfield, Toledo Chapter Absent: Baltimore, Birmingham, Boston, Brooklyn, California, Durham, Greenville, Loudon County, Memphis, Milwaukee, Nashville, New Orleans, Norfolk, Philadelphia, Richmond, San Diego, St. Louis, Trenton, and Washington.

#### **Report-Officers:**

President- GF LaVerne reported on the trademark application that has been initiated and thanked GF Juanita Templeton and GF Donna Coaxum for leading the efforts. GF LaVerne also indicated that there had been the addition of an assistant Treasurer position and the purchase of a Quick Books program to ensure financial accountability. GF Loris Parker of Dallas Chapter is our new assistant Treasurer. In addition, a new Treasurer GF Beth Jones of Albany Chapter has been appointed to the Board. GF Beth has 30 plus years of experience. GF Boyd indicated that the Fund was growing and evolving and that steps were being taken by her and the Board to insure that there was stability and accountability in the integrity of financial processes. GF Boyd indicated that new policy and procedures had been created for the positions of Treasurer, Assistant Treasurer and Financial Secretary. GF Boyd further talked about the Ameriprise Account and the net assets of the Fund and explained that more detailed information would follow with the reports of Officers and Committee Chairs. Please see her message in the GFF 2018 Annual Report pages 3-4.

#### Vice President- No report.

Secretary-GF Nedra Starling (not present)- Please see her message in the GFF 2018 Annual Report pages 10-13. Assistant Secretary-GF Shuana Tucker-Sims reported on the acknowledgements of donations. Please see her message in the GFF 2018 Annual Report page 14.

Financial Secretary-GF Annette VanDevere reported on the income. Please see her message in the GFF 2018 Annual Report pages 15-16.

# ANNUAL MEETING MINUTES

Treasurer - GF Deborah Perry reported on the income and expenses. Please see her message in the GFF 2018 Annual Report page 17. It was moved by GF Elizabeth Hilton and seconded by Casma Huie to accept the report of the Treasurer. Motion passed.

Also, the proposed budget for 2018-2019 was presented. It was moved and seconded to accept the proposed 2018-2019 budget. Motion passed.

Parliamentarian-No report was offered.

#### **Reports-Committees:**

Internal Audit-GF Barbara Lord Watkins reported through GF Ann Pope that Lori K. Orta, P.C. Certified Public Accountant was hired to perform the external audit. The firm is located in Dallas, Texas. In the auditor's opinion which is found in the Independent Auditor's report "...the financial statements referred to present fairly, in all material respects, the financial position of the Fund as of June 30, 2017 and the change in its net assets and its cash flow for the year ended in accordance with accounting principles generally accepted in the United States of America." Please see her message in the 2018 GFF Annual Report pages 18-26.

Investment/Finance- GF Debra Perry reported on behalf of GF LaShana Broussard-Morris an overview of the GFF investments. She said that we are moderately aggressive in our Ameriprise investment portfolio. Our portfolio has increased by 8% from last year's value. Please see her message in the 2018 GFF Annual Report pages 8-9.

Liaison & Chapter Relations- GF Jacqueline Randolph reported that the purpose of the new committee established in August 2017 is to educate Girl Friend members about our mission, to support the GFF and to cultivate additional support, including the chapter and member challenges. Please see her message in the 2018 GFF Annual Report page 51.

Legal Review- GF Donna Coaxum reported that the Committee reviewed and finalized the processes for the office of Treasurer, Financial Secretary and Assistant Treasurer. Please see her message in the 2018 GFF Annual Report page 52.

Scholarship- GF Fawn Robinson reported that the committee received 24 applications which is an 8% increase from last year. The Committee was tasked with organizing and executing the 2017-2018 scholarship cycle and scholar renewal process. Training was provided to 32 attendants via webinar on the process. Chapters submitted scholarship applications to the Committee and the reviewers were tasked with reviewing the applications and scoring them. Please see her message in the 2018 GFF Annual Report pages 31-33.

Website/Technology- GF Fawn Robinson reported that the website has undergone a complete overhaul. The website address is www.girlfriendfund.org. It is easier to navigate, it allows individuals to make donations, it's informative about scholars and it allows for ticket purchase to our events. Please see her message in the 2018 GFF Annual Report page 53.

Fundraising/Luncheon- GF Ann Walters-Pope & GF Shuana Tucker-Sims provided an overview of the GFF luncheon. The luncheon is an opportunity for GFF to showcase our scholarship recipients, thank our donors and raise additional monies through the silent auction. This year the Boy Friends are invited to the luncheon. Please see their message in the 2018 GFF Annual Report pages 34 & 38.

# ANNUAL MEETING MINUTES

Fundraising/Special Projects - GF Joyce Ford Quick & GF Cecelia Henderson reported that they have ordered 400 bracelets. They will have the Square again this year. Payment will be accepted by cash, check or credit card. GF Fawn will operate the Square. They will have a copy of the pre-paid orders. GF Annette will provide the pre-paid list. They have 3 receipt books to provide receipts. Please see their message in the 2018 GFF Annual Report page 35.

Fundraising/Silent Auction - GF Sonya Goldsboro reported that baskets have been arriving. Please see her message in the 2018 GFF Annual Report page 39.

Nominating/Election Board Officers - GF Faye Owens reported that the body will vote on 5 Board of Director names to serve either a 2-year term or a 3-year term. The three Directors that receive the highest vote will hold the 3-year term whereas the 2 remaining directors will hold the 2-year term. Tellers were appointed. They were GF Elizabeth Hilton and GF Deborah Pye of Cleveland. They passed out the ballots, collected them and tallied the votes.

Report on Officers: GF Marcella Cox reported that GF Deborah Perry, our current Treasurer has resigned her position effective June 1, 2018 due to the growth of her own business. The newly appointed Treasurer will be GF Beth Jones (Atlanta). She will assume the role of Treasurer June 1, 2018. GF Deborah Perry will assist in the Treasurer's transition. GF Deborah was presented with a beautiful glass plaque for her service to the GFF board. Please see the message in the 2018 GFF Annual Report page 60.

Communications - GF Nedra Starling was not present but prepared an extensive report. Please see her message in the 2018 GFF Annual Report pages 49-50.

History of the GFF - GF Joan Ford Sessoms provided an extensive history of the Girl Friends Fund, Inc. Please see her message in the 2018 GFF Annual Report pages 5-6.

Présentations - GF Ann Walters-Pope along with GF LaVerne Boyd and GF Cecelia B. Henderson presented the Esther Marioneaux medallions to first time contributors along with distributing certificates to Girlfriends who continue to donate to this fund. Please see the message in the 2018 GFF Annual Report pages 45-47.

Old Business -Election Results: GFs Joyce Ford Quick, Annette VanDevere, and Ann Walters-Pope were elected to hold a 3-year term. GFs Jacqueline Bontemps, Kathlynne Espy, and Rosalyn T. Goodall will hold 2-year term.

New Business -None

Announcements -None

The meeting adjourned at 5:23 p.m. Minutes submitted by GF Annette Van Devere

# COMMITTEE CHAIRS 2018 - 2019



GF Barbara Lord Watkins Audit Chair



GF Beth Jones Budget Chair



GF Nedra A. Starling\* Communications Chair



GF Barbara Lord Watkins Eunice Shreeves Luncheon Chair



GF Cecelia B. Henderson\* Fund Raising – Special Projects Co-Chair



GF Joyce Ford Quick Fund Raising – Special Projects Co-Chair



GF Fawn Robinson\* Website Chair



GF Joan Sessoms Ford\* Pioneers Campaign Joint Chair

# COMMITTEE CHAIRS 2018 - 2019



GF Lynne Bannister History – Pioneers Campaign Joint Chair



GF Melissa S. Archer Hospitality



GF LaShana Broussard Morris Investment/Finance Chair



GF Donna Coaxum Legal Review Chair



GF Jacqueline Randolph Liaison & Chapter Relations Chair



GF Ann E. Walters-Pope Nominating – Board Officers Chair



GF Faye Owens Nominating – Board Positions Chair



GF Fawn Robinson Scholarship Chair



GF Sonya Goldsboro Silent Auction Chair

# DIRECTORS 2018 - 2019



GF Melissa S. Archer



GF Marcella Boyd Cox



GF Joyce Ford Quick







GF Barbara Lord Watkins



GF Jacqueline F. Bontemps



GF Kathlynne D. Espy



GF Roslyn Thibodeaux Goodall



GF Shuana Tucker-Sims



GF Margaret Gaines Clark EX-OFFICIO President, The Girl Friends, Inc.

# OFFICERS 2018 - 2019



GF LaVerne Nichols Boyd PRESIDENT



GF Ann E. Walters-Pope VICE PRESIDENT



GF Marie Latham Bush SECRETARY



GF Beth Jones TREASURER



GF Lori L. Parker\* ASSISTANT TREASURER



GF Annette Johnson ASSISTANT FINANCIAL SECRETARY



GF Donna Coaxum PARLIAMENTARIAN

GF Tamara Turnley Robinson

FINANCIAL SECRETARY

\* Non Voting Member of the Board



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