THE GIRL FRIENDS FUND, INCORPORATED





ANNUAL REPORT 2016

FINANCIAL REPORT - JULY 1, 2014 - JUNE 30, 2015
REPORT OF CONTRIBUTIONS - JUNE 1, 2015 - MAY 13, 2016



# The Girl Friends Fund, Inc. Annual Report 2015 – 2016 Seattle, WA



### The Girl Friends Fund, Incorporated

#### **Board of Directors Roster**

#### Officers 2015 - 2016



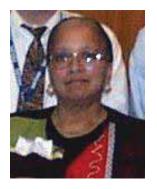
GF Cecelia B. Henderson

PRESIDENT

8 Chestnut Hill Lane, South
Williamsville, NY 14221
716-688-4292 home (prefer)
716-510-0221 cell
lecetah@verizon.net;
lecetah2@gmail.com;
gfcece@gmail.com;



GF LaVerne Nichols Boyd VICE PRESIDENT Chair Legal Review 3720 Stoer Road Shaker Heights, OH 44122 216-491-9211 home 216-491-0249 work lavboyd@aol.com;



GF Nedra A. Starling
SECRETARY
Chair Communications
4595 Crestview Court
South Euclid, OH 44143
216-291-3933 home (prefer)
216-513-4757 cell
216-448-2985 work
starlin@ccf.org;



GF Casma Huie

ASSISTANT SECRETARY

Chair Audit

410 Neale Court

Silver Spring, MD 20901

301-681-5162 home

gran1cas@comcast.net;



GF Faye M. Owens
FINANCIAL SECRETARY
Chair Nominating Officers
553 Northwestern Parkway
Louisville, KY 40212
502-776-1297 home (prefer)
502-386-5045 cell
faymcowens@aol.com;



GF Deborah L. Perry TREASURER Chair Budget 8535 Frankstown Road Pittsburgh, PA 15235 862-252-0065 cell dperry777@gmail.com;



GF Cheryl Finley
PARLIAMENTARIAN
Chair Fund Raising &
Scholarship Luncheon
GM08 Goldwin Smith Hall
Ithaca, NY 14853
917-691-4175
Cf86@cornell.edu;
cherylfinley@fas.harvard.edu;

#### **Directors 2015-2016**



GF Melissa S. Archer 489 Berryman Drive Amherst, NY 14226 716-440-1836 cell Rn4202@yahoo.com;



GF Sonya Goldsboro Chair Silent Auction 7600 Leybourne Court Las Vegas, NV 89131 702-400-0201 jgolds64@gmail.com;



GF Ericka Newsome-Hill 1708 Carr Circle, NW Atlanta, GA 30318 404-668-1000 cell (prefer) 404-367-9094 home Ericka newsome@yahoo.com;



GF Joyce Ford Quick
Co-Chair Fund Raising
Special Project
6431 Bridlewood Drive, South
East Amherst, NY 14051
716-741-9737 home (prefer)
716-983-6431 cell
jafq055@gmail.com;



GF Dari K. Ruff 14202 Dormansville Blvd. Upper Marlboro, MD 20774 702-203-6243 cell dkruff11@gmail.com;



GF Annette VanDevere 2142 Kensington Court Marietta, GA 30064 770-630-6303 Arv91@aol.com;



GF Ann E. Walters-Pope Co-Chair Fund Raising Special Project 15626 SW 111 Terrace Miami, FL 33196 305-321-6011 cell annpope.ap@gmail.com;



GF Barbara Lord Watkins 5624 McShann Road Dallas, TX 75230 972-386-6890 home 214-543-2447 cell blwmhw@mindspring.com;



GF Benita Shobe
EX-OFFICIO
President
The Girl Friends, Inc.
303 East 43<sup>rd</sup> Street
Apt. 8C
New York, NY 10017
212-989-0766
gfbenitas@gmail.com;

#### Committee Chairs 2015-2016

#### **Audit**



GF Casma Huie 410 Neale Court Silver Spring, MD 20901 301-681-5162 home gran1cas@comcast.net; **Budget** 



GF Deborah L. Perry 8535 Frankstown Road Pittsburgh, PA 15235 862-252-0065 cell dperry777@gmail.com;

**Communications** 



GF Nedra A. Starling 4595 Crestview Court South Euclid, OH 44143 216-291-3933 home (prefer) 216-513-4757 cell 216-448-2985 work starlin@ccf.org;

**Fund Raising** 



**GF Cheryl Finley** GM08 Goldwin Smith Hall Ithaca, NY 14853 917-691-4175 Cf86@cornell.edu; cherylfinley@fas.harvard.edu;

Fund Raising -**Special Project** 



**GF Joyce Ford Quick** 6431 Bridlewood Drive, South East Amherst, NY 14051 716-741-9737 home (prefer) 716-983-6431 cell jafq055@gmail.com;

Fund Raising -**Special Project** 



GF Ann E. Walters-Pope 15626 SW 111 Terrace Miami, FL 33196 305-321-6011 cell annpope.ap@gmail.com;

**History** 



**GF Nina Jennings** 1847 W LK Sammamish Pkwy SE Bellevue, WA 98008 nina@ninafoxx.com;

**History** 



**GF Sheila Williams** 423 E. 4th Street Newport, KY 41071 sheilaj.williams3@gmail.com;

#### Investment/Finance



**GF LaShana Broussard Morris** 2300 Parkside Drive Durham, NC 27707 gflala@outlook.com;

**Legal Review** 



GF LaVerne Nichols Boyd 3720 Stoer Road Shaker Heights, OH 44122 216-491-9211 home 216-491-0249 work lavboyd@aol.com;

# Nominating – Board Officers



**Scholarship** 



**Silent Auction** 



GF Faye M. Owens 553 Northwestern Parkway Louisville, KY 40212 502-776-1297 home (prefer) 502-386-5045 cell faymcowens@aol.com;

GF Fawn Robinson 3057 Meadowbrook Court Gibsonia, PA 15044 724-444-0858 home (prefer) 412-3102995 cell ftrobinson@hotmail.com;

GF Sonya Goldsboro 7600 Leybourne Court Las Vegas, NV 89131 702-400-0201 jgolds64@gmail.com;

# Nominating – Board Positions



Scholarship Luncheon



Website



GF Janice Marshall 101 Louthian Way Blythewood, SC 29016 803-754-1722 jm1law@aol.com; clyburnfoundation@yahoo.com;

GF Cheryl Finley GM08 Goldwin Smith Hall Ithaca, NY 14853 917-691-4175 <u>Cf86@cornell.edu;</u> cherylfinley@fas.harvard.edu;

GF Kim Savoy 1 Newton Lane Medway, MA 02053 614-440-453 cell (prefer) 508-533-7692 home kwsavoy@yahoo.com;

# Email listing for Board of Directors 2015 - 2016

GF Cecelia B. Henderson	lecetah@verizon.net;	
Buffalo Chapter	lecetah2@gmail.com;	
PRESIDENT	gfcece@gmail.com;	
GF LaVerne Nichols Boyd	,	
Cleveland Chapter		
VICE PRESIDENT	lavboyd@aol.com;	
Chair Legal Review		
GF Nedra A. Starling		
Cleveland Chapter		
SECRETARY	starlin@ccf.org;	
Chair Communications		
GF Casma Huie		
Potomac Chapter		
ASSISTANT SECRETARY	<pre>gran1cas@comcast.net;</pre>	
Chair Audit		
GF Faye M. Owens		
Louisville Chapter	faymcowens@aol.com;	
FINANCIAL SECRETARY		
GF Deborah L. Perry		
Pittsburgh Chapter	dnorry777@gmail.com	
TREASURER	dperry777@gmail.com;	
Chair Budget		
GF Cheryl Finley		
New York Chapter	Cf86@cornell.edu;	
PARLIAMENTARIAN	<pre>cherylfinley@fas.harvard.edu;</pre>	
Chair Fund Raising & Scholarship Luncheon		
GF Melissa S. Archer	Rn4202@yahoo.com;	
Buffalo Chapter	M14202@ yd1100.com,	
GF Sonya Goldsboro		
Las Vegas Chapter	jgolds64@gmail.com;	
Chair Silent Auction		
GF Ericka Newsome-Hill	Ericka newsome@yahoo.com;	
Atlanta Chapter		
GF Joyce Ford Quick		
Buffalo Chapter	jafq055@gmail.com;	
Co-Chair Fund Raising Special Project		
GF Dari K. Ruff	dkruff11@gmail.com;	
Washington Chapter	an an 11 w gindincolli,	
GF Annette VanDevere	Arv91@aol.com;	
Atlanta Chapter	AIV91@doi.com,	
GF Ann E. Walters-Pope		
Miami Chapter	annpope.ap@gmail.com;	
Co-Chair Fund Raising Special Project		
GF Barbara Lord Watkins	blwmhw@mindspring.com;	
Dallas Chapter	biwiiiiw@iiiiiuspiiiig.coiii,	
GF Benita Shobe		
New York Chapter	1	
The state of the pro-	gfbenitas@gmail.com;	

# **Email listing for Past Presidents Emeriti**

# 2015 - 2016

GF Cynthia Carter Cole 2013-2015 Boston Chapter	girlfriendly4life@gmail.com; Ccarter@huhs.harvard.edu;
GF Andrea L. Johnson 2012-2013 California Chapter	andrealjohnson289@gmail.com;
GF Elaine Effort 2010-2012 Pittsburgh Chapter	effortfouru@hotmail.com;
GF Carole T. Phillips 2007-2010 Brooklyn Chapter	ctp888@aol.com;
GF Phoebe A. Haddon 2005-2007 Philadelphia Chapter	phoebe.haddon@temple.edu; phoebe.haddon@gmail.com;
GF Lynda P. Carroll 2001-2005 New Orleans Chapter	lcarroll@mcpss.com;
GF Esther C. Marioneaux 2000-2001 Charlotte Chapter	marioneauxe@bellsouth.com;
GF Mirian Shropshire 1995-2000 Atlanta Chapter	wbs3atl@aol.com;
GF Helen K. Wright 1992-1995 Cleveland Chapter	HWTUTU2@aol.com;
GF Chrystine Shack 1989-1992 Memphis Chapter	Deceased
GF Konetta Putnam Sparks 1989 (Interim) New York Chapter	No email provided

# Email listing for Committee Chairs 2015 - 2016

#### \*Indicates Non-Board Member

Committee	Chair	Email	
Audit	GF Casma Huie Potomac Chapter	gran1cas@comcast.net;	
Budget	GF Deborah L. Perry Pittsburgh Chapter	dperry777@gmail.com;	
Communications	GF Nedra Starling Cleveland Chapter	starlin@ccf.org;	
Eunice Shreeves Scholarship Luncheon	GF Cheryl Finley New York Chapter	Cf86@cornell.edu; cherylfinley@fas.harvard.edu;	
Fund Raising	GF Cheryl Finley New York Chapter	Cf86@cornell.edu; cherylfinley@fas.harvard.edu;	
Fund Raising Special Project	GF Joyce Ford Quick Buffalo Chapter	jafq055@gmail.com;	
	GF Ann E. Walters-Pope Miami Chapter	annpope.ap@gmail.com;	
History	GF Nina Jennings* Seattle Chapter	nina@ninafoxx.com;	
	GF Sheila Williams* Cincinnati Chapter	sheilaj.williams3@gmail.com;	
Investment/Finance	GF LaShana Broussard Morris* Durham	gflala@outlook.com;	
Legal Review	GF LaVerne Boyd Cleveland Chapter	lavboyd@aol.com;	
Nominating Board Officers	GF Faye M. Owens Louisville Chapter	faymcowens@aol.com;	
Nominating Board Positions	GF Janice Marshall Columbia Chapter	im1law@aol.com; clyburnfoundation@yahoo.com;	

Silent Auction	GF Sonya Goldsboro Las Vegas Chapter	jgolds64@gmail.com;	
Scholarship	GF Fawn Robinson* Pittsburgh Chapter	ftrobinson@hotmail.com;	
Website/Technology	GF Kim Savoy* Boston Chapter	Kwsavoy@yahoo.com;	



# The Girl Friends Fund, Incorporated Board of Directors

#### **Annual Board Meeting**

# The Westin Seattle Seattle, Washington

#### Vashon Room May 25, 2016 6:00 PM

#### **AGENDA**

Call to Order GF Cecelia B. Henderson

Meditation GF Nedra Starling

Roll Call GF Casma Huie
Minutes GF Casma Huie

Reports

Officers:

President GF Cecelia B. Henderson

Secretary GF Nedra Starling
Assistant Secretary GF Casma Huie
Financial Secretary GF Faye Owens
Treasurer GF Deborah L. Perry

Committees:

Audit GF Casma Huie
Communications GF Nedra Starling
Fundraising & Luncheon GF Cheryl Finley

Fundraising – Bracelets GF Joyce Ford Quick & GF Ann Walters-Pope

Silent Auction GF Sonya Goldsboro
Scholarship GF Fawn Robinson
Investment GF LaShana Morris
Website GF Kim Savoy
Legal Review GF LaVerne Boyd

History GF Nina Jennings & GF Sheila J. Williams

Nominating – Officers GF Faye Owens
Nominating – Board of Directors GF Janice Marshall

**Old Business** 

**New Business** 

Adjournment

# Bellagio Hotel

#### Las Vegas, Nevada

The Girl Friends Fund, Inc. Annual Meeting May 14, 2015 – 3:00 p.m.

President Cynthia Carter Cole (Boston) opened the Annual meeting of Girl Friends Fund, Inc.

#### **Chapter Roll Call:**

**Present:** Albany, Atlanta, Boston, Brooklyn, Buffalo, California, Charlotte, Chicago, Cleveland, Columbia, Columbus, Dallas, Detroit, Durham, Fairfield, Greenville, Las Vegas, Memphis, Miami, Milwaukee, Minneapolis/St. Paul, New Haven, New Jersey, New York, Newport News, Orlando, Philadelphia, Pittsburgh, Potomac, Richmond, Roanoke, Seattle, Springfield, St. Louis, San Diego, Toledo, Trenton, and Washington.

**Absent:** Baltimore, Birmingham, Cincinnati, Houston, Loudon County, Nashville, New Orleans, and Norfolk.

#### **Rules of Procedure**

**GF Cheryl Finley, Parliamentarian** 

**Adoption of the Agenda:** Motion made by GF Cecelia Henderson (Buffalo), seconded by GF Clotilde Stenson (Brooklyn) and vote was unanimous.

#### **Board Member Roll Call:**

**Present:** GF Cynthia Carter Cole (Boston), GF Cecilia Henderson (Buffalo), GF Faye Owens Louisville), GF Pamela Boone (Boston), GF Sonya Goldsboro (Las Vegas), GF Cheryl Finley (New York), GF Jackie Bontemps (Newport News), GF LaVerne Boyd (Cleveland) and GF Casma Huie (Potomac).

**Absent:** GF Nedra Starling (Cleveland), GF Deborah Perry (Pittsburgh), GF Greta Wimp (Chicago), GF Michelle Richardson (New Jersey) and GF Lynn Lewis (New Jersey)

Greetings: GF Cindy Carter Cole

#### Minutes:

GF Cindy Carter Cole announced that the minutes of the 2014 Girl Friends Fund General Membership Meeting (Toledo) were reviewed and corrected by a committee including GFs: Kim Crawford (Boston), Jodi Gallman (Columbia) and Kimmie Jackson (Boston). A motion was made by GF Carole Phillips and seconded by GF Gwen Jackson, to accept the minutes as reviewed by the committee. The vote was unanimous. GF Cindy indicated that the committee

was appointed as the result of feedback from the 2014 meeting that committee review and correction of minutes would be more efficient.

#### **President's Report:**

#### **GF Cindy Carter Cole**

GF Cindy expressed her appreciation of the support she has received over the last year from GFs Joan Sessoms-Ford, Carole Temple Phillips, Cecile Springer, members of the Board and many other members in the audience. She highlighted the following accomplishments:

#### **Increased Corporate Support**

- EMC Corporation supported The Fund with \$5,000.00 this year, which is an increase from \$3,000 last year. In addition, EMC has expressed an interest in hiring our Scholars for paid summer internships.
- For the first time, The Fund secured a corporate sponsor for the Eunice Shreeves Luncheon (St. John Knits Outlets [SJK] provided financial support and in kind printing).
- The Fund has received close to \$3,000 to date in "give back" from SJK through "Shop for a Cause" events. The Fund will receive 10% of sales made by SJK based at today's luncheon and over the period of the Girl Friends®, Inc. Conclave at the Las Vegas Outlet.
- GF Shauna Ryder Diggs (Detroit) made an in kind donation through her company,
   Cosmedic Derm and will contribute to The Fund 15% of the proceeds of sales made at today's luncheon.
- David Yurman Outlet donated a jewelry ensemble for Silent Auction valued at over \$2,000.

#### Investment of the GF Esther C. Marioneaux Endowment Fund

GF Cindy announced that the Board voted to transfer the management of this fund to Ameriprise Corporation. The fund has shown growth in the short time it has been under new management. William Bagby, a representative from Ameriprise Corp., is here at his own expense and will review details of the investment and answer any questions.

#### All Funds Committed to Scholars Have Been Set Aside

The Board voted to establish a policy that all fund committed to scholars be set aside. To that end, \$106,500 has been placed into the "Committed Fund" account. The \$60,000 committed to the 10 2015 Scholars will be transferred into the account. This is significant in that it is not only fiscally responsible, but will also allow the determination of the number of scholarships awarded each year to be based strictly on funds raised each year, less anticipated expenses.

#### Thank you to GF Pamela Boone (Boston)

GF Pam conducted an internal audit, has converted our booking system to one online and, in the wake of the resignation of our Treasurer, she graciously accepted the office through June 30, 2015.

#### **Financial Secretary Report**

#### **GF Faye Owens, Financial Secretary**

#### For the Period May 1, 2014 – April 30, 2015

General Funds	\$64,178.00
Anita P. Gilger	\$10,000.00
C. Carter Scholarship	\$20,387.00
C.T Phillips Scholarship	\$1,137.50
G.G. Johnson Scholarship	\$2,730.00
Endowment	\$6,544.20
Luncheon	\$10,550.00
Total Deposits	\$120,096.70

#### Treasurer's Report

#### **GF Pamela Boone, Treasurer**

An external audit occurred between 2012-1013. Recommendations were made to change to an automated system of Quick books. This program allows monthly multi-comparisons. It was also recommended that banking be done on line. The investment account will be managed by Ameriprise.

#### April 30, 2015 Year to Date

Restricted account	\$2,501.00
Committed savings	\$106,500.00
Operating account	\$28,777.00
Endowment account	\$3,877.00
Total cash account	\$141,655.00
Total investment account	\$249,315.00

The Fund named ten scholars for 2015. Thus, \$60,000.00 will be transferred from the operating account prior to the close of the Fiscal Year (6.30.2015).

#### **Assistant Secretary Report**

**GF Casma Huie, Assistant Secretary** 

GF Casma Huie reported that The Fund received 190 donations. Girl Friends made up 65% of donors.

#### **Committee Reports**

#### **Nominating and Elections**

**GF Jodi Gallman, Chair** 

GF Jodi Gallman (Columbia) announced:

**Board Members Term Expiring on June 30, 2015 and are not Eligible for Re-election:** GF Jackie Bontemps (Newport News), GF Cindy Carter Cole (Boston), and GF Lynn Lewis (New Jersey)

Board Members Term Expiring on June 30, 2015 and are Eligible to Serve an Additional Term: GF Cheryl Finley (New York), GF Sonya Goldsboro (Las Vegas), GF Nedra Starling (Cleveland)

**Board Member Resignations:** GF Gygi Jennings (New Haven) resigned from the Board effective January 31, 2015 to pursue graduate studies. The resignations of GF Michelle Richardson (New Jersey) and GF Greta Pope (Chicago) have been accepted by the Board effective June 30, 2015. Both resignations occurred related to business commitments. The resignation of GF B. Stephanie Commander (Richmond) was accepted on March 18, 2015.

Ten Board member positions are vacant effective June 30, 2015.

The following GFs names were placed in nomination by the committee:

GF Cheryl Finley (New York)

GF Nedra Starling (Cleveland)

GF Sonya Goldsboro (Las Vegas)

GF Annette Van Devere (Atlanta)

GF Dari Ruff (Washington)

#### The following GFs were nominated from the floor:

GF Melissa Archer (Buffalo) GF Joyce Quick (Buffalo)
GF Ericka Newsome Hill (Atlanta) GF Barbara Watkins (Dallas)

GF Ann Pope (Miami)

The election was held via secret ballot. Tellers included GF Kim Crawford (Boston), GF Kimmie Jackson (Boston) and GF Terilyn Shropshire (California). Election results were as follows:

GF Melissa Archer – 68 GF Joyce Ford Quick – 71

GF Cheryl Finley – 66 GF Dari Ruff – 65

GF Sonya Goldsboro – 64 GF Nedra Starling - 64

GF Ericka Newsome Hill – 69 GF Annette VanDevere – 64

GF Ann Pope – 70 GF Barbara Watkins - 72

#### **Scholarship Committee Report**

for GF Sheilah Shaw Horton, Chair

There were 37 current scholars who were eligible to receive renew their award. The other six may resubmit next year.

The 2015 Scholarship process was taken off of The Fund website as it was under construction. Girl Friends in each Chapter managed the process internally, and submitted one applicant. We appreciate the support of the chapters as we did not receive any complaints about the change in process! The GFF Liaisons graciously accepted the challenge to learn a new technological solution by using Google Drive to upload their candidate materials. Seventeen chapters submitted candidates. We would like to acknowledge these Chapters for identifying an incredible group of young students. All the candidates were accomplishing amazing academic achievements, leadership initiatives and service commitments.

The chapters who submitted candidates are:

- Baltimore
- Buffalo
- Cincinnati
- Cleveland
- Pittsburgh
- New Haven
- Las Vegas
- Louisville
- Miami
- New Jersey
- New York
- Norfolk
- Seattle
- San Diego

- St. Louis
- Washington
- Roanoke

Reviewer Process: An email was sent to GFs with a higher education background and we received three wonderful academic leaders whose chapters had not submitted an application, per GFF guidelines. The Reviewers for this year were: GF Janet Palmer Owens (Boston Chapter), GF Dana Rice (Detroit), and GF Richardene Brewer (California). They read all 17 files with all the documents and rated each candidate on all the qualities. This required a tremendous amount of work on their part. The GFF is extremely grateful. Their totals were tallied and a final list of the highest scores was rated.

We are excited to announce that the 2015 Scholarship winners are:

First Name	Last Name	Chapter	College	Career Aspiration
Sharmar	Ballard	Norfolk	Virginia Commonwealth	Psychologist
William	Blanton	Louisville	University of Kentucky	Business Ownership
Sierra	Brown	Roanoke	Virginia Commonwealth	Comm. Entertainment
Colasia	Claxton	New Haven	University of Connecticut	Business
Jada	Irving	San Diego	Spelman	Orthopedic Surgeon
Brielle	Jackson	Cleveland	Rice University	Physician
Emerson Celeste	Kearney	Cincinnati	Dartmouth	Law
Tyra	Searcy	St Louis	Vanderbilt University	Broadcast Journalism
Taylor	Thurmond	New Jersey	Hofstra University	Communications Field
Ronniko	Williams	Miami	University of Florida	film director

#### **Audit 2014**

**GF Pamela Boone (Auditor)** 

#### Scope:

The scope of the internal audit includes:

- Cash expenditures for the 12 months ended June 30, 2014
- Cash deposits for the 12 months ended June 30, 2014
- Investment account activity for the 12 months ended June 30, 2014

#### **Objectives and Procedures:**

The internal audit evaluated the accuracy of the books and records and the validity of the transactions (deposits and expenditures) during the fiscal year ended June 30, 2014.

The following internal audit procedures were performed:

- Review the check register that includes carbon copies of all checks written from July 1, 2013 to June 30, 2014 to determine if all checks were properly signed (signature of President and Treasurer required).
- 2. Review check sequence to ensure that all checks are accounted for.
- 3. Trace all checks to the bank statement to determine that checks have cleared
- 4. Review the support for all expenditures to ensure that they are valid and appropriate and in line with the annual budget. Review expense approvals.
- 5. Trace list of deposits, received from the financial secretary, to the bank statement.
- 6. Review the investment reports for unusual transactions and inconsistent monthly balances.

#### **Internal Audit Observations/Recommendations**

- 1. The GFF should utilize an accounting program to maintain its financial books and records to increase the efficiency of financial reporting as well as strengthen its internal controls. The online version of Quick Books is recommended.
- 2. The GFF should preform monthly formal bank reconciliations which reconciles the bank balance to the book balance. This will take into account deposits in transit and outstanding checks.
- 3. The GFF should perform monthly comparisons of actual financial activity to the budget. This will ensure that expenditures and receipts are within budget and reasonable.

- 4. The GFF should prepare a trial balance each month detailing monthly and year to date financial activity.
- 5. GFF should ensure that all checks are signed by the President and Treasurer. Three instances of checks not signed by both the President and Treasurer were noted (#1304, #1320, #1322)
- 6. GFF should ensure that all expenditure documentation includes a voucher indicating that the expenditure was approved by the President. Noted that the expenditures executed with checks #1303, #1304, #1323 and #1327 did not include a voucher approved by the Treasurer and President. Check #1327 included a voucher; however it was not approved by the President.

#### **Legal Review Committee**

GF LaVerne N. Boyd, Chair

GF LaVerne summarized the 14 new amendments that were presented at the Annual Meeting in Toledo, May, 2104:

- 1. All proxies must be presented 48 hours before the meeting.
- 2. An internal audit review is required annually. Every 4 years an audit will be required by a certified independent accountant.
- 3. A process will be followed to extend a Board Director's term.
- 4. The ex-officio GF President is given the right to vote.
- 5. The Director' term of office begins July 1 of the year she is elected. Her term expires on June 30 in the last year of her term
- 6. Meeting notices may be sent by electronic mail to the Directors.
- 7. New officers begin their term on July 1 in the year they were elected.
- 8. The GFF President is an ex-officio member of all committees, except the audit committee.
- 9. Transition of records from the outgoing officer to the incoming officers should be completed no later than 30 days after the outgoing officer's term.
- 10. The audit committee recommends an independent accountant every 4 years.
- 11. The President can request a removal of a Director who does not attend the majority of the meetings. A committee member can be removed if she does not participate on the committee.
- 12. Minutes and records shall be kept accurately.
- 13. A Board member should remove herself it there is a conflict of interest.
- 14. Roberts Rules of Order shall be used to cover any questions that are not covered in the by-laws.

GF LaVerne Boyd motioned to accept these proposals. It was seconded by GF Janice Marshall

(Columbia). The motion was carried. The amendments will be included in the by-laws. Two sets will be made. One set will be annotated to indicate when and where they were adopted.

GF LaVerne summarized the 12 new amendments that were distributed to the membership 45 days in advance of the Annual Meeting in Las Vegas, May 14, 2105:

#### Proposed Amendment No. 1

#### **Article IV, Board of Directors**

Section 2. Number and Tenure,

<u>Presently Reads</u>: a. A Director elected to a three (3) year term shall be eligible to serve no more than two consecutive terms. Transition terms of less than three years may be used to insure staggered elections and memberships on the Board. Those who have extended their membership through a transition term are not eligible to serve another consecutive term. The nominating committee shall also nominate members of the Corporation to two- year terms as provided for in this section.

Proposed Amendment: a. A Director elected to a three (3) year term shall be eligible to serve no more than two consecutive terms with the following exceptions: Directors who are elected to an Office of the Corporation with a minimum of one year remaining on their respective Board terms shall be allowed to extend such terms with the Corporation to complete the term of office to which they were elected. In addition, transition terms of less than three years may be used to ensure staggered elections and memberships on the Board- as specified in b. and c. of this section. Those who have extended their membership through an extended term due to office or a transition term are not eligible to serve another consecutive term. The nominating committee shall also nominate members of the Corporation to two-year terms as provided for in this section.

**Rationale:** Experienced Directors serving the Corporation should be allowed to complete a full term of office, if duly elected.

#### Proposed Amendment No. 2

#### Section 3. Regular Meetings

<u>Presently Reads:</u> A regular annual meeting of the Board of Directors will be held without other notice than this bylaw, immediately <u>before</u>, or after, and at the same place as, the annual

meeting of members. The Board of Directors may provide by resolution the time and place, either within or without the State of Texas, for the holding of additional regular meetings of the board without other notice than such resolution

Proposed Amendment: A regular annual meeting of the Board of Directors will shall be held without other notice than this bylaw, immediately before or immediately after the Annual Meeting of the membership. Further, the annual meeting of the Board of Directors shall be in the same location as the Annual Membership meeting. No further notice is required for the Board of Directors Annual Meeting other than the notice given for and at the time of the Annual Membership meeting. The Board of Directors may provide by resolution the time and place, either within or without the State of Texas, for the holding of additional regular meetings of the Board without other notice than such resolution. Directors and committee members may participate by electronic communications (telephone, teleconference, video calling, video conference, etc.) in all meetings except the Annual Meeting of the membership. The person or person authorized to set the Board of Directors meetings shall provide the appropriate numbers, codes, etc., necessary to connect to or participate in such meetings.

**Rationale:** To clarify and provide flexibility regarding the time, place and location of the regular Annual Directors' meeting and to allow Directors and committee members to participate in electronic meetings, except the Annual Meeting of the membership.

#### Proposed Amendment No. 3

Section 4. Special Meeting

<u>Presently Reads</u>: Special meetings of the Board of Director may be called by or at the request of the President or any six Directors. Such meetings may be held by telephone conference call. The person or person authorized to call special meetings of the Board may fix any convenient place, whether within or without the State of Texas, as the place for holding any special meeting of the Board called by them.

<u>Proposed Amendment:</u> Special meetings of the Board of Director may be called or at the request of the President or any six Directors. Such meetings may be held by <u>electronic</u> <u>communications</u> (telephone, teleconference, video calling, video conference, etc.). The person or person authorized to call special meetings of the Board may fix any convenient place, whether within or without the State of Texas, as the place for holding any <u>properly called</u> special meeting of the Board. <u>called by them.</u> The person or person authorized to set the Board of Directors meetings shall provide the appropriate numbers, codes, etc., necessary to connect to or participate in such meetings.

<u>Rationale</u>: To allow Directors and committees to participate in electronic meetings except the Annual Meeting of the Membership.

#### **Proposed Amendment No.4**

#### **Article IV, Board of Directors**

Section 9. Removal

.<u>Presently Reads</u>: Any member of the Board of Directors who fails to attend the majority of the regular and special meetings of the Board, whether held in person, telephonically or otherwise, by the last day of June of any fiscal year of his/her tenure may be removed from the Board by an affirmative voted of a majority of the Board of Directors. The President of the Board or any Board member may make the request for removal. The Director will receive written notice that such a request will be presented to the remaining Directors and shall have the opportunity to respond in writing within ten (10) days. This request for removal will take into consideration where the Director can show "good cause" to the Board in writing, as to why he/she should not be removed (including, but not limited to, emergencies such as acts of God and illness.

Proposed Amendment: Any member of the Board of Directors who fails to attend the majority of the regular and special meetings of the Board, whether held in person, telephonically or otherwise by the last day of June of any fiscal year of his/her tenure or otherwise fails to perform his/her assigned duties, may be removed from the Board by an affirmative voted of a majority of the Board of Directors. The President of the Board or any Board member may make the request for removal. The Director will receive written notice that such a request will be presented to the remaining Board of Directors and shall have the opportunity to respond in writing within ten (10) days. This request for removal will take into consideration where whether the Director can show "good cause" to the Board, in writing, as to why he/she should not be removed (including but not limited to, emergencies such as acts of God and illness).

**Rationale:** Legitimate bases for removal may occur for reasons other than failing to attend the majority of regular and special meetings of the Board. The proposed amendment allows the Board to consider other legitimate causes. Such should be reflected in the Bylaws. The typographical error by an "affirmative voted" should be changed to an" affirmative vote and "where" corrected to read "whether."

Proposed Amendment No. 5

**Article V. Officers** 

Section 2. Election and Term of Office

<u>Presently Reads:</u> The officers of the Corporation will be elected by the Board of Directors, to three year terms, at the regular annual meeting of the Board of Directors. If the election of officers will not be held at such meeting, such election will be held as soon thereafter as is convenient. New offices may be created and filled at any meeting of the Board of Directors. Each officer will hold office until her successor will have been duly elected and will have qualified.

<u>Proposed Amendment</u>: The officers of the Corporation will be elected by the Board of Directors, to <u>three</u> two year terms, at the regular annual meeting of the Board of Directors. If the election of officers will not be held at such meeting, such election will be held before <u>or</u> as soon thereafter as is convenient. New offices may be created and filled at any meeting of the Board of Directors. . <u>Each officer will hold office until her successor will have been duly elected and will have qualified.</u> <u>Each officer will hold office until 11:59 p.m. on June 30<sup>th</sup> of the last year of his/her term. New officers will begin their terms on July 1, at 12:00 a.m.</u>

**Rationale:** A two year term of service for Officers is recommended and consistent with the current practice. Consistent terms of office based on the fiscal year of the Corporation should be defined.

#### Proposed Amendment No. 6

**Add New** Section 13. Honorary Status as President Emeritus

The distinguished title of President Emeritus may be conferred upon any retired President of the Board by a simple majority vote of the Board members, at any time following the expiration of

the term of office.

<u>Rationale:</u> The Board may desire to recognize the hard work and sacrifice of outstanding past leadership by conferring an honorary title of appreciation on Past Presidents of the Corporation. The Board may also benefit by having access to the history and wisdom of past leadership.

#### Proposed Amendment No. 7

**Article VI. Committees** 

Section 1. Nominating Committees

**Presently Reads**: There shall be two (2) nominating committees. The

nominating committee appointed by the President shall consist of five (5) general members of the Corporation other than members of the Board of Directors. At the first annual meeting of the members and at each annual meeting held thereafter, in any election year, the committee shall present a slate of nominees for Directorships for consideration by the membership.

Nominations shall be accepted from the floor for each Directorship to be filled. The nominating committee appointed by the Board of Directors shall consist of three Directors. At each meeting of the Board of Directors, in an election year, the committee shall present a slate of officers, consisting of duly elected Directors, for consideration by the full Board. Nominations shall be accepted from the floor at the same meeting for each office to be filled.

Proposed Amendment: There shall be (2) nominating committees, a nominating committee to prepare a slate of nominees for the Board of Directors ("Directors Nominating Committee") and a nominating committee to prepare a slate of nominees for officers of the Board of Directors ("Officers Nominating Committee"). Each nominating committee shall be responsible for seeking and nominating one qualified candidate for each vacant position. The Board of Directors shall appoint each nominating committee. Each nominating committee shall provide the Board of Directors with reports of their activities and proceedings, as appropriate. Each nominating committee shall maintain written minutes of its meetings, which shall be filed with the Board of Directors meetings minutes.

The Directors Nominating Committee shall consist of five (5) general members of the Corporation, other than members of the Board of Directors. Except as provided in Article III, Sections 2 (b. and (c., at each Annual Meeting of the Membership, in an election year, the Directors Nominating Committee shall present a slate of nominees to be considered for election by the membership and nominations shall also be accepted from the floor. The floor nominations, if any, shall be added to the ballot along with the slate presented by the Directors Nominating Committee.

The Officers Nominating Committee shall consist of three Directors. At a designated Board of Directors Meeting, the Officers Nominating Committee shall present a slate of nominees, consisting of duly elected Directors, for consideration to fill each vacant office on the Board. Nominations shall be accepted from the floor at the same meeting for each vacant office and added to the ballot, along with the slate of nominees presented by the Officers Nominating Committee.

**Rationale:** Robert's Rules of Order instructs that the President should not appoint the nominating committee in an organized society. Robert's Rules of Order, Eleventh

Edition. It is advisable that the Board makes the decision about who should serve on each nominating committee. The proposed language repeals "appointed by the president" in the bylaw section... Having the Directors appoint the nominating committees protects the President, the Board and the Corporation because a group rather than an individual makes the decision. In addition, the at "each meeting" language needs to be changed because a slate of officers cannot be presented at each and every Board of Directors meeting during an election year.

#### Proposed Amendment No. 8

#### **Article VI, Committees**

Section 5. Add New Section 5." Appointment to Standing Committees"

The members of the Nominating Committee who are to prepare a slate for the election of directorships

to be filled and the Audit committee shall be nominated by the President and appointed upon acceptance

by a majority vote of the Board of Directors. The chairpersons of these committees shall be appointed by the

<u>President. The members of the Nominating Committee who are to prepare a slate of nominees</u> for officers of the

Board shall be appointed by a majority of the Board and the chairperson thereof appointed by the Board.

Members of all other standing committees and the chairpersons thereof shall be appointed by the President.

<u>Rationale</u>: Robert's Rules of Order instructs that the President should not appoint the nominating committee in an organized society. As the Audit Committee will be addressing the sensitive matter of the finances of the Corporation it is also advisable that the entire Board make the decision about the Audit Committee members.

#### Proposed Amendment No. 9

<u>Presently Reads</u>: Section 4. <u>Other Committees</u>. The Board of Directors may by resolution adopted by a majority of the Directors present at a

meeting at which a quorum is present designate such other committees as it deems necessary. Except as otherwise provided in such resolution, members of each such committee shall be members of the Corporation and the President of the Corporation shall appoint the members thereof. Any members thereof may be removed by the person or persons authorized to appoint such member whenever such member fails to discharge the duties assumed

Proposed Amendment. . The Board of Directors may by resolution adopted by a majority of the Directors present at a meeting at which a quorum is present designate such other committees as it deems necessary. Except as otherwise provided in such resolution, members of each such committee shall be members of the Corporation and the President of the Corporation shall appoint the members and Chairpersons thereof. Any members thereof may be removed by the person or persons authorized to appoint such member whenever such member fails to discharge the duties assumed

**Rationale**: Language regarding removal was eliminated and clarified and broadened in Article Vi, new section 1.

#### Proposed Amendment No. 10

Section 12. Add New Section 12 "Removal"

Any member of a Committee who fails to attend the majority of the regular and special meetings of the Committee, whether held in person, telephonically or otherwise, by the last day of June of any fiscal year of his/her tenure or otherwise fails to perform assigned duties, may be removed from the Committee by an affirmative vote of a majority of the Board of Directors. The President, Chairperson of the Committee, or any Board member may make the request for removal. The Committee member will receive written notice that such a request will be presented to the remaining Board of Directors and shall have the opportunity to respond in writing within ten (10) days. This request for removal will take into consideration whether the Committee member can show "good cause" to the Board in

writing, as to why he/she should not be removed (including, but not limited to, emergencies such as acts of God and illness.)

**Rationale:** The same consequences for failure to attend meetings or otherwise failing to perform assigned duties, as provided for in Article IV, Section 9 of the Bylaws mirrors the language, related to the Board of Directors, and should apply to Committee members.

#### Proposed Amendment No. 11

Article VII. Contracts Checks, Deposits and Funds

Section 4. Gifts.

<u>Presently Reads</u>: The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise, except real property for the general purpose or for any special purpose of the Corporation.

<u>Proposed Amendment</u>: The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise, except real property, for the general purpose or for any special purpose of the Corporation. <u>Acceptance of gifts of realty shall only be approved by the Board upon the exercise of appropriate" due diligence" including securing professional advice about the use and /or disposition of such realty.</u>

<u>Rationale</u>: Realty should not be excluded from the types of gifts the Fund can accept because such property could be very lucrative for the Fund. The decision on whether to accept such a gift should be left to the judgment of the Board of Directors who should do so only after careful investigation, deliberation and after seeking and receiving sound and impartial professional advice.

#### **Proposed Amendment No.12**

#### **Article XXII, Amendments to Bylaws**

<u>Presently Reads</u>: These bylaws may be altered, amended or repealed and new bylaws may be adopted by a majority of the members present at any regular meeting or any special meeting of the members, if at least <u>forty-five days</u> written notice is given of the intention to alter, amend or repeal or to adopt new bylaws at such meeting.

#### **Substitute** New Section Procedure to Submit Bylaw Amendments

Any member of the Corporation in good standing may submit a proposed amendment to the bylaws. A proposed bylaw amendment shall be presented to the Secretary of the Corporation in writing by February 15th of each year. A proposed bylaw amendment shall also include a

written explanation as to the rationale and its intended impact. The Secretary shall be responsible for providing the new or proposed bylaw amendment to the Board of Directors for vote on whether it shall be submitted to a majority of the members. If approved by the Board, at least forty-five days written notice shall be given to the general membership of any amendment proposed. The basis for not recommending a proposed bylaw amendment shall be promptly given to the member responsible for the submission. The Board shall make a good faith effort to revise, clarify or refine if needed, and submit to the membership, any proposed amendment, consistent with the purpose of the corporation.

Rationale: The new section facilitates the orderly involvement of the membership in the procedures governing the organization. It also provides a measured framework in which these proposals or amendments will be provided. In addition, the new section sets time parameters to provide the Secretary with sufficient time to distribute such proposals to the appropriate persons for review and vote and in turn to be disseminated at the regular or special meeting.

#### Motion to Be Presented:

That the Secretary in cooperation with the Legal Review Committee be authorized to correct article and section designations, punctuation, and cross references and to make such other technical and conforming changes as may be necessary to reflect the intent of the members in connection with all articles of these bylaws amended today." Roberts Rules of Order, Eleventh Edition. GF LaVerne requested that the motion be included in the vote be included in GF Janice's second.

#### **Communications Committee**

for GF Nedra Starling, Chair

#### Members:

Nedra Starling – Chair (Cleveland Chapter) Gail Jackson-Blount (Boston Chapter) Sheila Horton (Baltimore Chapter) Michelle Richardson (New Jersey Chapter)

#### The purpose of the Communications Committee is:

- To establish and convey a clear and compelling message with a consistent voice the mission, goals, and vision of the Girl Friends Fund (GFF) through the GFF website, newsletter and other manner of communications;
- To ensure high quality, visual consistency and a strong connection to the GFF with its membership, scholars, and public supporters;
- To create, coordinate, monitor, and enhance activities related to the GFF newsletter, website, and communications opportunities about GFF within its membership as a whole, its scholars, and select public entities;
- To contribute to the GFF's ability to fund raise.

#### Goals for the 2014-15 year included:

- 1. Newsletter Create and publish at predetermined intervals a GFF Newsletter;
- 2. Website initiate the process to contract with and maintain working relations with a web firm/webmaster to review, design, update, maintain and manage content, and provide all levels of functionality required Initiate process to Review, update, and revise GFF website.

#### Goal 1 - Newsletter:

- The newsletter is on track to produce the four proposed issues for the year Winter (January/February/March), Spring (April/May/June), Annual Meeting/Conclave (July/August/September), Fall (October/November/December).
- Each issue will focus on these items:
  - ✓ President's Corner and feature story (page 1 of each newsletter);
  - ✓ Information about GFF events, recognizing chapters, donors, and fund raising efforts;
  - ✓ Information and updates about our scholars;
  - ✓ Sharing chapter highlights, news and activities focused on GFF;
  - √ (When appropriate) Save the Date box, and How to reach us box;
  - ✓ Other items and stories as suggested or submitted for inclusion;
  - ✓ Bottom of each page will have an appropriate seasonal or reminder message.

#### Goal 2 – Website:

- In late fall of 2013, the Communications Committee was charged with overseeing the process of moving and redesigning the Girl Friends Fund website;
- To that end, a Website Review & Design subcommittee of the Communications Committee was formulated and a chair appointed to direct the subcommittee activities;
- Since the formulation of the Website Review & Design subcommittee, it has now become a
  freestanding committee to continue management of the growing technology needs of the website,
  its redesign and launch and the management of the working relationship with our selected
  developer.

#### Recommendations for 2015-16:

- Continue Newsletter publication four times a year;
- Connect with and encourage more stories from chapters and liaisons;
- Partner with Scholarship Committee to issue a "Training" edition to chapter liaisons;
- Partner with Scholarship Committee to solicit for posting updated scholar news items from scholars and chapter liaisons;
- Partner with Website Review a & Design Committee to post current and archived copies of newsletter on new website:
- Partner with Website Review & Design Committee to post current events and news items on new website.

#### **Finance Committee**

GF Pamela Boone, Chair

Given that the primary responsibility of the Finance Committee is to advise the Board regarding the investment of the Endowment Fund, the new manager of the fund, William Bagby made a presentation to the membership in lieu of a formal report.

GF Cheryl announced the winner of the "Member Challenge" made to members of chapters of The Girl Friends®, Inc. The members of the Buffalo chapters won with 99% of their members making a donation.

She also announced Chapters of the Girl Friends®, Inc. that participated in the "Chapter Challenge". Participating chapters included:

Boston, Buffalo, California, Chicago, Cincinnati, Cleveland, Columbia, Detroit, Durham, Fairfield County, Greenville, Las Vegas, Loudon County, Louisville, Memphis, Miami, Minneapolis/St. Paul, New Jersey, New York, Newport News, Potomac, Orlando, Roanoke, San Diego Seattle, Springfield, Trenton

The following chapters contributed \$1,000.00 or more: Boston, Cincinnati, Cleveland, Detroit, Louisville, Miami, Orlando, and Potomac. Boston gave \$3,000.00. Collectively, the Chapters donated over \$20,000.

#### **Luncheon Committee**

#### **GF Cecelia Henderson, Chair**

St. John Knits sponsored the GFF Annual Eunice Shreeves Luncheon. This was the largest attendance since the annual luncheon was started. St. John Knits selections were modeled during the luncheon. David Yurman contributed jewelry for the Silent Auction. GF Shauna Diggs contributed facial cream for each guest. Entertainment was provided by a local singer, Kaela Johnson Smith

#### **Silent Auction Committee**

#### GF Sonya Goldsboro, Chair

Last year the Silent Auction netted \$4,780.00 in donations. The goal for this year was \$5,500.00. We surpassed that goal and netted \$10,635.00 in donations. Thank you to all who contributed! This number has not been reconciled. There were 50 donations from Chapters and GFF members. Donated amounts not included were two Chapter donations to the Auction in lieu of a basket from Louisville (\$500.00) and New Jersey (\$200.00). Neither amounts were known to the Treasurer at the time the funds from the Auction were being totaled.

#### **Website Redesign Committee**

#### for GF Michelle Richardson, Chair

The committee commenced the redesign of the GFF website in the summer of 2014. The process included: the development of a scope of work; issuance of Request For Quotation and selection of Mr. Arvin Poole of OpenSesa.me Labs to develop the site; GFF member surveys and interviews to solicit input and determine needs; and the recruitment of volunteers with experience in technology.

The site launched on Friday May 1st 2015 thanks to the hard work and dedication of the

Committee and volunteers. The new site prominently features:

- 1. Visible solicitations for donations and opportunity to purchase annual luncheon tickets
- 2. An "About Us" menu option including information on the GFF, i.e. history, mission and accomplishments ("Our Impact"). "News and Events" featuring archived newsletters and fundraising programs (e.g. Silent Auction, St John Knits and David Yurman)
- 3. Easily accessible financial information including, Audits and 1099 report statements a first!
- 4. Scholarship criteria information, student success stories and FAQ

We anticipate completion of the website by the summer of 2015 at which time: 1) the legacy tree will be completed with newly reconfigured donation tiers; 2) password protected access will be enabled for administrative support activities like updating the site, the posting of information by committees for internal distribution (e.g. to GFF Liaisons); and 3) posting of scholarship information for new and returning scholars.

Nominating Committee (Officers) (GF Deborah L. Perry, Chair) GF Cindy Carter Cole

The newly elected officers of The Girl Friends Fund Inc. are:

President – Cecelia Henderson (Buffalo)
Vice President - LaVerne Boyd (Cleveland)
Recording Secretary – Nedra Starling (Cleveland)
Treasurer – Deborah Perry (Pittsburgh)

There being no further business or discussion, the meeting was moved by GF Lorna Thomas (Detroit) to be adjourned at

Respectfully submitted,

Casma Huie, Assistant Secretary

For Lynn Lewis, Secretary



#### The Girl Friends Fund, ® Incorporated

#### End of the Year Report of the President 2015-2016

#### **GF Cecelia B. Henderson**

It is an honor and a privilege to serve as President of The Girl Friends Fund®, Incorporated. The year began with seven (7) new Board members, the largest number at any one time since the inception of The Fund. All Board members have worked diligently, and have shared their talents and expertise to ensure the success of the Board, and to ensure that our mission of assisting high school graduating seniors to attend a college/university becomes a reality by providing scholarships to deserving students. The mission of The Fund remains a constant, and securing funds for our students is of high importance.

As we began the new administration, my goals were to:

- 1. Maximize and increase investment opportunities for growth.
- 2. Secure additional funds for scholarships.
- 3. Complete phase 2 of the reconstruction of the website.
- 4. Prepare a History Manual of The Girl Friends Fund ®, Inc.
- 5. Communicate and be transparent with all Fund Board members.
- 6. Improve relationships and foster positive perception to all Girl Friends.

The following was implemented during the 2015 – 2016 fiscal year:

**Transfer of Documents** – GF Cynthia Carter Cole, Immediate Past President provided the necessary documents and all administrative materials in a timely manner. Each new Board member received a jump drive with all documents and materials regarding The Fund.

Virtual Retreat – Assisted members with the functions and responsibilities of being a Board members.

Committee chairs were announced, and Board members volunteered to serve on various committees. Outlined and reflected on the goals of the current administration.

- Website Reconstruction of the website during the transition was time-consuming. Phase one was Completed under the capable leadership and expertise of GFs Michelle Richardson and Keree Brannen. We are in the process of completing Phase two of the project, which has taken more time than expected, and is still a work in progress. We expect it to be completed in a few weeks. Unfortunately, phase two which contains the work necessary for our scholarship information is not complete. GF Kim Savoy, Chair of the Website committee, is working with the Website Designer to finalize this task.
- Scholarship We continue to make scholarship a priority for our graduating seniors. Although scholarship information was to be completed in phase one, it is now programmed for phase two. GF Fawn Robinson, Scholarship Chair, effectively implemented the scholarship process, albeit the website concerns, for the 2016 scholars. GF Sheilah Horton assisted us in the transition to complete the eligibility of returning scholars for 2015. As of this writing all eligible returning students have received their scholarships checks.

Emeriti – Completed granting Emeriti Status to all Past Presidents of The Fund Board.

Fundraising – Our fundraising efforts are at top speed. The Board has initiated a new Fundraiser in in partnership with Embrace One. This partnership provides a beautiful bracelet of which The GFF receives a designated profit for each bracelet sold. The disc of the bracelet is engraved with The GFF brand and our tag line, "Bringing Dreams to Life". We encourage each Girl Friend to purchase the bracelet(s). GFs Cheryl Finley, Joyce Ford Quick, Ann Walters-Pope, and volunteer GF Shonda Brock are spearheading this project. In addition, we continue to engage in the Chapter and Member Challenge, and have initiated a Board of Directors' Commitment as well. Finally, The Eunice Shreeves Luncheon is the culminating fund-raiser. It's an exciting time of friendship and fellowship during Conclave, and at the same time provide funds to assist students to further their education.

Investment – The Board retained Mr. William Bagby, Financial Advisor, at Ameriprise. The Board also decided to take a greater risk in our investment mutual funds portfolio that hopefully will increase our allocation for equity. GF Shana B. Morris, Investment Chair, is overseeing this financial process.

History Project – Historical perspective of The Girl Friends Fund,® Inc. is important information to reflect on and serve as a reference of our beginnings. History Co-Chairs, GFs Sheila Williams and Nina Foxx are prepare a History Booklet for distribution to all Girl Friends attending Seattle Conclave.

**Form 990** – Completed, and the **internal audit** will be completed very soon.

**Certificate of Exemption** – We have secured from the City of Seattle a tax exemption. Our Legal Review Chair, GF LaVerne Boyd facilitated this effort.

**Newsletter** – Communication is the key and a major part of sharing! We are focusing on providing our stakeholders with important information generated by The Fund Board. The Spring issue of The Girl Friends Fund® Incorporated Newsletter will be available soon. GF Nedra Starling, Communication Chair is preparing to "Light up the News".

The Year has been wonderful, exciting, and challenging! The tireless dedication of The Fund Board and members of The Fund has been worth all that comes with being in positions of leadership. Your support encouragement and friendship makes this journey worthwhile and enjoyable. Thanks to our National President, GF Benita Shobe for your time with us, your friendship, and your girlfriendly spirit!

Blessings and friendship, GF Cecelia B. Henderson, President



# The Girl Friends Fund, Inc. Secretary's Year End Report 2015 – 2016 May, 2016 Seattle, WA

At the start of our year, July, 2015, in the girl friendly spirit of cooperation, as secretary, I asked that all board members comply with the following guidelines. Doing so assisted in getting all reports out to all board members in a timely fashion and recording our meetings, deliberations and outcomes accurately. All were thanked in advance for cooperation.

#### 1. Submission of monthly reports for distribution:

NO LATER THAN the Thursday prior to that month's call meeting to assist in getting them compiled and distributed to everyone in a timely fashion for review before the scheduled call meeting.

All submitted reports were combined into a single PDF file for email distribution prior to the conference call date. Included reports appeared in the order as listed on the published agenda. The published agenda for the meeting was always the first item in the file.

#### **Thursday Submission Dates for Reports:**

 September 3, 2015
 October 8, 2015

 November 5, 2015
 December 3, 2015

 January 7, 2016
 February 4, 2016

 March 3, 2016
 April 7, 2016

 May 5, 2016
 June 9, 2016

Those planning on giving a report, and especially if the report included items or recommendations requiring a vote, were asked to send in either WORD or EXCEL by the stated due date to <a href="mailto:starlin@ccf.org">starlin@ccf.org</a>

Those planning on giving a verbal update or comments only (do not have a written report to include for that month's call meeting) and DO NOT require any voting action were asked to respond to the reminder email with that information of that so we are not waiting to receive a report that is not forthcoming.

#### 2. Board Meeting Meditations:

Asked those GFs honoring us with meditations at the start of our Board calls please send me a copy via email of your meditation for inclusion in the minutes.

#### 3. Rules of the Road:

To be courteous to all of us, all board members were asked to keep in mind these "Rules of the Road" for conference call protocol during our monthly conference calls. Conference call protocol was in effect on all calls in order to have productive and timely meetings.

#### "Rules of the Road" for Conference Call Protocol:

- ✓ Please be prompt in calling in and joining the conference call.
- ✓ If you are arriving on the call after the scheduled time do not immediately announce yourself. Please wait for the end of the current presentation and respond when requested by either the President or Secretary.
- ✓ Once the roll call is complete, if you are participating via your cell phone, please mute your cell phone to prevent the intrusion of background noise and possible static. In the spirit of GF courtesy, please turn off your TV, music or any other sounds to prevent the intrusion of background noise (including other individuals' background conversations) during times you unmute to make a comment.
- ✓ If you are participating via your land line please turn off your TV, music or any other sounds to prevent the intrusion of background noise (including other individuals' background conversations).
- ✓ When making a comment, to contribute to the discussion, please state your name so it can be recorded as part of the official minutes.

#### 4. Emailed to each Board member:

- ✓ Full listing of our scheduled Board conference calls with call-in number and access code listed at the bottom.
- ✓ Board directory (with photos) listing contact information name, US mailing address, phone number(s) and email address(es). Also included committee chairs, and President Emeriti.
- ✓ Blank sheet as a word document with our GFF logo in upper left corner to use (if you wish) when formulating your reports. Logo can also be cut & pasted into Excel documents.

# <u>Updating of all Emails for GF Inc. Executive Committee, Advisory Board, Chapter Presidents, GFF Chapter Liaisons, and GF Inc. Membership:</u>

A list of emails for all GF Inc. Executive Committee, Advisory Board, Chapter Presidents, and GFF Chapter Liaisons for 2015 – 2016 was compiled and updated. A list of emails for all GF Inc. Membership for 2014 – 2015 is currently being used. During the next year we will pursue asking each GF Chapter (via their President and/or GFF Liaison) to provide an updated email list of their members.

#### **Notices sent to GFF Board:**

Sent the following notices/information to all Girl Friends Fund, Inc. Board members:

- Fall and Spring Newsletter
- Request for volunteers for Scholarship Luncheon and Silent Auction activities in Seattle
- Scholarship Luncheon and Silent Auction updates
- Special Fund Raising Bracelet information
- Job descriptions of Board officer positions up for election
- o Sent information and link about reserving hotel room for 2016 Seattle Conclave
- Copy of final revised GFF Bylaws
- Copy of the GFF IRS Tax Exempt Status letter
- o Notice of the passing of GF Benita Shobe's father and details of funeral arrangements
- Monthly call meeting notices and documents
- Silent Auction images of glass work items and information about the artist

#### Notices sent to Girl Friends®, Inc. Executive Board and Advisory Board:

Sent the following notices/information to all Girl Friends®, Inc. Executive Board and Advisory Board:

- Fall and Spring Newsletter
- Scholarship Luncheon and Silent Auction updates
- Special Fund Raising Bracelet information
- o Forms Nomination for Members of the GFF Board of Directors
- o 2015 Final signed off copy of The Girl Friends Fund, Inc. Bylaws

#### **Notices sent to Chapter Presidents and Liaisons:**

Sent the following notices/information to all Girl Friends, Inc. chapter presidents and liaisons:

- o Fall and Spring Newsletter
- Scholarship Luncheon and Silent Auction updates
- Special Fund Raising Bracelet information
- Forms Nomination for Members of the GFF Board of Directors. Reminder about Scholarship Training Sessions
- o 2016 Eunice Shreeves Scholarship Luncheon flyer with tear-off to order tickets
- Silent Auction April Update (including Chapter Bid Sheets and request for volunteers)
- Urgent letter to support The Girl Friends Fund, Inc. as the Girl Friends®, Inc. National Project;2016 Scholarship Application information including application and Liaison Information Sheet
- o 2016 Scholarship Application Liaison Training information and schedule
- 2016 Eunice Shreeves Scholarship Luncheon flyer
- 2016 Silent Auction Reminder including letter from Silent Auction committee, Bid Sheet,
   Volunteer Task Sign-up Sheet, and flyer & letter about Seattle glass artist Robert Mitchell
- o 2016 Scholarship Application information including application and Liaison Information Sheet
- Copy of final revised GFF Bylaws
- Silent Auction information letter, Bid Sheet and Volunteer Task Sign-up Sheet
- Fund Raising information letter and Donor forms (Girl Friend and non-Girl Friend sources)

#### Notices sent to Girl Friends®, Inc. Membership:

Sent the following notices/information to all Girl Friends, Inc. chapter presidents and liaisons:

- o Fall and Spring Newsletter
- o Scholarship Luncheon and Silent Auction updates
- Special Fund Raising Bracelet information
- Forms Nomination for Members of the GFF Board of Directors.2016 Eunice Shreeves
   Scholarship Luncheon flyer with tear-off to order tickets
- o Urgent letter to support The Girl Friends Fund, Inc. as the Girl Friends®, Inc. National Project
- o Donor forms for contributions to The Girl Friends Fund, Inc.

Respectfully Submitted

GF Nedra Starling Secretary



### The Girl Friends Fund, Inc.

# 2015 – 2016 Annual Report

# Acknowledgements

# 7/ 1/2015 - 4/30/2016

Written acknowledgements were sent to 75 contributors. Two donations were received from Foundations, one donation from a corporation, one donation from a hospital and one donation from a bank.

The chapters of The Girl Friends, Inc. that sent contributions were: California, Cincinnati, Cleveland, Durham, Fairfield County, Louisville, Memphis, Miami, Potomac, Roanoke, San Diego, Trenton, and Washington.

Respectfully Submitted,

Casma Huie
Assistant Secretary



# Girl Friends Fund, Inc. Annual Financial Secretary's Report July 1, 2015 – May 20, 2016 Monthly Deposits

MONTH	DEPOSITS
July 2015	\$ 1,277.00
Aug. 2015	\$ 500.00
Sept.2015	\$ 0.00
Oct. 2015	\$ 3,399.37
Nov. 2015	\$ 200.00
Dec. 2015	\$ 1,250.00
Jan. 2016	\$ 11,135.10
Feb. 2016	\$ 4,195.00
Mar. 2016	\$ 7,201.25
Apr. 2016	\$ 17,600.00
May 2016	\$ 17,170.00
Total Income	\$ 63,927.72

Respectfully submitted,

GF Faye Owens Financial Secretary



# Girl Friends Fund, Inc. Annual Financial Secretary's Report July 1, 2015 – May 20, 2016 Summary

SCHOLARSHIP/DESIGNATED FUNDS	DEPOSITS
General Scholarship Fund	\$ 33,917.72
Esther Marioneux Endowment Fund	\$ 6,190.00
Anita P. Gilger - Trust Fund	\$ 10,000.00
Carolyn Carter Scholarship Fund	\$ 625.00
Gwendolyn G. Johnson Scholarship Fund	\$ 2,250.00
Carol Phillips Scholarship Fund	\$ 1,750.00
Eunice Shreeves Scholarship Luncheon	\$ 7,275.00
Silent Auction	\$ 1,300.00
Girl Friends Fund Board Pins	\$ 225.00
Miscellaneous	\$ 275.00
GFF Bracelet	\$ 120.00
Total Income	\$ 63,927.72

Respectfully submitted,

GF Faye Owens Financial Secretary



# Girl Friends Fund, Inc./Conclave 2015-2016 Treasurer's Repor Submitted by: Deborah Perry, Treasurer

GF Fund - July 1, 2015 - May 1, 2016 Year to Date Financial Report	1, 2016 Year	to Date Financia	l Report			
	GF	GF Fund Bank Accounts	S			
	Checking #1897	<i>Savings</i> #0753	Savings #4450	Savings #0458	Total	Ameriprise Investment
Description	Operating	Committed	Restricted	Endowment	Cash Accts	Account
Book Balance at 04/01/2016:	86,455	66,027	2,501	5,879	160,862	242,559
Revenue: Transferred Deposit F/Operating Acct. Scanned Deposits Investment Return	17,600	3,800				873
Total Revenue	17,600	3,800		1	1	873
Expenditures: Scholarships Bank Fees Check Reimbursements Transfer to Committed Funds Account Annual Report / Newsletter	9 -3,800				-3,800	
Total Expenses	-3,791				-3,800	r
	13,809	3,800			-3,800	873
Account Transfers: Increase to general fund scholarships Segregation of scholarship commitments Segregation of scholarship commitments						
Account interest / Other	100,264	69,827 3	2,501	5,879	178,471 3	243,431
Bank Balance at 04/30/2016	100,244	69,830	2,501	5,879	178,474	243,431



Internal Audit Report Year ended June 30, 2015 Report Date: May 10, 2016

> Submitted By: CasmaHuie Barbara Lord Watkins

Ann Walters-Pope

# Background:

The Girl Friends Fund, Inc. (GFF) is a non-profit organization incorporated in Texas in 1988 to help young African-American men and women realize their dream of an equal opportunity to a college education. The Girl Friends Fund is supported through donations from members and chapters of the affiliated/sister organization, which is a separate non-profit organization, and the general public.

# Scope:

The scope of the internal audit includes:

- Cash expenditures for the 12 months ended June 30, 2015
- Cash deposits for the 12 months ended June 30, 2015
- Investment account activity for the 12 months ended June 30, 2015

# Objectives and Procedures:

The internal audit committee of The Girl Friends Fund, Inc. performed a financial audit in accordance with the By- laws of The Girl Friends Fund, Inc. for the fiscal year spanning July1, 2014 – June 30, 2015.

The examination included review of accounting records and procedures that were performed by the Financial Secretary and Treasurer. The audit committee received monthly ledgers, some deposit slips, bank statements, the check register, and some youchers. No Investment accounts information was received.

The following procedures occurred:

- 1. Reviewed the check register to determine that all checks were signed by the President and Treasurer.
- 2. All checks were accounted for.

- 3. Compared the deposit slips received with deposits listed in the bank statements.
- 4. Reviewed the financial secretary's ledger.

There were no findings disclosed by our audit which is required to be reported. However, the audit committee submits recommendations for making The Girl Friends Fund, Inc. financial operations more efficient, responsive and transparent to members of the organization.

The Audit Committee makes the following recommendations for future financial practices of The Girl Friends Fund, Inc.

- 1. Increase the efficiency of financial reporting and strengthen internal controls by using an online version of QuickBooks or other program that will make reporting and maintenance of financial records and information more sustainable over a period of time.
- 2. Provide more detailedbudget (s) for all GFF financial operations. The budget should be put in QuickBooks.
- 3. Provide a budget vs. actual report to ensure the tracking of income and expenditures against the approved budget.
- 4. Ensure that vouchers have receipts attached to them, including all credit card expenditures/transactions.
- 5. Ensure that vouchers are prepared and fully executed for all expenditures (scholarships included).
- 6. PayPal account settings should be set so that GFF does not absorb the cost of donations. The settings should be connected to the bank accounts so that

money can be transferred to a specific bank account by the financial secretary. The financial secretary should report this amount to the Treasurer.

- 7. The Financial Secretary should not receive and deposit money. The current ledger did not indicate what account monies were deposited into so it made it hard to track.
- 8. One person should be responsible for making deposits. More than one person made deposits. In our current procedures the financial secretary is making the deposits but when others made them these deposits were not accounted for in the financial secretary ledger. Deposits were listed on the bank statement but could not be verified.
- 9. All requested documents required for the internal audit should be given to the chairperson of the audit committee no later than October following the end of the fiscal year.
- 10. A Financial Policy Handbook should be developed to include procedures for the use and reconciliation of organization's credit card (s) and PayPal account, and approved by the board of the GFF, Inc.



# Girl Friends Fund, Inc. Communication Committee Year End Report 2015 – 2016 May, 2016 Seattle, WA

#### Thank you to my committee members – GF LaVerne Nichols Boyd and GF Annette VanDevere

#### **Fall Newsletter 2015 – 2016:**

- The Fall 2015 2016 Newsletter was distributed in early December, 2015
- It was sent to the following email groups. Each recipient was asked to share the Newsletter with others specifically as noted:
  - 1. All Chapter Presidents asked to share with all members of their Chapter
  - 2. All Chapter Liaisons asked to share with all members of their Chapter
  - 3. All GFF Board members (including President of GF, Inc.)
  - 4. All GFF Committee chairs
  - 5. All GFF Presidents Emeriti
  - 6. All GF Inc. members
- It included a welcome from the Fund's President, GF Cecelia B. Henderson, a listing of our Board Directors and highlighted new directors, a listing of Chapter liaisons and asked for updates
- It summarized our May, 2015 Scholarship Luncheon and Silent Auction and included a thank you to all GFs/Chapters and specifically those who donated Silent Auction prizes.
- It listed our new scholars (with photos), returning scholars, and sponsoring Chapters

#### **Spring Newsletter 2015 – 2016:**

- The Spring 2015 2016 Newsletter was distributed in May, 2016
- It was sent to the following email groups. Each recipient was asked to share the Newsletter with others specifically as noted:
  - 1. All Chapter Presidents asked to share with all members of their Chapter
  - 2. All Chapter Liaisons asked to share with all members of their Chapter
  - 3. All GFF Board members (including President of GF, Inc.)
  - 4. All GFF Committee chairs
  - 5. All GFF Presidents Emeriti
  - 6. All GF Inc. members
- It included a welcome from the Fund's President, GF Cecelia B. Henderson, focusing on our Luncheon, Silent Auction, and Scholarship committee work
- It welcomed new committee chairs as well as listing other current chairs
- It included information on our upcoming Eunice Shreeves Scholarship Luncheon and ordering tickets, the Silent Auction and continued encouragement for the donation of individual and Chapter items
- It also encouraged attendance at our Annual Meeting

- It included a listing of Chapters submitting applications for 2016 scholarship candidates (Chapters only, not names of candidates submitted)
- It presented our new Fund Bracelet Fund Raiser and encouraged purchase
- It presented the Chapter Challenge and Member Challenge to encourage more donations

#### Proposed Fall Newsletter 2016 – 2017:

Communications will now start plans for the issuing of the Fall GFF Newsletter that will:

- Introduce new Board members, officers and committee chairs
- Present the Chapter Challenge and Member Challenge early in the year to encourage more donations in a timely manner
- Include Scholarship and associated documents and instructions, explanation of submission process, Liaison training details, review process and timetable
- Updates of any scholars (If your Chapter has a scholar please send an update of their current activities and successes!)
- It will also include information on our new Committee Chairs for Investment, Scholarship and Website.
- Distribution to all Chapter liaisons and presidents, GFF Board members, GFF Committee Chairs and GFF Presidents Emeriti
- Each will be asked to share the Newsletter with others specifically as noted:
  - 1. All Chapter Presidents asked to share with all members of their Chapter
  - 2. All Chapter Liaisons asked to share with all members of their Chapter
  - 3. All GFF Board members (including President of GF, Inc.)
  - 4. All GFF Committee chairs
  - 5. All GFF Presidents Emeriti
  - 6. All GF Inc. members

#### Website:

The committee worked with and plans on continuing to do so with the GFF Website Committee chair and members to easily incorporate scholar information and updates on the website.

We remain open to suggestions that may increase scholar and sponsor Chapter visibility, encourage Chapter involvement with their scholars and perhaps opportunities that can be made available to our scholars via GFF and/or Chapters and/or individual GFs.

Respectfully Submitted

GF Nedra Starling
Communications Committee Chair



# The Girl Friends Fund, Incorporated Board of Directors Annual Meeting Fund Raising Committee End of the Year Report May, 2016

We're ENERGIZED, EXCITED, INSPIRED AND MOTIVATED for another stellar year of fundraising!!! The GFF Fund Raising Committee met throughout the year and discussed expectations of GFF Board Members; short-term, monthly and long-term fundraising ideas and strategies; and fundraising tips and form-letters for members of the GFF Board. We're thrilled to share these ideas with you and look forward to working with you throughout the year!!

#### For the year 2015-2016 the Fund Raising Committee pursued the following:

- 1. 100 % Board member participation: each board member commits to participate in supporting the GFF by soliciting donations and making personal gifts.
- 2. Bi-annual chapter and member challenges geared toward fundraising levels submitted via the GFF website and social media.
- 3. Invite members to join the fundraising committee
- 4. Establish fundraising levels and goals

#### **Expectations of GFF Board Members**

- 1. Be members of the Esther C. Marioneaux Fund (requires a \$250 donation to the ECM Fund)
- 2. Commit to an annual giving amount
- 3. Commit to soliciting at least \$1,500 (the amount to fund one scholar for one year) either from your own funds or from funds you solicit from friends, family, businesses, corporations, and likely donors

#### **Email Solicitation to the GF Membership Via GF Chapter Presidents and Liaisons:**

In order to take advantage of the season of giving we recommend to the board the following solicitation to the membership of the Girl Friends, Inc. to be sent via GF Chapter Presidents and GFF Chapter Liaisons

#### **Chapter Challenge:**

The GFF Fund Raising chair asked the GFF Board consider issuing the chapter/member challenge to the membership in the next newsletter or as a separate email. Notice was sent to all via the Newsletter and separate emails.

#### **Fund Raising Ideas and Strategies**

We discussed a number of fund raising ideas and strategies for bringing in more dollars for our scholars on an annual basis and on an ongoing basis throughout the year. Many are familiar to GFF/GF while others utilize cutting edge social media or media savvy marketing to solicit donations. We proposed we

focus on one idea per month or quarter and use the GFF newsletter, website, email, chapter presidents and liaisons to get the word out about the month/quarter's fundraising idea.

- 1. GFF SPOTLIGHT Monthly emails from GFF Website highlighting a scholar or an exciting achievement of the GFF. (i.e., "Since 1998, the Girl Friends Fund has awarded over 130 scholarships to deserving, college-bound African American seniors. Thought of as a "bridge scholarship" that can make a difference between going to college or not, at \$1,500, these scholarships have produced leading scientists, teachers, lawyer, engineers and artists. Won't you consider making a tax-deductible, charitable donation to the GFF?"
- 2. 100% GFF Board participation in fund raising
- 3. **GFF Chapter/Member Challenge** to be issued in February or March leading up to Conclave. Chapters and Members meeting the Challenge will be recognized in the GFF Annual Report and at the GFF Luncheon
- 4. **Use Gofundme.com** or another more "foundation-based" crowdsourcing fundraising tool via social media to solicit donations to the GFF Fund
- 5. **In lieu of Gifts**...Consider asking people who might be inclined to give you a gift to consider making a donation to the GFF: "In lieu of gifts, please consider making a donation to my favorite charity, the GFF."
- 6. **Stay at home tea**: Send personalized note to GFs inviting them to a stay at home tea (with tea bag) and solicit donation to be returned via included SASE or the GFF website. Like the Tele-thon idea below, this is labor-intensive, but it sends a cheerful, girl-friendly message that is likely to produce donations.
- 7. Planned giving, sustaining memberships, and estates.
- 8. **Establish a fund raising goal** in coordination with the scholarship committee chair. Our recommendation is \$60,000 or enough to fund ten scholars for the year.

We thank you for your support and hope you are as ENERGIZED, EXCITED, INSPIRED AND MOTIVATED as we are about raising money for our scholars this year!

Respectfully submitted,

GF Cheryl Finley Chair Fund Raising Chair Scholarship Luncheon



# The Girl Friends Fund, Inc. Bracelet Fundraiser Ad Hoc Committee Report May 8, 2016

Dear GFF Board Members,

This Ad hoc Committee would like to share how we became committed to "Bringing Dreams to Life" by adding a limited edition piece of Girl Friends Fund jewelry to support our Scholarship Fund. This beautiful piece is a collaboration with Reeds Jewelers/Jenss Décor of Buffalo, New York.

We are excited to collaborate with the owner of Embrace The Difference, Robyn Zimmer, who was introduced to us by GF Shonda Brock. Together with the designer, GFF President, Cecelia B. Henderson, Joyce Ford Quick and Shondra Brock shared our mission with Robyn. She was so impressed, that she offered to collaborate with us. This lovely green beaded bangle will be sold for \$30.00 and the Fund will receive \$10.00 per bracelet.

After the GFF Board accepted the project, GF Ann E. Pope of the Miami Chapter joined me and led the charge to promote our Bringing Dreams to Life Jewelry fundraiser. A half page ad was created for the Souvenir Journal and a flyer was designed to be distributed to assist with the promotion of the Bracelet (see attached).

We are still working out some additional point of sale details:

- 1. Table at GFF Luncheon
- 2. Method of receiving payments
- 3. Posters

Respectfully Submitted,

GF Joyce Ford Quick GF Ann Walters Pope



# GFF Silent Auction Committee End of the Year Report for 2015-2016 May 2016

The Girl Friends Fund, Inc. Silent Auction committee was charged with the oversight and management of the 2016 Silent Auction Fundraiser. The following actions were accomplished:

- 1. Volunteers to assist with the live silent auction were solicited for specific times and tasks via a spreadsheet emailed to presidents and liaisons.
- 2. As a special highlight of the Silent Auction, blown glass artwork created by the renowned Peugeot Sound artist, Robert T. Mitchell, was selected to be featured for the bidding pleasure of GFs. Six art pieces were especially created for the GFF by the artist and offered to the Fund at a significant discount. Five members of the GFF Board of Directors were benefactors in support of offering the six pieces for auction.
- 3. As a continued feature of the auction, a Directors' Corner area was designated for items donated by members of the GFF Board of Directors.
- 4. A schedule for monthly e-mail reminder/invitation with auction procedures was devised and implemented. They were emailed to Girl Friends®, Inc. chapter president and liaisons to be shared with all GFF members. The goal was to continually invite and encourage members to support the Silent Auction and to volunteer to assist with the Luncheon and Auction.
- 5. Most Silent Auction Committee members were active members of the GFF Luncheon Committee and acknowledged that the Luncheon Chairman would serve as the singular voice to the host hotel for all Luncheon and Silent Auction needs.
- 6. Committee members who are GFF Board members participated in scheduled GFF Executive Board Meetings.

As of the printing of this report, thirty-four auction donations, baskets and/or items, had been committed for the 2016 Silent Auction. Volunteer assistance has been offered by members from various chapters.

The 2014 GFF Silent Auction Committee would like to thank all participating Girl Friends chapters, chapter liaisons and volunteers for their support. Their participation represents a labor of love that will greatly benefit our GFF Scholars. To acknowledge and thank auction

participating chapters, the chapter presidents, chapter liaisons and/or representatives will be spotlighted in an Appreciation Grand Entrance Parade into the Luncheon Ballroom just prior to the beginning of the luncheon. After Conclave, the names of all Silent Auction participating chapters will be highlighted in the next Newsletter. E-Thank You notes will also be sent to all participating chapters and chapter members who donated to the auction.

In Girl Friendship,

### Sonya

GF Sonya Goldsboro 2016 Silent Auction Committee Chair GF Casma Huie, Member GF Karen Shaw, Member GF Faye Owens, Member GF Timothie Tinsley, Member



# The Girl Friends Fund, Inc. Scholarship Committee Annual Report

Greetings from The Girl Friends Fund, Inc. Scholarship Committee:

Girl Friend Fund Scholarship Committee was pleased to provide opportunities for GFs across the country to support student success through the Girl Friend Fund. The 2015-2016 Scholarship committee members are Girl Friends Sheilah Shaw Horton (Baltimore), Melissa Archer (Buffalo), Sonya Goldsboro (Las Vegas), Casma Huie (Potomac), Ericka Newsome-Hill (Atlanta), Faye Owens (Louisville), Nedra Starling (Cleveland), and Ann C. Walter-Pope (Miami). The Scholarship Committee was tasked to organize and execute the **2015-2016 Scholarship Cycle and Scholars Renewal Process.** 

For the **2015-2016 Scholarship Cycle**, the application process maintained the same as the previous year. The Scholarship Committee reviewed and reformatted the hard copy of the Scholarship Application in effort to make the document easier to read for the students and school counselors and to ensure the documents' wording was consistent. The Girl Friends Chapters worked with local high schools to collect scholarship applications and selected one scholar candidate to submit to The Girl Friends Fund. All Chapter Presidents and Chapter Liaisons received the Chapter Liaison instructions and Scholarship Application by email on January 16<sup>th</sup>, February 15<sup>th</sup>, and February 26<sup>th</sup>. In addition to the instruction emails, the GF Chapters received an invitation to attend the scholarship training sessions (real-time video conferencing) on February 21<sup>st</sup> and March 6<sup>th</sup>. The training sessions were attended by Chapter Presidents, Chapter Liaisons, Scholarship Chairs, Scholarship Mentor, and Chapter Members. Twenty-eight Girlfriends registered for the scholarship trainings and 14 Girlfriends attended the training. A recording of the training was sent by email to the registered training attendees in addition to all Chapter Presidents and Chapter Liaisons.

With the March 15<sup>th</sup> deadline, the Scholarship Committee received 19 applications for the GF Chapters which was an increase of two applications (11%) from the 2014-2015 cycle. The GF Chapters made it difficult for the Scholarship Reviewers, GF Noel Brathwaite (Potomac) and GF Scyla Murray Baielli (Chicago) by submitting an incredible group of young scholars with amazing academic achievements, leadership initiatives, and service commitments. All the scholarship documents were submitted and reviewed through the Google Drive. Thank you to the reviewers for reading, reviewing,

# Chapters and Submitted Applications Comparison Chapters Chapters Applications Submitted 20 2014-2015 2015-2016

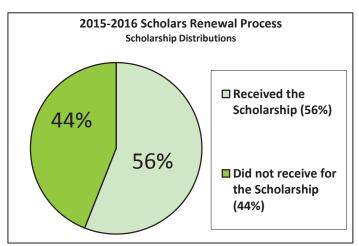
and rating each application. The scores from each reviewer were tailed and combined together. A final list of the scores was submitted to The Fund Board for review.

The following chapter submitted a Scholarship Application for the 2015-2016 Scholarship Cycle:

Albany Chapter **Durham Chapter** New Orleans Chapter Atlanta Chapter Las Vegas Chapter Pittsburgh Chapter Baltimore Chapter Louisville Chapter Roanoke Chapter **Buffalo Chapter** Memphis Chapter San Diego Chapter California Chapter Miami Chapter St. Louis Chapter New Haven Chapter Cleveland Chapter

New Jersey Chapter

The Scholarship Committee encourages each chapter to continue to mentor their scholars and strengthen the relationships between the chapters, scholars, and the local high schools in effort to generate more scholarship applications.



Columbus Chapter

# For the 2015-2016 Scholars Renewal

Process, there were 50 Scholars eligible to reapply for the scholarship this year and 28 scholars reapplied and received the scholarship. In addition to distributing the scholarships, the Scholarship Committee reviewed and reformatted the Scholar Renewal Form in effort to make the document easier for the students to complete. Please note, for the 2016-2017 cycle, eligible scholars received an email with instructions to fill out an online renewal form and submit an enrollment verification form. The Scholars must submit the online renewal form by June 30th and

the Enrollment Verification form by September 1<sup>st</sup>. Checks will be distributed in October 2016.

To our lovely Girl Friends, Thank you for your cross country assistance with promoting the GFF scholarship, participating in the scholarship training, submitting scholarship applications, communicating with local school districts, cultivating our scholars, raising scholarship funds, and giving to The Girl Friends Fund both in service and in dollars. Your efforts are impacting the development of the next generation and your continuous lovely friendship is embracing and creating a community of great scholars!

Respectfully submitted on behalf of the 2015-2016 Scholarship Committee,

GF Fawn Robinson Scholarship Chair



# GFF Legal Review Committee End of the Year Report 2015-2016 Seattle Conclave

The Legal Review Committee members are. GF Deryl Brown-Archie (Seattle) GF Karma Rodgers Butler(Milwaukee). GF Miriam Clark (Detroit) GF Donna Coaxum (Chicago). GF Robyn Crittenden (Atlanta) GF Gail Ash Dotson (Miami) GF Cherie A. Enge (San Diego). GF Janie Harris (Nashville) GF Charisse R. Lillie (Philly) Chrystie Boucree Price (New York). GF Lyn A. Simmons Jones(Norfolk). GF Marquetta Stewart Brown (San Diego) GF Cheryl Sueing-Jones (San Diego) GF Juanita Temple (Chicago). GFMaebel Hairston (New Jersey) GF Judith Hightower Mills(Seattle).GF Joyce Moorehead (Potomac).GF Patricia Hardiman(Boston).GF Joan Sessoms Ford (Dallas)GF LaVerne N. Boyd, (Cleveland)

The following was accomplished:

- 1. The Bylaws and the 2014-2015 Amendments were reviewed and consolidated in to one updated document. An annotated copy of the Bylaws was reserved for historical purposes identifying the date and place of all amendments. A final copy of the up to date Bylaws was distributed to all GF members on behalf of the Fund.
- 2. An Application for a Business License was requested and applied for through the City of Seattle Department of Finance and Administrative Services. The purpose of the application was to be in the position to additionally apply for an exemption from Seattle sales tax for the Fund during the Conclave and GFF Scholarship Luncheon. The exemption was similarly applied for and obtained and distributed to the President and Luncheon Chair.
- 3. A Memoranda was prepared and distributed to GF members which provided general information about the non-profit and charitable status of the Fund, as well as the deductibility of monetary and in kind donations for purpose of federal taxes.
- 4. Varied miscellaneous issues were presented by Officers /Board and responded to during the course of the fiscal year for the Fund.

Respectfully Submitted

GF LaVerne N. Boyd Chair, Legal Review Committee for GFF



# Girl Friends Fund, Inc. Nominating Committee – Board Officers Year End Report 2015 – 2016 May, 2016 Seattle, WA

The Nomination Committee is glad to present the slate of officers for the following offices:

Corresponding Secretary

GF Annette VanDevere

Financial Secretary

GF Ann Pope

I would like to thank my committee members for their cooperation and support:

GF Casma Huie

GF Erica Newsome - Hill

Respectfully Submitted,

GF Faye Owens



# The Girl Friends Fund, Inc. Nomination Committee – Board Positions Year End Report 2015 – 2016 May, 2016 Seattle, WA

The Nomination Committee has as its charge to solicit nominations of Girl Friends to serve on The Girl Friends Fund, Inc. Board of Directors.

The committee is in the final stages of solicitation and will present the slate of candidates at The Girl Friends Fund, Inc. Annual meeting on Thursday, May 26, 2016 for vote.

As chair of the committee I would like to thank my committee members for their dedication and work towards the completion of our charge.

GF Jodi Gallman, (Columbia Chapter) GF Carolle Jones-Clay (Louisville Chapter) GF Claudia Thompson (Potomac Chapter) GF Donna Wilson (Potomac Chapter)

Respectfully Submitted,

GF Janice Marshall, Chair Columbia Chapter



# The Girl Friends Fund, Inc. Annual Report 2015 – 2016 Seattle, WA

**Appendices** 



# THE GIRL FRIENDS FUND, INC. NEWSLETTER

EDITOR & COMMUNICATIONS CHAIR —GF NEDRA STARLING
CLEVELAND CHAPTER

The Girl Friends Fund, Inc. Mission Statement

Our mission is to provide financial assistance to young, academically gifted and financially challenged African-American men and women in their pursuit of a college education.



# THE GIRL FRIENDS FUND, INC. PRESIDENT'S CORNER

GF Cecelia B. Henderson, Buffalo Chapter



Dear Girl Friends.

As President, it is my privilege to welcome you to The Girl Friends Fund, Incorporated 2015-2016 year. My vision is to continue to implement the mission of The Fund in providing scholarships to deserving graduating high school students entering colleges and universities. To that end, following Conclave in Las Vegas, we have welcomed new and returning board members, awarded scholarships to new and returning students in pursuit of their college degrees, and set about

the business of continually raising funds to support the dreams of even more scholars. We have begun planning the 2016 luncheon and silent auction, keeping in mind the very high bar that has been set for us following the highly successful 2015 edition in Las Vegas!

Scholarship: Awarding scholarships and recognizing the achievements of our new and returning scholars are always a priority. We welcome our new Scholarship Chair, GF Fawn Robinson, Pittsburgh Chapter, and kudos to GF Sheilah Horton, Baltimore Chapter, outgoing Chair, for her dedication and tremendous work with our scholars. She has graciously agreed to assist us during our transition period.

Website: Reconstruction of the website continues to be of utmost importance this year. We welcome our new Website Chair, GF Kim Savoy, Boston Chapter, and thank you to GF Michelle Richardson, New Jersey Chapter, outgoing Chair, and GF Keree Brannen, Orlando Chapter, outgoing co-chair, for their outstanding work and commitment to the completion of the new website.

The Scholarship and Website Committees help us to keep The Fund moving in a positive direction. It is the work that all Board members and volunteers do that helps The Fund to reach its goals. Our GFF committees need you! –AUDIT, COMMUNICATIONS, FINANCE, FUNDRAISING, INVESTMENT, LEGAL REVIEW, LUNCHEON, SCHOLARSHIP, SILENT AUCTION, WEBSITE. Please let us know where you can lend your talents and skills best to benefit YOUR FUND!

All members of The Girl Friends, Inc. are members of The Girl Friends Fund, Incorporated. As president of The Fund, I appreciate and thank you for your support and all that you do and will continue to do as we move forward and make educational opportunities a reality for our youth.

We are pleased to announce that all past presidents of The Fund, because of their tireless dedication to the mission and goals of The Fund, have been bestowed the honor of President Emeriti status.

May your New Year be filled with peace, love and many blessings.

Girl Friendly yours,

GF Cecelia B. Henderson gfcece@gmail.com



# THE GIRL FRIENDS FUND, INC. BOARD OF DIRECTORS 2015-2016

# Meet the new Board members of The Girl Friends Fund!



**GF Melissa Archer** has been a Girl Friend since 2012. She joins the Girl Friends Fund, Inc. Board to be part of a change agent in promising youths' futures and is committed in every way to help youth reach their fullest potential. GF Archer start-

ed and maintains a scholarship at her nursing school. Her family created a non-profit program with education as one of its key points that has helped thousands of at risk youth. She is very excited to not only help promising youth reach their fullest potential, thus bettering our communities, but to do it with her fellow Girl Friends!



GF Ericka Newsome-Hill is a brand new Girl Friend, inducted in January, 2015, and attended her first Conclave in 2015. She is passionate about making a difference in the lives of others, especially youth. With a background in education, she is looking forward to serving on The Fund Board and sharing her

knowledge and expertise towards making a significant impact in our communities in a meaningful way. GF Newsome-Hill believes serving on the Board will provide her with an opportunity to help students obtain their education and at the same time continue the strong tradition of giving back on a national level.



GF Joyce Ford Quick has been a Girl Friend for 18 years. She is a retired educator, who strongly believes in helping young people financially and academically in our communities. She joined The Fund Board because she believes strongly in

giving back to young people and sees The Fund giving all Girl Friends an opportunity to raise college funds desperately needed for our youth. GF Quick is the sister of GF Deanna Ford Horton (Potomac), sister-in-law of GF Rolene O. Ford and aunt of GF Aricka O. Ford and GF Jameelee S. Ford (Albany-all three). Her sister GF Deanna Ford Horton previously sat on The Fund Board of Directors for six terms serving with the Girl Friends who established The Fund in 1986 led by Girl Friends National President, GF Helen Wright (Cleveland).

Continued on next page



GF Cecelia B. Henderson PRESIDENT Buffalo Chapter



GF Nedra A. Starling SECRETARY CHAIR—COMMUNICATIONS Cleveland Chapter



GF Faye M. Owens FINANCIAL SECRETARY Louisville Chapter



GF Cheryl Finley PARLIAMENTARIAN CHAIR—FUND RAISING New York Chapter



GF Sonya Goldsboro CHAIR—SILENT AUCTION Las Vegas Chapter



GF Joyce Ford Quick Buffalo Chapter



GF Annette VanDevere Atlanta Chapter



GF Barbara Lord Watkins Dallas Chapter



GF LaVerne Nichols Boyd VICE PRESIDENT CHAIR—LEGAL REVIEW Cleveland Chapter



GF Casma Huie ASSISTANT SECRETARY Potomac Chapter



GF Deborah L. Perry TREASURER Pittsburgh Chapter



GF Melissa S. Archer Buffalo Chapter



GF Ericka Newsome-Hill Atlanta Chapter



GF Dari K. Ruff Washington Chapter



GF Ann E. Walters-Pope Miami Chapter



GF Benita Shobe EX-OFFICIO President, The Girl Friends®, Inc. New York Chapter

# THE GIRL FRIENDS FUND, INC. BOARD OF DIRECTORS 2015-2016

# Meet the new Board members of The Girl Friends Fund!



GF Annette Renee
VanDevere From 2005-2007
GF VanDevere served as the
National Secretary of The Girl
Friends, Inc. She sees it as an
honor to now be working with
the Girl Friends Fund. The majority of her career has been working with non-profit organizations

and serving various disenfranchised populations. She believes it is very important for The Fund to remain a viable part of our Chapter communities and to continue to provide scholarships to young adults. GF VanDevere enjoys empowering young people and brings skills such as project management, coaching, event organization, financial literacy and legal review to The Fund in hopes of helping to perpetuate the viability of The Fund.



**GF Ann E. Walters-Pope** became a member of Girl Friends in 2000. As a newly elected member of The Fund Board, GF Walters-Pope believes that The Fund is integral in supporting our youth as they endeavor to pursue their educational goals. GF Walters-Pope started her own consulting

business in 2003 and looks to use her skills in project management, outreach, marketing, public relations and event planning while serving on The Fund Board. She looks forward to assisting with and creating policies and programs that promise significant and measurable financial impact for The Fund thus providing more support for the communities and youth that we serve.



GF Barbara Lord Watkins has been an active member of The Girl Friends, Inc. for 23 years. She is delighted to be elected to the board of The Fund because it focuses on supporting the educational aspirations of young scholars. Helping young people reach their potential is one of her pas-

sions. She believes that The Fund is capable of and will be one of the leading national organizations providing much needed financial support that will make a difference in the lives of our young adults.

Also joining The Fund Board is **GF Dari K. Ruff** from the Washington Chapter.

Welcome!

# THE GIRL FRIENDS FUND, INC. CHAPTER LIAISONS 2015-2016

## Girl Friends Fund, Inc. Ambassadors

We have reached out to all Girl Friends®, Inc. chapter presidents to confirm and update our GFF Liaison list. We rely on our liaisons to be our conduit to their chapter and members for Girl Friend Fund news as well as the scholarship nominating process. If your GFF Liaison has changed from the one listed below please share your new liaison's name with us so that she can be recognized as a Fund Ambassador.

Albany - Annette M. Johnson Baltimore - Janice Croslin **Boston - Karen Holmes Ward Buffalo - Lois Dabney Charlotte - Patrice Thompson** Cincinnati - Alva Jean Crawford Columbia - Jodi Gallman Dallas - Martha Williams **Durham - Shirley Arrington Greenville - Rubye Jones** Las Vegas - Sonya Goldsboro Louisville - Carolle Jones Clay Miami - Ann Pope Minn/St. Paul - Carolyn Suarez New Haven - Mycki Jennings New Orleans - Lynda Carroll Newport News - Jacqueline **Bontemps** Orlando - Ruby Homayassi

Richmond – B. Stephanie
Commander

San Diego – Cherie Enge
Springfield – Juanita Shavers
Toledo – Marie L. Bush

Washington – Debra Truhart

Pittsburgh - Deborah Perry

Atlanta - Ericka Newsome Hill Birmingham - Tamara H. Johnson **Brooklyn - Carole Temple Phillips** California - Roslyn Bell **Chicago – Dianne Derrick** Cleveland - Nedra Starling Columbus - Deborah Tracy **Detroit - Lorna Thomas** Fairfield County - Lynne Bannister Houston - Helen Crawford **Loudoun County – Beth Hodges** Memphis - Ann Marie W. Wallace Milwaukee - Jacqueline M. Bowles Nashville - Adrienne P. Hinds New Jersey - Krysten Hayes New York - Shannon Hales Norfolk - Alveta Mitchell

Philadelphia - Charisse Lillie Potomac - Leslie Simmons Roanoke - Patricia Henry

Seattle – Karen Shaw St. Louis – Joyce Price Trenton – Dorothy Harper

To update your chapter's information GF®, Inc. Chapter presidents or liaisons may send an email to GF Nedra Starling, Board Secretary, at <a href="mailto:starlin@ccf.org">starlin@ccf.org</a> Thank you!

## ANNUAL EUNICE SHREEVES SCHOLARSHIP LUNCHEON

2015 Luncheon Chair — GF Cecelia B. Henderson, Buffalo Chapter



The Girl Friends Fund, Inc. Presents: "A St. John Affair"

The Girl Friends Fund, Inc.

Annual Eunice Shreeves Scholarship Luncheon

Proceeds benefit the General Scholarship Fund



# Thank You! Thank You! Girl Friends!!

The Annual Eunice Shreeves Scholarship Luncheon, "A St. John Affair" in Las Vegas was a tremendous success because you were there! We appreciate your attendance in record numbers that made for a fun-filled time in friendship and fellowship with Girl Friends.

Our youth always make us proud. We were inspired by the talented singer, Ms. Kaela Jonson Smith, whose awesome and melodious voice sang as we saluted our GF Chapter presidents and liaisons in a parade lead by our National Girl Friends President, GF Benita Shobe.

The fashion show with gorgeous models strutting down the runway wearing St. John Knits added to the beauty of the occasion. Girl Friends also had the opportunity to make purchases at a 30% discount on fashions as well as shopping at the St. John Outlet in Las Vegas. Most importantly, The Fund received 10% from those proceeds. St. John also donated a \$250.00 Gift Card to the auction. David Yurman donated an exquisite silver cuff bracelet, earrings and ring matching set, valued in excess of \$2,000.00, auctioned as separate pieces. Our appreciation to GF Shauna Diggs for her donated gifts of face cream to each luncheon attendee and to St. John Outlet for the shoe bag gifts. By all accounts, you enjoyed that experience.

The silent auction, chaired by GF Sonya Goldsboro, was "off the chart" with the largest auction success in our history. "Hats off" to GF Sonya for her tireless efforts and dedication to our mission. Thanks to all of you for supporting the silent auction which will help to benefit our GFF scholars by providing funds to deserving academic students as they further their education. The auctions items, donated by chapters, GFF Directors, and members were extraordinary!!

My sincere gratitude to all luncheon volunteers for your assistance: whether you served at the registration table, silent auction table, gift collation, parade line-up, pre-planning guests list, copying materials, centerpieces, "runners", donations, or whatever you contributed for its success, know that because of all your efforts the luncheon was indeed one to remember!

Special acknowledgment to the Luncheon Committee: GFs Jacqueline Bontemps, Sonya Goldsboro, Casma Huie, Faye Owens, Shauna Tucker-Sims, Bettyjean Wilkinson. Great team!

To our outgoing GFF President, GF Cindy Carter Cole, many thanks and gratitude for you support, diligence, hard work, and all that you have done, not only for the luncheon, but for the total success of The Girl Friends Fund.

To the Board of Directors, my heartfelt appreciation for your dedication, encouragement, and the relationships forged as we worked together as a team. Looking forward to our continued journey as we continue to **Bring Dreams to Life!** 

Friendship and love, GF Cecelia B. Henderson 2015 Luncheon Chair

### SCHOLARSHIP COMMITTEE

2015-2016 Scholarship Chair — GF Fawn Robinson, Pittsburgh Chapter



# Congratulations to all of our new and returning scholars!



# The Girl Friends Fund, Inc. Class of 2019 Scholars

Sharmar Ballard (Norfolk)
Sierra Brown (Roanoke)
Jada Irving (San Diego)
Emerson Celeste Kearney (Cincinnati)
Taylor Thurmond (New Jersey)

William Blanton (Louisville)
Colasia Claxton (New Haven)
Brielle Jackson (Cleveland)
Tyra Searcy (St. Louis)
Ronniko Williams (Miami)

# The Girl Friends Fund, Inc. Returning Scholars

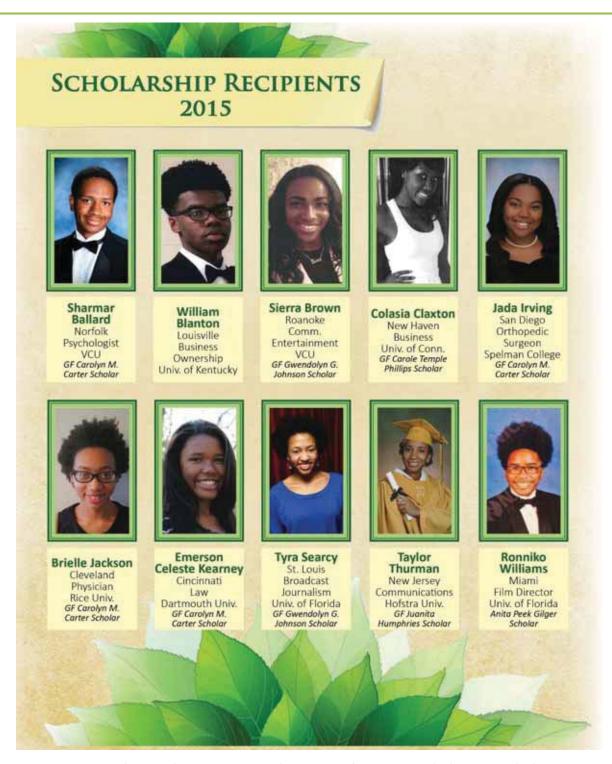
Class of 2016
Denisha Bennett (Miami)
Jordan Canedy (Cleveland)
ShaRon DeBerry (Potomac)
Taylor Johnson (Seattle)
Diamond Pollard (Roanoke)
Edward Taylor (Houston)

Class of 2017
LaDarria Arnold (Dallas)
Morgan Frances (Trenton)
Sydney Harper (Potomac)
Naima Lamb (California)
Jeremy Ledbetter (Roanoke)
Delenn Lloyd-Latif (Albany)
Monique McBride (Buffalo)
Taylor McKinnon (Boston)
Jermain Medley (Orlando)
Andre Scruggs (Louisville)
Monique Smith (Seattle)
Jasmine Terry (Cincinnati)
Adam Williams (Cleveland)
Kaila Williams (Baltimore)

Class of 2018
Christopher Adams (Seattle)
Tyler Ambrose (Roanoke)
Joslyn Barnett (Cleveland)
Katelyn Bynoe (Boston)
Annaliza Carney (Trenton)
Anya Hall (Miami)

Girl Friends Fund Chapter Liaisons—send us news about your scholars to include on The Girl Friends Fund, Inc. website and in The Girl Friends Fund, Inc. Newsletter!

### THE GIRL FRIENDS FUND, INC. CLASS OF 2019 SCHOLARS



Girl Friend Liaisons—send us news about your scholars to include on The Girl Friends Fund, Inc. website and in The Girl Friends Fund, Inc. Newsletter!

# **SILENT AUCTION COMMITTEE**

2015 Silent Auction Chair - GF Sonya Goldsboro, Las Vegas Chapter



The Girl Friends Fund, Inc.

Annual Silent Auction Fundraiser

Proceeds benefit the General Scholarship Fund



Dear Girl Friends,

It is an honor and a great pleasure to report that the 2015 Silent Auction Fundraiser in Las Vegas was history making and an "over the top" success!! This would not have happened had it not been for the phenomenal participation of Girl Friend Chapters, individual Fund members and our two amazingly awesome sponsors, St. John fashions and David Yurman jewelers. Our sponsor David Yurman donated an exquisite silver cuff bracelet, earrings and ring matching set, auctioned as separate pieces, valued in excess of \$2,000.00. Sponsor St. John donated a \$250.00 Gift Card.

In addition to our two sponsors, I am pleased to report that 22 chapters and 18 individual Fund members donated to the Silent Auction. The variety of donated auction items was amazing and included two monetary donations, one from the Louis-ville Chapter (\$500.00) and one from the New Jersey Chapter (\$200.00). Among the auction items were: very creative chapter baskets, couture shoes and evening bags/clutches, handmade one-of-a-kind necklaces and earrings, Venetian masks, martini glasses, museum tickets, framed art prints, a handmade quilt, gift cards, timeshares, spa body and facial products, an art deco vase with stand, artistic handmade glass platter with Chinese wooden stand, handmade healthy cookies and toffee, wine, etc., etc. With such wonderful donations, Girl Friends found themselves bidding, out bidding and hovering to ensure they won their desired item(s). It was a "fun fund fundraising" time that generously benefited the GFF scholars and scholarships.

The Grand Entrance Parade to a musical rendition of "Wings" by 15 year old Las Vegas songstress, Ms. Kaela Jonson Smith, was enjoyed by the Girl Friends in attendance. Auction participating chapter Presidents, Liaisons and/or their representatives paraded excitedly while receiving rousing support from Girl Friends in the audience. The parade was led by none other than our National President, GF Benita Shobe.

The 2015 Silent Auction fundraising goal was a realistic \$5,500.00. However, it is with much humility and pride that I report to you that the runaway success of this auction produced the history making sum of \$11, 375.00!!! That is a bar to which future auctions can certainly aspire. The astounded Silent Auction committee wishes you to know that we are so very grateful and thankful for our Girl Friend chapters and our GFF members.

THANK YOU ONE AND ALL!!!

With Girl Friendly Affection and Gratitude, GF Sonya Goldsboro 2015 Silent Auction Chair

## **2016 SILENT AUCTION INFORMATION!**

SILENT AUCTION DETAILS \* CHAPTER BID SHEETS \* VOLUNTEER SIGN-UP SHEETS

COPIES OF THE THREE ITEMS ABOVE HAVE BEEN SENT
TO ALL GIRL FRIENDS®, INC. CHAPTER PRESIDENTS AND LIAISONS.
PLEASE CHECK WITH YOUR CHAPTER PRESIDENT AND/OR LIAISON TO REVIEW.

## SILENT AUCTION COMMITTEE



Kudos to our STELLAR 2015 committee members, volunteers and Chapter and individual Girl Friends Fund Board donors!



### 2015 Silent Auction Committee

The 2015 Silent Auction committee was comprised of

- GF Casma Huie
- \* GF Faye Owens
- \* GF Sonya Goldsboro

as well as the following volunteers

- Columbus Chapter (GFs Suzette S. Daves and Olivia Johnson)
- Las Vegas Chapter (GFs Kenadie Cobbin-Richardson, Tanya Flanagan, Myrtle Hyman, Dannette Mitchell, Avis O'Bryant-Chaney, Quincella Rivers, and Bettyjean Wilkinson)
- New York Chapter (GF Cheryl Finley)
- Las Vegas College Student Volunteer (Ms. Aliyha Crawford)

The 2016 Silent Auction Committee is comprised of GFs Casma Huie, Faye Owens, Cheryl Finley, Timothie Tinsley, and myself. Additional members will always be welcomed. The 2016 goal is \$6,500.00, with the hope that the final outcome will once again be a surprisingly higher sum.

With Girl Friendly Affection and Gratitude, GF Sonya Goldsboro (Las Vegas Chapter) 2015 Silent Auction Chair





# 2015 Silent Auction Stellar Chapters & Individuals

The committee would like to express its gratitude and deep appreciation to The Girl Friends®, Inc. Chapters, Girl Friends Fund (GFF) Board members and individual Girl Friends for their superior support through auction donations.

The participating chapters were:

\* Boston, Brooklyn, Buffalo, California, Cincinnati, Cleveland, Columbus, Dallas, Durham, Las Vegas, Louisville, Loudoun County, Miami, Minneapolis/St. Paul, New Haven, New Jersey, New York, Pittsburgh, Potomac, San Diego, Trenton, and Washington.

Participating GFF Board members and individual Girl Friends were:

- \* GF Cindy Carter Cole (Boston, GFF President)
- \* GF Cheryl Finley (New York, GFF Parliamentarian)
- GF Sonya Goldsboro (Las Vegas, GFF Director)
- \* GF Cecelia Henderson (Buffalo, GFF Vice President)
- \* GF Casma Huie (Potomac, GFF Assistant Secretary)
- \* GF Faye Owens (Louisville, GFF Financial Secretary)
- \* GFs Ellen Brown, Jacquelyn Dawson, Myrtle Hyman, Wanda Hudson, LeVerne Kelley, Tina Lewis, Dannette Mitchell, Myrna Symes, Harriet Watson, Bettyjean Wilkinson and Heather Goldsboro Zamzow (Las Vegas).

# **FUND RAISING COMMITTEE**

2015-2016 Fund Raising Chair — GF Cheryl Finley, New York Chapter



We are humbled by the continued outpouring of support from chapters of The Girl Friends®, Inc., members, foundations, and corporations. We encourage all chapters as well as individual Girl Friends to get involved, remain involved, and support the work of The Fund. What we do is vital to the success of our youth and positively reflects the best of who we are as Girl Friends. We are creating a legacy of "Bringing Dreams to Life" in the lives of those less fortunate and should all be very proud.

Thank you for your continued support and generosity!

THE INFORMATION BELOW WAS SENT TO ALL GIRL FRIENDS®, INC. CHAPTER PRESIDENTS AND GIRL FRIENDS FUND, INC. CHAPTER LIAISONS—SEE DONOR FORMS (ONE FOR GIRL FRIENDS; ONE FOR NON-GIRL FRIENDS) ON NEXT TWO PAGES.

Dear Girl Friends.

The Girl Friends Fund, Incorporated Board of Directors is asking your assistance in End-of-the-year fund raising for The Girl Friends Fund. Please consider the Girl Friends Fund (GFF) when making your tax deductible, charitable year-end gifts. It will make the difference for a deserving young African American college student. Any amount could help the GFF make a difference in the lives of the nation's most deserving college-bound students.

- \$25 will enable a college student to purchase one USB drive for document storage;
- \$50 will pay for one humanities textbook;
- \$75 will pay for basic school supplies;
- \$100 will pay for one science or engineering textbook;
- \$150 will cover the cost of lab fees for one course;
- \$250 will earn membership in the Esther C. Marioneaux Endowment Fund of The Girl Friends Fund, Inc. for the donor;
- \$500 will pay for one-semester's worth of textbooks;
- \$1,500 will fund a scholar for one year;
- \$6,000 will fund a scholar for four years.

**ANY AMOUNT** that you're able to give will help our scholars achieve their goals. Corporate sponsorships are invited at the \$10,000, \$25,000, \$50,000 and \$100,000 levels. Many corporations will match donations made by their employees. We encourage you to investigate this additional source of funding. Checks made payable to The Girl Friends Fund, Inc. can be sent to GF Faye M. Owens, Financial Secretary, 553 Northwestern Parkway, Louisville, KY 40212. Or make your tax-deductible donation on the secure GFF website <a href="http://girlfriendsfund.org/">http://girlfriendsfund.org/</a> with the ease of your credit card. Thank you for considering the Girl Friends Fund during this crucial time of giving.



Coming soon! - Stay Tuned!

THE GIRL FRIENDS FUND CHALLENGE to CHAPTERS of THE GIRL FRIENDS®, INC.

THE GIRL FRIENDS FUND MEMBER CHALLENGE!

All the best,

**GF Cheryl Finley** 

2015 Fund Raising Chair

# The Girl Friends Fund, Inc. Contribution Form

(For donations from members of The Girl Friends<sup>®</sup>, Inc.)

<b>Donor Inform</b>	<u>nation</u> (please	print)		
Name	(List individual GF	name above for individual dona	ation; List Chapter nan	ne above for Chapter donation)
Address				
City/ST/Zip				
Email				
Phone Number/La	and		Phone Number/	Cell
Chapter				
	(List name of Cha	pter President on line above if t	his is a Chapter donati	ion)
DONATIO	N LEVEL	_ – PLEASE CI	HECK YOU	R LEVEL OF GIVING
		\$25,000 and up	Legacy Level	
		\$15,000 to \$24,999	Visionary Level	
		\$10,000 to \$14,999	Dreamweaver Le	evel
		\$5,000 to \$9,999	Patron Level	
		\$1,000 to \$4,999	Benefactor Leve	
		\$250 to \$999	Partner Level	
	\$25 to \$249 Friend Level			
DONATIO	N DESIG	NATION		
	General Schola	rship Fund (no specific categ	(ory)	
	Esther C. Mario	neaux Endowment Fund (\$2	250 Minimum donati	ion required for recognition at Conclave)
	Other Named F	und (Please specify		)
DONATIO	N CATE	ORY – IF API	PLICABLE	
	In Honor of (Firs	st Name)		(Last Name)
	Is this person a	member of The Girl Friends	B. Inc. YES	NO
	If YES please in	dicate their Chapter		
	In Memory of (F	irst Name)		(Last Name)
	• ,	member of The Girl Friends		NO
	-			
		Girl Friends Fund, Inc. and e tax deductible donation will b		mpleted form. Please enclose any additional forms yo
Mail completed for	=		-	335 544 54 425 751
wan completed for	iiii aliu cileck (0:	•	tary – The Girl Frien	ds Fund. Inc.
		553 Northwest	=	
		Louisville, Kent	•	
For GFF use only: GFF donor form (for I		ceived Girl Friends®. Inc. ) 12-15-201		onfirmation sent ed to duplicate this form as needed.

# The Girl Friends Fund, Inc. Contribution Form

(For donations from Non-Girl Friends, Corporations and Organizations)

<b>Donor Information</b> (Please print)			
Name			
Company		· · · · · · · · · · · · · · · · · · ·	
Address			
City/ST/Zip			
Email			
Phone Number/Land		Phone Number/0	Cell
Donation solicited by Girl Friend			·····
Their Girl Friends®. Inc. Chapter (if known)			
DONATION LEVEL - F	PLEASE CH	ECK YOU	R LEVEL OF GIVING
\$25.	000 and up	Legacy Level	
	000 to \$24,999	Visionary Level	
	000 to \$14,999	Dreamweaver Le	vel
	00 to \$9,999	Patron Level	
	00 to \$4,999	Benefactor Level	
	O to \$999	Partner Level	
	to \$249	Friend Level	
General Scholarship Fu			
In Honor of (First Name)	)		(Last Name)
Is this person a membe	r of The Girl Friends®.	. Inc. YES	NO
If YES please indicate the	neir Chapter		
In Memory of (First Nam	ne)		(Last Name)
Is this person a membe	r of The Girl Friends®.	. Inc. YES	NO
If YES please indicate the	neir Chapter		
Please make check payable to The Girl Fric by you/your organization. Confirmation of y			npleted form. Enclose any additional forms required to your address above.
Mail completed form and check to:	GF Faye Owens		
	Financial Secreta	ary - The Girl Friend	ds Fund, Inc.
	553 Northwester	n Parkway	
	Louisville, Kentu	cky 40212	



# THE GIRL FRIENDS FUND, INC. NEWSLETTER

EDITOR & COMMUNICATIONS CHAIR — GF NEDRA STARLING
CLEVELAND CHAPTER

The Girl Friends Fund, Inc. Mission Statement

Our mission is to provide financial assistance to young, academically gifted and financially challenged African-American men and women in their pursuit of a college education.



THE GIRL FRIENDS FUND, INC. PRESIDENT'S CORNER

GF Cecelia B. Henderson, Buffalo Chapter

Greetings Girl Friends,

The Girl Friends Fund, Incorporated Board of Directors continues "Bringing Dreams to Life" by providing scholarships to graduating high school students to attend college/university. We are grateful to chapters and members for supporting and assisting in the success of these endeavors. Your continued voluntary support both financial and morally is appreciated. Thanks for your part in making the 'Mission Possible'!

The Eunice Shreeves Scholarship Luncheon Committee, GFs Melissa Archer, Cheryl Finley, Chair, Sonya Goldsboro, Casma Huie, Ericka Newsome-Hill, Faye Owens, Ann E. Walters-Pope, Joyce Ford Quick, and Barbara Watkins, is planning a fun-filled event as we celebrate friendship and announce our scholarship recipients for 2016. Your presence is all that is needed for its success; so come out for an enjoyable time! The Silent Auction Chair, GF Sonya Goldsboro is once again working to surpass last year's financial goal which was the best in the history of The Fund. Come and bid on the beautiful baskets donated by our GFs chapters, and see our surprise auction from the Board of Directors' Corner. Thank you chapters for your continued support. We look forward to your presence at noon on Thursday, May 26, 2016 as we celebrate "Stylish in Seattle".

Under the capable leadership of **GF Fawn Robinson**, Chair and the Scholarship Committee, GFs **Melissa Archer**, **Sonya Goldsboro**, **Sheilah Horton**, **Casma Huie**, **Ericka Newsome-Hill**, **Faye Owens**, **Nedra Starling**, **and Ann E. Walters-Pope**, we send appreciation for their outstanding work in compiling the submitted applications. Sincere thanks to the reviewers, **GFs Noel Brathwaite**, Potomac Chapter, and **Scyla Murray Baielle**, Chicago Chapter who thoroughly evaluated the nineteen (19) scholarship applications and assisted our Scholarship Chair; to Chapter Liaisons for your time, efforts, and commitment; know that all your work is appreciated, for without you the mission would be impossible. Kudos for selecting outstanding candidates. We continue **"Bringing Dreams to Life"**.

GF Nedra Starling, Communication Chair has once again created and designed this outstanding

Newsletter. "Hats off" to you, GF Nedra for sharing with us your extraordinary talents.

To all Girl Friends for all that you do to make dreams come, thank you.

See you in Seattle!!

In Friendship and service,

Girl Friendly yours,

GF Cecelia B. Henderson gfcece@gmail.com lecetah@verizon.net



# **MEET OUR NEWEST COMMITTEE CHAIRS FOR 2015-2016**

Welcome and thank you to our newest committee chairs! And thank you to all of our continuing committee chairs!



History Committee

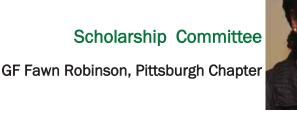
GF Nina Jennings, Seattle Chapter

History Committee GF Sheila Williams, Cincinnati Chapter



Investment & Finance Committee

GF LaShana Broussard Morris, Durham Chapter





Website Committee

GF Kim Savoy, Boston Chapter

# **Continuing Committee Chairs**

Audit Committee — GF Casma Huie, Potomac Chapter
Communications Committee — GF Nedra Starling, Cleveland Chapter
Fund Raising Committee — GF Cheryl Finley, New York Chapter
Legal Review Committee — GF LaVerne Boyd, Cleveland Chapter
Scholarship Luncheon Committee — GF Cheryl Finley, New York Chapter
Silent Auction Committee—GF Sonya Goldsboro, Las Vegas Chapter

## ANNUAL EUNICE SHREEVES SCHOLARSHIP LUNCHEON

2016 Luncheon Chair — GF Cheryl Finley, New York Chapter

The Girl Friends Fund, Inc.

Annual Eunice Shreeves Scholarship Luncheon
Proceeds benefit the General Scholarship Fund

Greetings Girl Friends:

The Girl Friends Fund, Inc., Board of Directors is anticipating sharing a grand time with each of you at the Annual Eunice Shreeves Scholarship Luncheon. Proceeds will assist our youth in their educational endeavors, and help us to continue to uplift young people with a sense of purpose. Thank you for your support and commitment to this effort over the past years, and we look forward to your presence this year.

♦ When: Thursday, May 26, 2016 - 12:00 Noon

Where: The Westin Seattle Hotel, Seattle, WA

◆ Donation: \$75.00/ticket

# ORDER YOUR TICKET NOW!

Make checks payable to:

The Girl Friends Fund, Inc.

Send your check to:

**GF Faye Owens** 

Financial Secretary The Girl Friends Fund, Inc.

553 Northwestern Parkway

Louisville, Kentucky 40212

GF Cheryl Finley Fund Raising Chair

# SAVE THE DATE!

THE GIRL FRIENDS FUND, INC.

ANNUAL EUNICE SHREEVES

SCHOLARSHIP LUNCHEON

& SILENT AUCTION

Thursday, May 26, 2016, 12 NOON

&

THE GIRL FRIENDS FUND, INC.

ANNUAL MEMBERSHIP MEETING

Thursday, May 26, 2016, 3PM

All members of The Girl Friends®, Inc. are members of

The Girl Friends Fund, Inc. and are encouraged

to

attend the Annual Meeting

#### LUNCHEON TICKETS STILL AVAILABLE!

	8	29 900
	Irder Form	
Purchase tickets onlin	ne at - https://gffluncheon2016.e \$4.74 service fee applies	ventbrite.com
	d check made payable to The Girl GF FAYE OWENS 3 NORTHWESTERN PARKWAY LOUISVILLE, KY 40212	Friends Fund, to:
Name	Chapter	
Email	Phone	- CAR-0
o Yes, I will attend!		
Number of tickets	at \$75 = \$	Total enclosed
o <b>No, I cannot attend</b> , but toward The General Scho		AA
Advance ticket sales will clo	ose on May 20th. Tickets may be	available at the door.
40 00		

Please make chapter checks and individual member checks payable to The Girl Friends Fund, Inc. and mail to:

GF Faye Owens

Financial Secretary - The Girl Friends Fund, Inc.

553 Northwestern Parkway

Louisville, Kentucky 40212

2016 Silent Auction Chair - GF Sonya Goldsboro, Las Vegas Chapter



## The Girl Friends Fund, Inc. Annual Silent Auction Fundraiser Proceeds benefit the General Scholarship Fund

Dear Girl Friends.

It is MAY 2016 and the Girl Friends Fund (GFF), Inc. Luncheon and Silent Auction event is almost here!! The Auction Committee continues to be EXCITED!! We hope that you, too, have already started feeling the exhilaration of an impending "good time"!! By now, you should have received the invitational flyer for the luncheon and you know that the

theme for this year is "Stylish in Seattle". So come prepared to revel in an exciting and thoroughly enjoyable event. Remember to come early so that you can bid, bid and bid some more!!

The goal of the luncheon and auction remains unchanged. It is to raise money for the scholarships that the Fund awards to young deserving scholars. From the auction prospective, we urgently need your participation as we strive to raise the most money that we can while offering those in attendance an exciting, exhilarating browsing, shopping and bidding auction experience. With that in mind, for your bidding pleasure, we will feature and have available blown glass art pieces created by the renown Puget Sound, WA artist, Robert T. Mitchell.

As a committee, we are very hopeful that all chapters and members will enthusiastically participate in this year's auction and that each of our 47 chapters will donate a chapter basket and/or item, that each individual GF will consider donating an item, that chapters and individual members will solicit donations from their friends and/or organizations/businesses, and that our GFs will step up to volunteer to assist at the Luncheon and Auction. If a basket or item donation presents a challenge due to transportation, shipping, etc., additional options that we hope chapters and individual members will consider is to make a monetary donation directly to the Auction and/or solicit a monetary donation to the auction from friends and/or organizations/businesses. We think that one of these options will appeal to GFs and that you will support the luncheon and auction fundraising efforts.

The Silent Auction Committee will once again be sponsoring **"The Parade"** at the GFF Luncheon. Presidents and Liaisons from chapters **that make a donation to the auction** are being invited to participate in the parade. This is our way of acknowledging those chapters that are supporting the auction. As always, the parade promises to be a fun, fun activity and we look forward to seeing our auction supporters "strut their stylish selves"!!

We are so looking forward to receiving your donations and to seeing you in Seattle. Please help us make this the best silent auction fund-raiser ever!! Come prepared to **BE AMAZED**!!

### PLEASE SEE PAGE 4 FOR DETAILS THAT WILL ASSIST YOU IN DONATING YOUR SILENT AUCTION ITEMS AND TO VOLUNTEER TO ASSIST WITH THE SILENT AUCTION

With Girl Friendly Affection and Gratitude, GF Sonya Goldsboro 2016 Silent Auction Chair



2016 SILENT AUCTION INFORMATION!

COPIES OF THE SILENT AUCTION DETAILS \* CHAPTER BID

SHEETS \* VOLUNTEER SIGN-UP SHEETS HAVE BEEN SENT TO

ALL GIRL FRIENDS®, INC. CHAPTER PRESIDENTS AND

LIAISONS. PLEASE CHECK WITH YOUR CHAPTER PRESIDENT

AND/OR LIAISON TO REVIEW.



2016 Silent Auction Chair — GF Sonya Goldsboro, Las Vegas Chapter

The Girl Friends Fund, Inc.

Annual Silent Auction Fundraiser

Proceeds benefit the General Scholarship Fund

#### **DETAILS—DETAILS—DETAILS**

Please email GF Sonya Goldsboro at your earliest convenience using email address jgolds64@gmail and let her know if your chapter and/or members will be donating even if you do not know at this time what the donation will be. For those chapters and individuals who have already done so, we say thank you, thank you. And, we say the same to those chapters and individuals who are yet to step up.

We ask that you either bring your donation(s) when you come to Conclave or ship them according to instructions that were previously provided. If you find that you are in need of another copy of these instructions, please do not hesitate to contact GF Sonya at the email address listed above. All donations mailed or shipped to the host hotel must use the address that is listed in the instructions provided and must arrive at the hotel by Monday, May 23, 2016. Please note that a receiving and/or delivery fee will apply. Packing materials can be purchased at the hotel business office. However, the Silent Auction Committee will save the boxes in which items are shipped in order to assist you with your packing needs.

I will be in the auction area to receive your donations as early as 8:30AM on Thursday, May 26th, however, please ensure that you have made delivery to this area no later than 9:30AM on Thursday, May 26, 2016, for setup. A sample Bid Sheet is attached. Please complete this form and return it to GF Sonya Goldsboro no later than Monday, May 16, 2016using email address jgolds64@gmail.com. Each basket, item and/or craft item you donate must have a Bid Sheet. Monetary donations to the auction will be acknowledged by signage displayed on the auction tables.

#### Pricing:

It is suggested that the starting bid price for donations be 80% of the retail value with bid increments of \$10.00 or \$20.00.

<u>Payment</u>: Payment for auctioned items may be made by Credit Card, Check or Cash. For credit card payments, a processing fee will be added. Please make all checks to the Girl Friends Fund, Inc.

<u>Tax Deductions</u>: The bid amount that is <u>over</u> the retail value of the basket may be used as a tax deduction. For example, retail value = \$300.00, bid = \$350.00, \$50.00 would be tax deductible.

#### Volunteers:

We would very much appreciate any volunteer help with the Silent Auction and with the GFF Luncheon. We ask you to encourage your members, who will be attending the GFF Luncheon, to step forward and assist with the Silent Auction and/or the Luncheon.

Silent Auction set-up will begin at 9:00AM. A Volunteer Tasks Signup Sheet was previously provided to you as an aid to assist with getting committed Girl Friends to help us. Please email Volunteer information to GF Sonya Goldsboro at jgolds64@gmail.com by Monday, May 16, 2016.

#### **CALL FOR AUCTION VOLUNTEERS**

Your help with the Luncheon and Silent Auction setup is very much needed and would be appreciated. We ask all of you who will be attending the luncheon, to step forward and assist with the Silent Auction and/or the Luncheon on May 26th.

Please email your name and contact information to Silent Auction Chair GF Sonya Goldsboro by Monday, May 16th at igolds64@gmail.com

2016 Silent Auction Chair — GF Sonya Goldsboro, Las Vegas Chapter

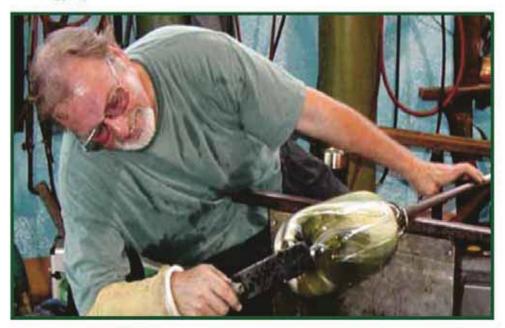
The Girl Friends Fund, Inc.

Annual Silent Auction Fundraiser
Proceeds benefit the General Scholarship Fund

SILENT AUCTION — THE GIRL FRIENDS FUND DIRECTOR'S CORNER FEATURING ART GLASS by ROBERT T. MITCHELL

Renown Peugeot Sound Artist







Robert T. Mitchell Art Glass (425) 238-0284

http://mitchellartglass.com/

2016 Silent Auction Chair — GF Sonya Goldsboro, Las Vegas Chapter

The Girl Friends Fund, Inc.

Annual Silent Auction Fundraiser
Proceeds benefit the General Scholarship Fund



The Silent Auction Committee features, for your bidding pleasure, the fabulous and creative Blown Glass artwork of the renown Peugeot Sound artist, Robert T. Mitchell.

#### Robert T. Mitchell

There's an old blues song that sums up how I feel about my life as an artist:

"I love the life I live, I live the life I love."

My studio is in the beautiful Puget Sound region, which is also the center of world class glass art. I blow glass on an island and on the way to work I look for whales in the water. I taught glass making in public schools for over twenty years and occasionally hold glass workshops.

I began blowing glass to make roundels for my art glass panels. Soon I was blowing glass for the excitement of creating glass art objects and the intense color. When I drop color onto a clear bubble, it flows over the surface and the glass just comes alive.

The photo above shows glass while it is still hot. I knew the colors I used and had an idea of what it would look like. But the colors aren't revealed until after a long slow cooling. When I develop a new series, that eight-hour wait to discover what works means lots of glass ends up in the recycling bin.

The Sedona Series was especially difficult because it uses so many colors that all melt at a different temperatures. Green quickly runs like water with relatively low heat, yellow moves slow like molasses with very high heat, and every other color is between these extremes.

Glass blowing takes a team to manage a heavy lump of glass on the end of a long pipe. I have a great team. We calculate every move and anticipate the torque of the weight. I work the initial clear glass form. An assistant blows and helps shape it. Another prepares the colors, designs and lip wrap.

With so much going on at the same time so quickly, it seems like a choreographed dance of crossing paths between the workbench and the kiln.

When a piece turns out perfect, I see it the next day and I think:

about T. Mother

—Ah, the color.

#### SCHOLARSHIP COMMITTEE

2015-2016 Scholarship Chair — GF Fawn Robinson, Pittsburgh Chapter



#### The Girl Friends Fund, Inc.

#### 2015-2016 Scholarship Season is in full swing!

The 2015-2016 Scholarship process was a success this year, thanks to our awesome Committee and dedication of our Chapter Liaisons! Thank you one and all! Nineteen chapters of The Girl Friends ®, Inc. submitted candidates for the scholarship. That represents an increase over last year's Chapters represented!

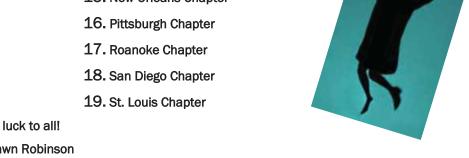
Chapters submitting applications for the 2015-2016 Scholarship Season are:



- 1. Albany Chapter
- 2. Atlanta Chapter
- 3. Baltimore Chapter
- 4. Buffalo Chapter
- 5. California Chapter
- 6. Cleveland Chapter
- 7. Columbus Chapter
- 8. Durham Chapter
- 9. Las Vegas Chapter
- 10. Louisville Chapter
- 11. Memphis Chapter
- 12. Miami Chapter
- 13. New Haven Chapter
- 14. New Jersey Chapter
- 15. New Orleans Chapter



Good luck to all! **GF Fawn Robinson** 2015-2016 Scholarship Chair



Girl Friends Fund Chapter Liaisons—send us news about your scholars to include on The Girl Friends Fund, Inc. website and in The Girl Friends Fund, Inc. Newsletter!

#### SPECIAL PROJECT — GIRL FRIENDS FUND BRACELETS

GFs Joyce Ford Quick, Buffalo Chapter & Ann E. Walters-Pope, Miami Chapter



The Girl Friends Fund is proud to announce
the commissioning of a special bracelet
that all Girl Friends will be excited to wear!
Be a part of "Bringing Dreams to Life" and order yours now!
Bracelets will also be available at our Annual Meeting in Seattle
and during the Seattle Conclave.



GF Joyce Ford Quick Fund Raising—Special Project Co-Chair

GF Ann E. Walters-Pope Fund Raising—Special Project Co-Chair

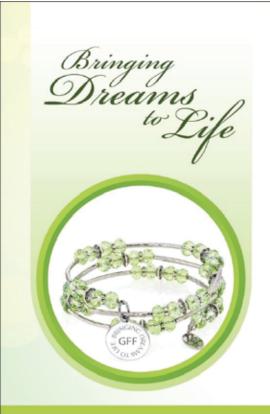
To purchase in advance please make checks payable to The Girl Friends Fund, Inc. and mail to:

GF Faye Owens

Financial Secretary - The Girl Friends Fund, Inc.

553 Northwestern Parkway

Louisville, Kentucky 40212



The Girl Friends Fund, Inc. invites you to be part of "Bringing Dreams to Life" by adding a limited edition piece of Girl Friends Fund jewelry to your collection.

This beautiful piece is a collaboration with Reeds Jewelers/Jenss Decor of Buffalo, New York.

Purchase a bracelet for \$30.

The Fund will receive \$10 from each purchase to support our Scholarship Fund.

Our youth need us to continue to pave the Emerald Road to education!!!

Look for the Bringing Dreams to Life signs at the Eunice Shreeves Scholarship Luncheon.



#### **FUND RAISING COMMITTEE**

2015-2016 Fund Raising Chair — GF Cheryl Finley, New York Chapter



We are humbled by the continued outpouring of support from chapters of The Girl Friends®, Inc., members, foundations, and corporations. We encourage all chapters as well as individual Girl Friends to get involved, remain involved, and support the work of The Fund. What we do is vital to the success of our youth and positively reflects the best of who we are as Girl Friends. We are creating a legacy of "Bringing Dreams to Life" in the lives of those less fortunate and should all be very proud.



#### PARTICIPATE IN THE GIRL FRIENDS FUND, INC. CHAPTER CHALLENGE AND MEMBER CHALLENGE!

The **Chapter Challenge** is a fundraising incentive challenging all chapters to make a contribution to The Fund leading up to and beyond our Annual Meeting in May, 2016. Chapters of The Girl Friends®, Inc. that meet one or more of the following criteria will be acknowledged at our Annual Membership Meeting in May and in future Newsletters! **Donations received before May 16<sup>th</sup> will be included in the Annual Report distributed prior to The Fund's Annual Meeting in Seattle.** Complete one or more of The Girl Friends Fund **CHALLENGE to CHAPTERS of THE GIRL FRIENDS®, INC.** and show your **FUND** spirit!

- ♦ Make a chapter donation of \$500 or more!
- Become the chapter with the highest average per capita gift!
- Give the amount equal to funding a Fund Scholar for an entire year (\$1,500)!
- ♦ Be the chapter that comes closest to 100% giving by all members!

#### BECOME A MEMBER OF THE FUND'S ESTHER C. MARIONEAUX (ECM) ENDOWMENT FUND!

The **Member Challenge** asks every Girl Friend to step up and become a member of the Esther C. Marioneaux Endowment Fund. The ECM Endowment Fund was established in 2002 under the premise that if each Girl Friend made a ONE-TIME donation of \$250, the interest would sustain scholarships. To date, there are just over 300 members of **The Fund's Esther C. Marioneaux (ECM) Endowment Fund**, less than 20% of our membership! The fund is worth \$247K. If each and every one of our members joined by contributed \$250, the fund would increase in value by \$350K immediately, more than double the current value! It would then begin to show the kind of interest margin that GF Esther had dreamed and hoped for. Girl Friends who make an individual first time donation of \$250 or more to the ECM Endowment Fund receive The Fund's Esther C. Marioneaux Medallion. **Donations received by May 16<sup>th</sup> will be included in the Annual Report distributed prior to The Fund's Annual Meeting in Seattle.** 

Join The Fund's ECM Endowment Fund today with your donation of \$250!

Please make chapter checks and individual member checks payable to The Girl Friends Fund, Inc.

Enter ECM on the memo line and mail to:

GF Faye Owens
Financial Secretary – The Girl Friends Fund, Inc.
553 Northwestern Parkway
Louisville, Kentucky 40212

Thank you for your support and generosity! GF Cheryl Finley Fund Raising Chair

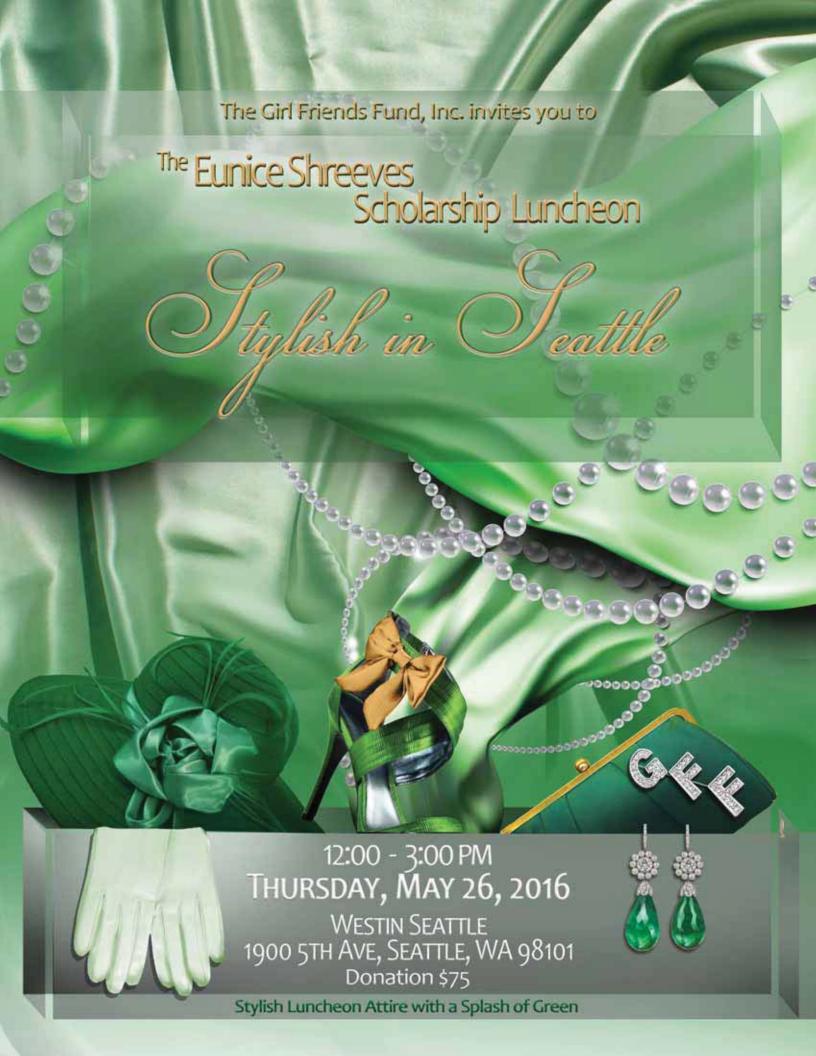
## The Girl Friends Fund, Inc. Contribution Form (For donations from members of The Girl Friends®, Inc.)

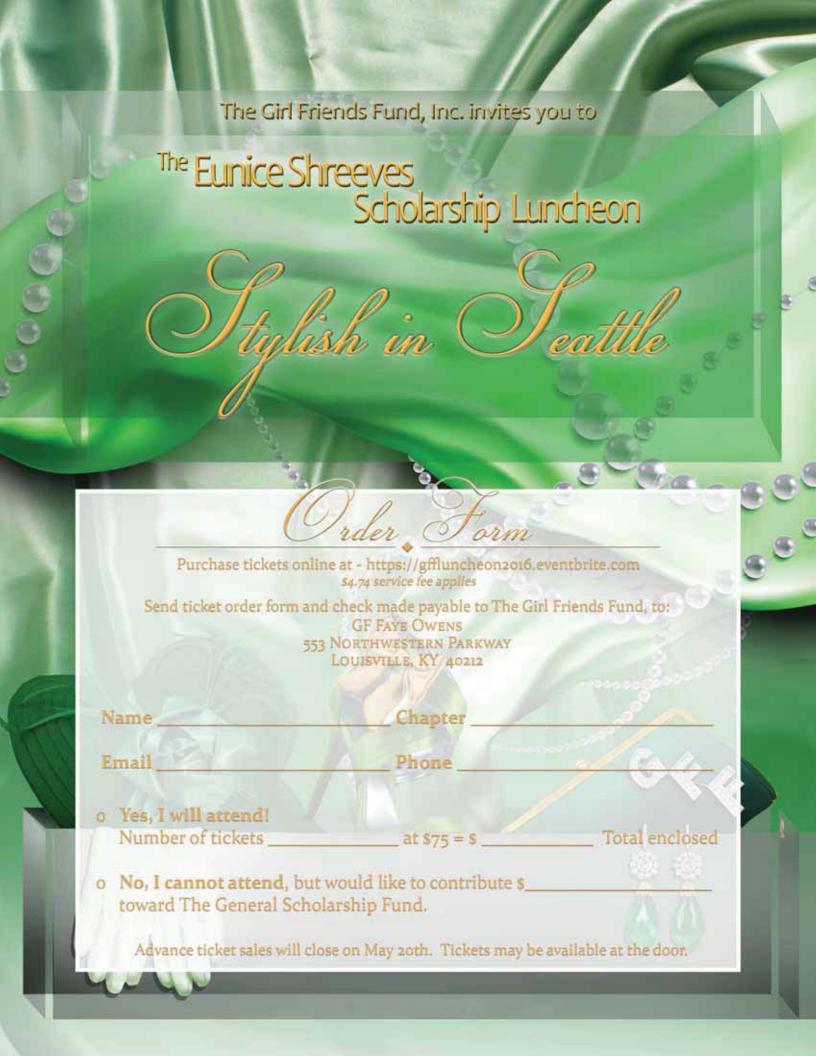
Donor Inform Name	iation (pieas	se print)				
	(List individual (	GF name above for individual dona	ation; List	Chapter nam	ne above for Chapter donation)	
Address						
City/ST/Zip						
Email						
Phone Number/La	and		Phone	e Number/	Cell	
Chapter						
	(List name of Ci	hapter President on line above if the	his is a Ch	apter donati	on)	
DONATIO	N LEVE	<u>l</u> – Please Ch	HECK	YOU	R LEVEL OF GIVING	
		\$25,000 and up	_	cy Level		
		\$15,000 to \$24,999		nary Level		
		\$10,000 to \$14,999	Drear	nweaver Le	evel	
		\$5,000 to \$9,999	Patro	n Level		
		\$1,000 to \$4,999	Bene	factor Leve	I	
		\$250 to \$999	Partn	er Level		
		\$25 to \$249	Friend	d Level		
DONATIO	N DESI	GNATION				
	General Schol	arship Fund (no specific categ	(orv)			
				num donati	ion required for recognition at Conclave)	
		· ·			)	
DONATIO	N CATE	GORY — IF APF	PLIC	ABLE		
	In Honor of (Fi	rst Name)			(Last Name)	
	Is this person	a member of The Girl Friends@	B. Inc.	YES	NO	
	If YES please i	indicate their Chapter	<del></del>			,
	In Memory of	(First Name)			(Last Name)	
		a member of The Girl Friends@			NO NO	
	-					
Diagram washe share	le manable de Th	oo Oid Edanda Eural Inc. and a			unlated forms. Places and loss are additional forms	
		ne Girl Friends Fund, Inc. and e r tax deductible donation will b			npleted form. Please enclose any additional form ess stated above.	s you
Mail completed for	rm and check t	o: GF Faye Owens				
		Financial Secre		e Girl Friend	ds Fund, Inc.	
		553 Northweste	-		•	
		Louisville, Kent		-		
For CEE use only	Doto de petie : :	eceived		Data	infirmation cont	
For GFF use only: GFF donor form (for )	members of The	Girl Friends®. Inc. ) 12-15-201	L5 – Permi	Date co ssion grante	enfirmation sented to duplicate this form as needed.	

#### The Girl Friends Fund, Inc. Contribution Form

(For donations from Non-Girl Friends, Corporations, Organizations and other Non-Girl Friends sources)

	Phone Number	/Cell
end		
oter (if known)		
VEL — PLEASE CI	HECK YOU	R LEVEL OF GIVING
·		
		ها
		GI
		(ONE)
of (First Name)		(Last Name)
rson a member of The Girl Friends	B. Inc. YES	NO
ase indicate their Chapter		
y of (First Name)		(Last Name)
son a member of The Girl Friends	B. Inc. YES	NO
ase indicate their Chapter		
		nds Fund, Inc.
	\$25,000 and up \$15,000 to \$24,999 \$10,000 to \$14,999 \$5,000 to \$9,999 \$1,000 to \$4,999 \$250 to \$999 \$25 to \$249  TEGORY — (PLEA) Scholarship Fund (no specific category) From a member of The Girl Friends (asse indicate their Chapter  Try of (First Name) From a member of The Girl Friends (asse indicate their Chapter  From a member of The Girl Friends (asse indicate their Chapter  From a member of The Girl Friends (asse indicate their Chapter  From a member of The Girl Friends (asse indicate their Chapter  From a member of The Girl Friends (asse indicate their Chapter  From a member of The Girl Friends (asse indicate their Chapter  From a member of The Girl Friends (asse indicate their Chapter  From The Girl Friends Fund, Inc. and (asse indicate their Chapter)  From The Girl Friends Fund, Inc. and (asse indicate their Chapter)  From The Girl Friends Fund, Inc. and (asse indicate their Chapter)	\$25,000 and up \$25,000 to \$24,999 \$15,000 to \$14,999 \$10,000 to \$14,999 \$5,000 to \$9,999 \$250 to \$9,999 \$250 to \$999 \$25 to \$249 \$10,000 to \$4,999 \$25 to \$249 \$25 to \$240 \$25 to \$240 \$25





# Bringing Dreams to Life



The Girl Friends Fund, Inc. invites you to be part of "Bringing Dreams to Life" by adding a limited edition piece of Girl Friends Fund jewelry to your collection.

This beautiful piece is a collaboration with Reeds Jewelers/Jenss Decor of Buffalo, New York.

Purchase a bracelet for \$30.

The Fund will receive \$10 from each purchase to support our Scholarship Fund.

Our youth need us to continue to pave the Emerald Road to education!!!

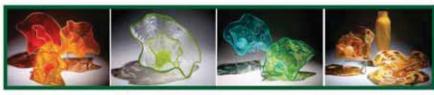
Look for the Bringing Dreams to Life signs at the Eunice Shreeves Scholarship Luncheon.





The Silent Auction Committee features, for your bidding pleasure, the fabulous and creative Blown Glass artwork of the renown Peugeot Sound artist, Robert T. Mitchell





Tobout T. Mitchel

Mitchell Art Glass

(425) 238-0284

http://mitchellartglass.com/



#### Robert T. Mitchell

There's an old blues song that sums up how I feel about my life as an artist:

"I love the life I live, I live the life I love."

My studio is in the beautiful Puget Sound region, which is also the center of world class glass art. I blow glass on an island and on the way to work I look for whales in the water. I taught glass making in public schools for over twenty years and occasionally hold glass workshops.

I began blowing glass to make roundels for my art glass panels. Soon I was blowing glass for the excitement of creating glass art objects and the intense color. When I drop color onto a clear bubble, it flows over the surface and the glass just comes alive.

The photo above shows glass while it is still hot. I knew the colors I used and had an idea of what it would look like. But the colors aren't revealed until after a long slow cooling. When I develop a new series, that eight-hour wait to discover what works means lots of glass ends up in the recycling bin.

The Sedona Series was especially difficult because it uses so many colors that all melt at a different temperatures. Green quickly runs like water with relatively low heat, yellow moves slow like molasses with very high heat, and every other color is between these extremes.

Glass blowing takes a team to manage a heavy lump of glass on the end of a long pipe. I have a great team. We calculate every move and anticipate the torque of the weight. I work the initial clear glass form. An assistant blows and helps shape it. Another prepares the colors, designs and lip wrap.

With so much going on at the same time so quickly, it seems like a choreographed dance of crossing paths between the workbench and the kiln.

When a piece turns out perfect, I see it the next day and I think:

-Ah, the color.





**DATE:** January 15, 2016

FROM: The Girl Friends Fund, Inc. Scholarship Committee

**TO:** Girl Friends, ® Inc. Chapter Liaisons to The Girl Friends Fund, Inc.

### SCHOLARSHIP APPLICATION PROCESS FOR 2015 – 2016 CYCLE (in lieu of the website)

This information sheet is for Girl Friends,® Inc. Chapter Liaison use only! Please do not forward or give this information sheet to candidates.

Once again this year, we are asking all chapters to manually process the scholarship applications and submit only one (1) scholarship nominee to the GFF Scholarship Committee. Candidate applications should go directly to the Chapter Liaison for the purpose of conducting an internal chapter review of the applications. This email includes the following documents:

- 1. Girl Friends Fund, Inc. Information Sheet (for Chapter Liaisons only)
- 2. Girl Friends Fund, Inc. Application Checklist and Form (to be shared with your candidate) Please note a change in the required documents. We are no longer collecting birth certificates or IRS1040 forms. Those forms have been replaced with the FAFSA Student Aid Report. Also, all Social Security numbers must be removed from all documents.

#### Required documentation to include in packet is as follows:

- 1. Completed Scholarship Application form which includes the personal essay of 250 300 words, Media Consent Authorization Statement, and local newspaper information
- 2. An official school transcript of grades, current cumulative GPA, and ACT/SAT scores in a sealed envelope
- 3. Letters of Recommendations
  - o Required Two (2) letters of recommendation one from your teacher and one from your guidance/ school counselor
  - Optional Two (2) letters of character reference from reputable citizens in your community (suggest one from your community/volunteer service supervisor and one from your employer if you are employed; if you are not employed your second letter can be from a second community/volunteer service supervisor or other reputable citizen in your community)
- 4. FAFSA Student Aid Report Proof of Citizenship and Verification of Income
- 5. One wallet sized photograph of professional quality in a Jpeg format file sized at 300 DPI

Applications must be signed and dated by Chapter Liaison to verify that candidate is not related to a member of The Girl Friends, ®Inc, all social security numbers have been removed from all documents, and all required documents are included within the application packet.



#### STEP 1

The Chapter Liaison to receive application packet from the GFF Scholarship Committee (attached in the email). Chapter Liaisons will forward the application packet which consists of an Application Checklist and an Application Form to potential scholarship candidates. The Chapter Liaison will collect the potential scholarship candidates' application packets and conduct a chapter review process as normal.

#### STEP 2

Once a candidate has been selected by the chapter, the Chapter Liaison will notify the GFF Scholarship Chair, GF Fawn Robinson at <a href="mailto:ftrobinson@hotmail.com">ftrobinson@hotmail.com</a> (Subject line: Candidate - GFF Scholarship) of your chapter's nominee. Within 24-36 hours, the Chapter Liaison will receive a return email from the Scholarship Chair with a link to the chapter's file on the GFF Scholarship committee Google Drive.

#### Step 3

Once the Chapter Liaison receives the email with the Google Drive link, click the link which will take you to your chapter's file. Upload the scholarship candidates' application packet and the supporting documents by dragging them from the hard drive to the folder. (YOU MAY NEED TO ADJUST YOUR FILE SHARING ACCESS ON YOUR COMPUTER TO ALLOW EXCHANGE OF DOCUMENTS).

Upload the following five (5) documents as:

Application \_ (chapter name)
Transcript\_ (chapter name)
Recommendations\_ (chapter name)
Income\_ (chapter name)
Photo \_ (chapter name)

#### Step 4

Once the documents are loaded you are finished. The GFF Scholarship Chair will check the Google Drive once a week on Saturdays. Once the chapter Google folder is reviewed, the chapter liaison will receive an email confirming receipt of documents. Make note- Chapter's will not be able to access the chapter Google folder after the application deadline date.

The deadline to submit Scholarship Applications is Tuesday, March 15, 2016.

#### **Chapter Liaison Trainings**

Training Sessions TBA



The Girl Friends Fund, Inc. ("The Fund") brings dreams to life by providing scholarships and mentoring to high-achieving, African-American students who face significant financial obstacles in their path toward a college education.

The Fund provides awards of \$1,000 to \$1,500 annually for up to four academic years, depending on availability of funds, to qualified high school seniors who have been accepted to a four-year institution. The scholarship is renewable for four years, provided applicable academic requirements are met by the scholar. Our goal is to promote the academic achievement required to pursue careers including, but not limited to: Science, Technology, Engineering, Medicine, Law, Business, Education, and Creative Arts.

#### To be eligible for consideration, a scholarship applicant must:

- Be a United States Citizen
- Be accepted for undergraduate study at a four-year accredited institution of higher education
- Have a cumulative Grade Point Average (GPA) of 3.0 or above on a 4.3 scale
- Have a minimum SAT score of 1200 or ACT score of 18
- Not be related to a member of The Fund or The Girl Friends, Inc.

**To be considered for a scholarship**, a student must be nominated by a chapter of The Girl Friends®, Inc. Each chapter may nominate only one potential scholar. The Girl Friends Fund, Inc. ("The Fund") assists potential scholars in connecting to their local chapter of The Girl Friends®, Inc. when needed.

Application Due Date:	
Contact Person:	
Contact Person's Number:	
Contact Person's Email:	



#### APPLICATION CHECKLIST/ VERIFICATION DOCUMENTATION

1. Completed <b>Student Application</b> which includes a 250 - 300 word personal essay. The original personal essay should cover the influences that helped to shape your life (which can include community service, extracurricular activities or a rigorous academic program) and your future career and personal goals.
2. <b>Official School Transcript</b> of grades, current cumulative GPA, and ACT/SAT scores with the school seal and signature. Must be submitted in a signed sealed envelope.
<ul> <li>Please submit up to four Letters of Recommendation as indicated below:</li> <li>REQUIRED Two (2) Letters of Recommendation:         <ul> <li>Teacher who can attest to your academic promise and your leadership</li> <li>Guidance/ School Counselor who can attest to your academic promise and your leadership</li> </ul> </li> <li>OPTIONAL Two (2) Letters of Character Reference:         <ul> <li>Community/Volunteer Service representative who can attest to your service and your leadership</li> <li>Employer or second Community/Volunteer Service representative if not working who can attest to your work ethics (or service) and your leadership</li> </ul> </li> </ul>
4. <b>Proof of Citizenship &amp; Income Verification.</b> (A copy of the FAFSA Student Aid Report)
5. <b>Headshot photo</b> of applicant (PLEASE SUBMIT IN JPG FORMAT FILE SIZE NO LARGER THAN 300DPI)

(ALL SOCIAL SECURITY NUMBERS MUST BE REMOVED FROM ALL DOCUMENTS)



## GIRL FRIENDS FUND, INC. SCHOLARSHIP APPLICATION Applicant's Biographical Profile

Today's Date:		
Student Name:		
Street Address:		
City:	State:	Zip Code:
Home phone number: (include area code)	Cell/other phor	ne number:e)
Student's Email Address:		
Student Gender: (please select one)	Female	Male
Are you a U.S. Citizen? (please select one)	Yes	No
Date of Birth: Nur	mber in Household	
und	er the age of 18	
Are you related to a member of The Girl Friends, ® Inc.? (please select one)	Yes	No
Student lives with: (please select one)		
Both Parents Mother	Father	Legal Guardian
IF YOU LIVE WITH A GUARDIAN PARENT SECTION	N COMPLETE THE GU	UARDIAN SECTION
Father's Name:	Mother's Name	e:
Address (if different than student's)	Address (if diffe	erent than student's)
City:	City:	
State:	State:	
Zip Code:	Zip Code:	
Home phone number (if different than student's):	Home phone Nu	umber (if different than student's):
(include area code)	(include area code)	)
Cell/other phone number	Cell/other phone	e number
(include area code)	(include area code)	)
Father's email address:	Mother's email	address:

#### **GUARDIAN SECTION**

Guardian's Name:		
Street Address:		
City:		Zip Code:
Home phone number:	Cell/other phor	ne number:
(include area code)	(include area co	•
Email Address:		
COLLEGE PLANS AND HIGH SCHO  Name of Student's High School:		
_		
High School Address:		
City:		
Phone Number (include area code):		
Guidance Counselor's Name:		
Phone Number (include area code):		
Email Address:		
2. Highest degree you plan to obtain:		
3. Current Career Objective:		

4.	Anticipated major field of study and how it fits into your career objective:
5.	List any advanced placement or honors/special academic courses you have taken (please list most recent first):
6.	List high school leadership activities (include comments on leadership roles in organizations or activities):
7.	List high school extracurricular clubs and activities (include comments on leadership roles in organizations or activities):

ist employ r activities	ment/career	related activi	ties (includ	e comments	on leadersh	nip roles in	organizat
ist academ	nic/communit	y/other awar agency or or	ds and hone ganization:	ors you have	received/e	xpect to red	ceive. Incl
ist acaden	nic/communit ard granting a	y/other awar agency or or	ds and hone ganization:	ors you have	received/e	xpect to red	ceive. Incl
ist acaden ame of aw	nic/communit ard granting a	y/other awar agency or org	ds and hone ganization:	ors you have	received/e	xpect to red	ceive. Incl
ist acaden ame of aw	nic/communit ard granting a	ry/other awar agency or or	ds and hone ganization:	ors you have	received/e	xpect to red	ceive. Incl
ist acaden ame of aw	nic/communit ard granting a	zy/other awar agency or org	ds and hone ganization:	ors you have	received/e	xpect to red	ceive. Incl
ist acaden ame of aw	nic/communit ard granting a	cy/other awar agency or or	ds and honeganization:	ors you have	received/e	xpect to red	ceive. Inc
List acaden	nic/communit ard granting a	cy/other awar agency or or	ds and hone ganization:	ors you have	received/e	xpect to red	ceive. Incl

#### **ESSAY**

Submit (in 250-300 words) an original personal essay about the influences that helped shape your life. The essay can include references to rigorous academics extracurricular activities, community service, individuals who have influenced you, and your personal career goals and objectives.

#### GIRL FRIENDS FUND, INC.

#### SCHOLARSHIP APPLICATION

**SPONSORING GIRL FRIENDS,** ® **INC. CHAPTER SECTION** (To be completed by the Sponsoring Girl Friends, ® Inc. Chapter)

Sponsoring Girl Friends, ® Inc. Chapte	r:							
Name of Chapter President:								
Chapter President's Email Address:								
Name of Chapter Liaison:								
Chapter Liaison's Phone Number	er (include area code):							
Chapter Liaison's Email Address:								
HOMETOWN NEWSPAPER SECT: Name and contact information for your city/community)								
1. Name of Newspaper:								
Street Address:								
City:	State:	Zip Code:						
Contact Person's Name:								
Contact Person's Phone Number:								
Contact Person's Email:								
2. Name of Newspaper:								
Street Address:								
City:								
Contact Person's Name:								
Contact Person's Phone Number:								
Contact Person's Email:								
3. Name of Newspaper:								
Street Address:								
City:								
Contact Person's Name:								
Contact Person's Phone Number:								
Contact Person's Email:								

#### REQUIRED DOCUMENTS

Please pr	ovic	le the following documentation with your application:
	1.	Completed <b>Student Application</b> which includes a 250 - 300 word personal essay. The original personal essay should cover the influences that helped to shape your life (which can include community service, extracurricular activities or a rigorous academic program) and your future career and personal goals.
	2.	<b>Official School Transcript</b> of grades, current cumulative GPA, and ACT/SAT scores with the school seal and signature. Must be submitted in a signed sealed envelope.
	•	Please submit up to four Letters of Recommendation as indicated below:  REQUIRED Two (2) Letters of Recommendation:  Teacher who can attest to your academic promise and your leadership  Guidance/ School Counselor who can attest to your academic promise and your leadership  OPTIONAL Two (2) Letters of Character Reference:  Community/Volunteer Service representative who can attest to your service and your leadership  Employer or second Community/Volunteer Service representative if not working who can attest to your work ethics (or service) and your leadership
	4.	<b>Proof of Citizenship &amp; Income Verification.</b> (A copy of the FAFSA Student Aid Report)
	5.	<b>Headshot photo</b> of applicant (PLEASE SUBMIT IN JPG FORMAT FILE SIZE NO LARGER THAN 300DPI)

(ALL SOCIAL SECURITY NUMBERS MUST BE REMOVED FROM ALL DOCUMENTS)

#### MEDIA RELEASE & AUTHORIZATION STATEMENT

Please enter your name in the indicated sp parent(s)/guardian(s)) below:	pace, sign and date authorization	(both applicant and			
My parent(s)/guardian(s) and I,	Girl Friends Fund, Inc., its officers of the external media, print and/or be ne, produce motion sound, pictures, d with this application or produced ght the activities and accomplishmenthe negatives, prints, videotapes, at promotional purposes of The Girl Franet, internet, television, billboard, aging, radio broadcasts, and any other	roadcast, authorized by The videotapes, or audiotapes of as described above for ents of its scholars.  udiotapes, or computer graphics riends Fund, Inc., including displays, exhibits, audiovisual ner news, public service, or			
My parents/guardians and I further acknowledge that such use may occur at unspecified times after to date of this authorization. My parents/guardians and I acknowledge that any photograph, motion sou picture movies, videotape, or audiotape taken of me will become and remain the sole property of The Girl Friends Fund, Inc. and/or of the authorized print or broadcast media organization.					
BY SIGNING BELOW:  ✓ My parents/guardians and I agree to the support documentation for the application of the application of the support documentation for the application of the appli	at the information contained in this ap- tion process is accurate and complete d and agree that falsification of infor- for consideration. d that doing so is equivalent to signir signature. these documents are legally binding	opplication form and all submitted e.  mation either by me or by others  ng the application form using my  according to the provisions			
Applicant's Name (please print)	Applicant's Signature	Date			
Parent's/Guardian's Name (please print)	Parent's/Guardian's Signature	Date			
Application Verified by Chapter Liaison:					
Chapter Liaison's Name (please print)	Chapter Liaison's Signature	Date			
Girl Friends, ® Inc. Chapter:					



# GIRL FRIENDS FUND, INC. SCHOLARSHIP RENEWAL APPLICATION – DUE JUNE 30TH

#### **Returning Scholars**

Scholarship awards may be renewed annually. The criteria for renewal are:

- 1. The student maintains a minimum, cumulative 3.0 GPA. An official transcript must be submitted online.
- 2. The student is **enrolled full-time** in an accredited four-year undergraduate institution. Proof of enrollment such as your schedule or an enrollment verification form must be submitted online.
- 3. Are you a rising junior with plans to apply to medical school? Could you use an additional \$3,000 to support your medical school application and interviews? If so, please apply for the GF Carolyn M. Carter Scholarship in your renewal process! It is a \$3,000 annual award for students whose transcript reflects their plans to apply to medical school. It is renewable for two years. This scholarship supplements The Fund Scholarship.

#### **APPLICATION CHECKLIST/ VERIFICATION DOCUMENTATION**

1.	Completed <b>Scholarship Renewal Form</b> which includes the Media Consent Authorization Statement
2.	Personal Statement highlighting your accomplishments throughout the academic year
3.	Official School Transcript with the school seal and signature and indicating your current cumulative grade point average. Must maintain a minimum, cumulative 3.0 GPA to receive the scholarship. The transcript must be sent directly from the University/College. Electronic transcript sent from the Registrar's Office is preferred
4.	<b>Current headshot photo</b> of applicant (please submit in jpg format file size no larger than 300dpi)

(ALL SOCIAL SECURITY NUMBERS MUST BE REMOVED FROM ALL DOCUMENTS)



# GIRL FRIENDS FUND, INC. SCHOLARSHIP RENEWAL FORM – DUE JUNE 30TH

#### **Returning Scholar's Biographical Profile**

Today's Date:				
Returning Scholar's Name:				
Local/School Address:				
City:	State:	Zip Code:		
Home Address:				
City:	State:	Zip Code:		
Home Phone Number:(include area code)	mber: Cell/other Phone Number: (include area code)			
		(School) (School)		
Sponsoring Girl Friends, ® Inc. Chapter:				
I maintain periodic contact with my Sponsoring (	Girl Friends, ® Inc	c. Chapter: (select one)		
□ Yes □ No				
☐ To my local/school address listed above ☐ Directly to my college/university (on my be  If you would like your scholarship to be so  Name of School you are currently attending	ent to your college	/university, complete this information		
·	Student Accounts Office:			
Mailing Address:				
City:				
Office Phone Number: (include area code) _				
1. List your current career objective:	List your current career objective:			



# GIRL FRIENDS FUND, INC. SCHOLARSHIP RENEWAL FORM - DUE JUNE 30TH

2.	List your current major field of study and describe how it fits into your career objective:
3.	List college/university academic honors you have received:
4.	List college/university work experiences or employment/career related activities you have had (include comments on leadership roles in organizations or activities):
5.	List college/university leadership activities, extracurricular clubs and activities or volunteer service activities (include comments on leadership roles in organizations or activities):



### GIRL FRIENDS FUND, INC.

### SCHOLARSHIP RENEWAL FORM - DUE JUNE 30TH

### MEDIA RELEASE & AUTHORIZATION STATEMENT Please enter your name in the indicated space, sign and date authorization below: (please enter returning scholar's name on line) authorize the Girl Friends Fund, Inc., its officers, members, agents, employees, or other persons, including members of the external media, print and/or broadcast, authorized by the Girl Friends Fund, Inc. to interview me, produce motion sound, pictures, videotapes, or audiotapes of me based on either the photo submitted with this application or produced as described above for promotional purposes and/or to highlight the activities and accomplishments of its scholars. I agree that the negatives, prints, videotapes, audiotapes, or computer graphics prepared there from may be used for promotional purposes of the Girl Friends Fund, Inc., including newspapers, magazines, web sites intranet, internet, television, billboard, displays, exhibits, audiovisual or multimedia presentations, kiosk imaging, radio broadcasts, and any other news, public service, or advertisement. I further acknowledge that such use may occur at unspecified times after the date of this authorization. I acknowledge that any photograph, motion sound picture movies, videotape, or audiotape taken of me will become and remain the sole property of the Girl Friends Fund, Inc. and/or of the authorized print or broadcast media organization. BY SIGNING BELOW: ✓ I agree to the Media Release & Authorization statement above. ✓ I certify that the information contained in this renewal registration form and all submitted support documentation for the Girl Friends Fund, Inc. scholarship renewal process is accurate and complete. I understand and agree that falsification of information either by me or by others on my behalf will make me ineligible for scholarship renewal. ✓ I understand that doing so is equivalent to signing the renewal registration form using my electronic signature. ✓ I agree that these documents are legally binding according to the provisions given in the electronic signatures in global and national commerce act (also known as e-sign).

Applicant's Signature

Date

Returning Scholar's Name (please print)



May 5, 2016

Greetings Girl Friends,

The Girl Friends Fund, Inc. is calling for nominations for its Board of Directors! There are openings for two members. All vacancies will be filled at the General Membership Meeting on Thursday, May 26<sup>th</sup> in Seattle. While your attendance at the meeting is preferable, it is not mandatory in order for your name to be placed in nomination.

During the order of business, a slate of members will be presented to be voted upon by the membership for Directorship positions.

The responsibilities of Board members include fundraising efforts (there is no mandatory level of fundraising), promoting charitable endeavors and developing strategic plans to sustain The Fund's mission.

The Board is specifically in need of members with financial and website/IT experience. However, a commitment to philanthropy in the form of Scholarships and Girl Friendship is the most important asset!

To be eligible for election to The Girl Friends Fund, Inc., Board of Directors, a Girl Friend shall:

- ▶ be an active and financial member of The Girl Friends®, Inc.
- ▶ possess proficient skills to support the Fund's structure
- ▶ have a willingness to participate actively and regularly in fundraising efforts, and
- ▶ be willing to, and have the ability to, draw upon a network of associates and/or sources of funding to benefit The Fund and its program.

All interested in servicing should complete the attached Girl Friends Fund, Inc. Profile for Nomination Form and return it to me at <a href="mailto:cluburnfoundation@yahoo.com">cluburnfoundation@yahoo.com</a> by May 19, 2016. Nominations may also be mailed to:

GF Janice Marshall 101 Louthian Way Blythewood, South Carolina 29016

Girl Friendly,

GF Janice Marshall

GF Janice Marshall, Nominating Chair for Members of the Board of Directors



#### THE GIRL FRIENDS FUND INCORPORATED

## NOMINEE PROFILE FORM 2016

Email to: GF Janice Marshall NOMINATING CHAIRPERSON EMAIL: clyburnfoundation@yahoo.com

Name:	
	(Best contact #)
Occupation:	
Chapter:	# GF Membership Years
GF Local Chapter Offices/F	Positions Held:
GF National Offices/Position	ons Held:
Please describe your persoralise money for scholarshi	onal resources/skills related to the non-profit need to ps:

Please describe any special experiences which may enable you to help as a board member or committee member:				
Please provide your response to the follo	owing:			
Yes I am interested in placing my name in nomination for the Board of Directors				
I prefer to work on a committee only the committee on which you would	(if this option is selected, please indicate like to work.			
☐ Audit	☐ Nominating			
☐ Bylaws/Policy & Procedure	☐ Scholarship			
☐ Communications	Luncheon			
☐ Finance	☐ Silent Auction			
☐ Fundraising				
Print Name	Signature			
Date:				

Electronic signature will be accepted via your email address.